

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM III*

III. CONSENT ITEMS

- Approval of Minutes - Regular Board Meeting Minutes 9/22/2025

BACKGROUND:

A copy of the minutes from the Regular Board meeting on 9/22/2025 is attached for review by Board members prior to the meeting. All consent items, with no corrections, will be approved with one motion.

**FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Regular Board Meeting
Monday, September 22, 2025, 3:45 p.m.
Blake Hall 140

A regular meeting of the Flathead Valley Community College Board of Trustees convened at 3:45 p.m., Monday September 22, 2025

II. CALL TO ORDER & ROLL CALL

III. Chairperson Callie Langohr called the meeting to order at 3:45 p.m. The following Board members were in attendance:

- Peter Akey
- Jamie Pickering
- Kelly Stimpson
- Travis Steindorf

Trustees Mark Ruby and Patrick Gulick were absent. Also Present was – President Jane Karas

A. Appointment of Clerk of the District

Holly Metzger was presented for the Clerk of the District

Trustee Kelly Stimpson made a motion for Holly Metzger to be the Clerk, Trustee Travis Steindorf Seconded the motion, motion passed unanimously.

IV. PUBLIC COMMENT

None

III. CONSENT ITEMS - ACTION

A. Approval of the minutes of the Regular Board of Trustees meeting on July 28, 2025

Trustee Travis Steindorf made the motion to approve the minutes, seconded by Trustee Kelly Stimpson, Motion passed unanimously

V. MONTHLY REPORTS

A. Faculty Activities

The Faculty Activities Report was submitted to the Board and presented by the Faculty Senate Vice President, Carlin C. Phillips, Assistant Professor, Substance Abuse. Carlin highlighted several faculty achievements. The board thanked Carlin for the report.

B. Executive Staff

The board acknowledged the Executive staff for their informative reports

V. COLLEGE ISSUES

A. FY24 Review of Financial Statements and Audit

Barry Weber, CPA, Partner with Eide Bailly, gave a presentation on the results of the FY24 financial statement audit. Mr. Weber noted that it was a clean audit with no findings. President Karas thanked Mr. Weber and the FVCC finance staff for their hard work.

B. Student Success: Residence Life

Kelly Murphy, Dean of Students and Misty Koyuncu, Coordinator of Residence Life gave a presentation on Residence Life in Founders Hall. They provided updates on student residents characteristics and demographics. They also highlighted activities, trainings, and campus engagement. The Board thanked Misty and Kelly for their presentation.

C. Board Policy, Chapter I, Doctrine, Sections 70, 80, and 125 – First Reading – ACTION

President Karas shared the minor revisions to the Drug-Free and Alcohol-Free policies which have been modified to include students.

President Karas shared a recommendation from the President's Advisory Council to remove athletics from these policies as the college does not currently have any intercollegiate athletic teams. This change will be made for the second reading.

- Chapter I – Doctrine-Section 70: Drug-Free Policy
- Chapter I – Doctrine – Section 80: Alcohol-Free Policy

- Chapter I – Doctrine – Section 125: Safety

Trustee Kelly Stimpson motioned to approve the changes, Trustee Travis Steindorf seconded the motion, motion passed unanimously.

D. Board Policy, Chapter XII, College Facilities, Sections 10,20,30, and 50 – First Reading – ACTION

President Karas shared that although no revisions have been made it is policy to review policies every three years. Trustee Kelly Stimpson noted that she appreciates the movement of policy.

- Chapter XII – College Facilities – Section 10: Naming of Campus Buildings
- Chapter XII – College Facilities – Section 20: Reserved
- Chapter XII – College Facilities – Section 30: Use of College Facilities (Flathead and Lincoln County Campuses)
- Chapter XII – College Facilities – Section 50: Suspended Operations

Trustee Kelly Stimpson motioned to approve Board Policy, Trustee Jamie Pickering seconded the motion, motion passed unanimously.

E. Data Dashboard: Enrollment

David Blair, Executive Director of Institutional Research presented enrollment data using Tableau Software. In addition, he demonstrated to the board different data points and filters available in Tableau which can provide a significant amount of data. It was shared that access to the Tableau data is currently internal and the board will be provided access. The dashboard will be made public in the future.

F. Board of Trustees' Events Calendar

President Karas Reviewed the Trustees' events calendar noting that Trustee Mark Ruby will be attending the ACCT Leadership Congress and encouraged all to attend FVCC's 18th Annual Grand Wine Tasting.

G. President's Report

President Karas updated the Board on the following items:

- The employee In-Service held on August 21 was a success. Bryan Brophy-Baermann presented on AI, kicking off the campus read initiative of the book *Co-Intelligence* by Ethan Mollick. Adjuncts, faculty, and staff each received a copy. Copies are also available for the board.
- Bryan Brophy-Baermann, Lorelle Davies and David Blair attended a meeting on AI that was held after the Board of Regents Meeting in September.
- Each board member will be given a FVCC email address that will be linked to their Board Bio on the FVCC Website.
- The Festival of Flavors was held on Saturday, September 20th in Lakeside. The culinary students prepared the food and did an excellent job. About 35 people were in attendance.
- The new director at the Lincoln County Campus is doing a great job. There have been many issues with the roof at that facility. In the current contract the county is responsible for major repairs. They are currently reviewing the contract and deciding what they want to do with the building in the future. The board will be kept up to date on any developments.
- The Foundation held a board meeting on Monday September 15th. Callie Langohr attended as the FVCC Board liaison.

VI. EXECUTIVE SESSION

- A. Legal Consultation – At 4:33 PM the Board adjourned and went into Executive Session. Chair Langohr called the Board back to order at 5:25 p.m.

VII. ADJOURNMENT

Prior to Adjournment, Trustee Kelly Stimpson motioned to approve deferred compensation for the president as presented. Trustee Pete Akey seconded the motion. The motion passed unanimously.

With no further action, the meeting was adjourned at 5:28 p.m.

Callie Langohr, Chairperson of the Board

Peter Akey, Secretary to the Board