

# FLATHEAD VALLEY COMMUNITY COLLEGE

## Policy Manual CHAPTER I – DOCTRINE

### SECTION 125: SAFETY

Approved:

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The college promotes a safe and healthful environment for all employees, students, and visitors. To maintain a safe campus environment, the college will provide facilities, equipment, and training that meet all environmental health and safety requirements. The primary responsibility for the environmental health and safety of the workplace belongs to each college employee. However, employees functioning in a supervisory role have a heightened responsibility to ensure that safe conditions, procedures, practices, and training are provided within their areas of managerial oversight.

The President or their designee will appoint a safety committee that has the responsibility to represent Flathead and Lincoln County campuses regarding health and safety issues. The Safety Committee will advise FVCC senior leadership on providing an environment conducive to the health and safety of all employees, students, and the public.

All employees are required to report to their immediate supervisor any on-the-job injury and file a First Report of Injury form as soon as reasonably possible. Reporting hazardous conditions, workplace hazards, and program violations is encouraged and can be done without fear of reprisal.

The president and/or their designee will establish an institutional crisis management plan and regularly disseminate such a plan to all employees and students to provide a safe and secure campus, to effectively manage emergencies, and to minimize injury to people and property damage.

The college is committed to maintaining a crime and violence-free environment. The president and/or their designee will establish appropriate procedures to ensure a safe and secure campus.

**REFERENCE:** 10-1-1006, 1007, 1009 M.C.A; 39-2-104 M.C.A; 2-18-601, 612-618