

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM 4

IV. MONTHLY REPORTS

A. Executive Staff

BACKGROUND:

Executive Staff have prepared monthly summary reports of the activities of each of their respective areas.

Executive Staff Report	July 2025			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
ACADEMIC AND STUDENT AFFAIRS				
Nursing: Community Outreach: Pam Klein, Nursing Lab Coordinator, and Ruth Mayo, Nursing Clinical Coordinator completed "Dementia Live" training for 68 staff members at CPMC in Libby.		X	X	X
TRIO: The Director of TRIO Leslie Greene was informed on July 3rd that our TRIO Grant at FVCC was awarded for 2025-2030.	X	X	X	
Recruitment: <ul style="list-style-type: none"> Went live with new campus visit portal for tours, group visits, and Experience FVCC. Attended Slate Summit conference and moderated community college affinity group session. Hosted group visits from SKC Upward Bound and Boys and Girls Club of Flathead Reservation and Lake County. Mailed out postcards to all in-district rising seniors encouraging them to schedule a campus tour over the summer. Presented to summer school students at Ronan High School. Helped to staff the FVCC table at the Farmer's Market in Columbia Falls. 	X	X	X	
FOUNDATION				
Raised \$48,845 from 26 gifts between June 13 and July 8	X	X	X	X
Held Igniting Innovation on July 9 to support WIEC raising \$135,000 with 100 guests	X	X	X	X
President's Dinner held June 19 at WCC for 120 friends of FVCC	X	X	X	X
Great Fish Community Challenge application approved by Whitefish Community Foundation	X	X	X	X
HUMAN RESOURCES				
Employee Happenings: Joining Us: Abigail Jax - Admissions Coordinator; Heather Neumann - Program Director, Lincoln County Campus; Michelle Shirshov - Financial Aid Advisor Transfer: Callie Christopoulos - Systems Analyst, Academic Affairs; Andy Clement - Financial Aid Advisor; Leah Howell - Web Services and Digital Marketing Manager; Rebecca Quillen - Registered Nurse Simulation Assistant Leaving Us: Suzanne DeCamp - Executive Assistant, Sr.; Doug Harling - Jewelry Faculty; Isurika Wattegedara - Chemistry Faculty	X	X	X	X
Negotiations: Classified negotiations are completed, Adjunct negotiations are ongoing, Faculty negotiations are not completed.	X	X	X	X
Procedures for Health Related Conditions and Communicable Diseases; Recruitment and Hiring; Temporary Employees; Employment Background Check; and Breastfeeding have completed the review process and are now available on the website.	X	X	X	X
HCM/Payroll RFP review process is completed and contract negotiations are underway.		X	X	X
Professional Development: A new year's schedule is being developed with anticipated availability in mid-August.		X	X	X
MARKETING				
Supported FVCC Foundation's Igniting Innovation event	X	X	X	X
Initiated advertising for FVCC and WCC at GPIA	X	X	X	X
Beginning work on updated campus virtual tours to be used as digital content and on the website	X	X	X	X

WORKFORCE DEVELOPMENT				
Trades Institute				
FVCC has been accepted as a Haas Testing center and proctor serving western Montana for Haas Certification - Basic Mill Operator. Students who successfully pass the performance based assessment exam - proctored at FVCC by Dave Sturgis and an online Haas exam - earn a Haas Certificate of Competency, which is a nationwide industry recognized credential that demonstrates readiness for entry-level CNC machining roles.	X	X		X
Blake Thompson and Lisa Blank attended the MUS Workforce Initiatives Summit held in Great Falls, MT on June 25th.	X	X		X
SBDC				
Collaborated with the Daily Interlake on the new Insights, Northwest Business Journal.				X
Continuing Education				
The new software company, CampusCE, has affirmed an expedited implementation to enable us to open fall registration on August 20. Fall class planning is well underway!		X		X
Proceeding to plan for a fall Senior Institute program based on the highly successful spring Senior Institute.		X		X
Adult Education				
Held graduation for the Class of 2025, 48 students attended with over 350 guests. Vice President Bryan Brophy-Baermann was the commencement speaker. National Adult Education Honor Society inductees, students who scored College and Career Readiness on any and all HSE subject tests, our IET participants who also completed their HSEs were recognized.	X			X