

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM *3

III. CONSENT ITEMS

- A. Approval of Minutes - Regular Board Meeting Minutes 2/24/2025

BACKGROUND:

A copy of the minutes from the Regular Board meeting on 2/24/2025 is attached for review by Board members prior to the meeting. All consent items, with no corrections, will be approved with one motion.

FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Regular Board Meeting
Monday, February 24, 2025, 3:45 p.m.
Blake Hall 140

A regular meeting of the Flathead Valley Community College Board of Trustees convened at 3:45 p.m., Monday, February 24, 2025.

I. CALL TO ORDER AND ROLL CALL

Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following Board members were in attendance:

Peter Akey

Callie Langohr

Jamie Pickering

Travis Steindorf

Trustee Patrick Gulick was absent with prior Board approval and Trustee Mary Ruby was absent. Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.

II. PUBLIC COMMENT – None

III. CONSENT ITEMS – ACTION

A. Approval of the minutes of the Regular Board of Trustees meeting on January 27, 2025.

Trustee Travis Steindorf moved that the Board of Trustees approve ITEM A under Section III, Consent Agenda. Trustee Jamie Pickering seconded the motion. The motion carried unanimously.

IV. MONTHLY REPORTS

A. Student Activities Report

The Student Activities Report was submitted to the Board by John Weil, Student Government Vice-President. Student Government recently added a senator from the Lincoln County Campus. Working on creating a “Soaring Eagle” award for a professor that the students feel goes above and beyond with their students. A murder mystery event is being planned in March in the Arts and Technology building.

B. Faculty Activities Report

The Faculty Activities Report was submitted to the Board and presented by the Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry.

C. Executive Staff Activities Report

The Board acknowledged the Executive Staff for their informative reports.

V. COLLEGE ISSUES

A. Innovation Slams

Employees presented Innovation Slams at the Spring In-Service in January, each presenter shared an innovation, idea or process on campus that inspires a sense of “Wow!” Nine of the presentations were given to the Board with topics including: Mission Fulfillment by Brenda Hanson, Director, Assessment, Accreditation, and Compliance; Nursing Simulations by

Pam Klein, Nursing Lab and CNA Coordinator/Instructor; Surveying by Abbie Steffen, Program Director, Surveying; Adult English Language Learners by Cortnie Brooks, Program Coordinator, Adult Education/English Second Language; Staff and Faculty Wellness Contest by Glenna Bergland, Instructor, Nursing; TRIO by Jennifer McKinney, Academic and Career Advisor, TRIO and Jori Bullemer, Academic Advisor; Marketing ClickUp Project Management Software by Leah Howell, Web Developer; Computerized Numerical Control (CNC) digital badge on the Lincoln County Campus by David Sturgis, Instructor, Industrial Machining and Lisa Blank, Executive Director, Workforce Development; and The Learning Center (TLC) Book Club by Katie Clarke, Assistant Professor, Communication.

B. Foundation Year-End Report

Tagen Vine, Chief Development Officer, Foundation, reported on the fundraising activity for calendar year 2024, including awarding over \$2M to almost 700 students. In addition, he presented the upcoming Foundation events for 2025, including a new Summer Soiree event where the beneficiary “program” will change each year.

C. ACCT National Legislative Summit Update

President Karas and Chairperson Stimpson attended the ACCT National Legislative Summit in Washington, D.C. at the beginning of February.

Chairperson Stimpson was able to meet with Senator Tim Sheehy, Senator Steve Daines’ staff, and Congressman Ryan Zinke, they were all very engaged and wanted to know what they could do to help FVCC.

D, Entrepreneurship Center Furniture Contract

The College conducted the RFP process for furniture for the Entrepreneurship Center. One bid for \$169,939.76 was received from Contract Design. There may be room for negotiation on some of the items. President Karas recommended the Board accept the bid of a maximum of \$169,939.76.

Trustee Pete Akey moved that the Board of Trustees approve accepting the furniture bid of a maximum of \$169,939.76 from Contract Design. Trustee Travis Steindorf seconded the motion. Trustee Callie Langohr asked if the bid included technology? President Karas confirmed that it did not. With no further discussion, the motion carried unanimously.

E. Board Policy, Chapter IX, Planning and Research, Section 10 - First Reading

President Karas reviewed Board Policy Chapter IX, Planning and Research, Section 10 – Second Reading. There were no recommended changes.

- Chapter IX, Planning and Research, Section 10 – Planning and Research

Trustee Peter Akey moved that the Board of Trustees approve Board Policy, Chapter IX, Planning and Research, Section 10 (second reading). Trustee Jamie Pickering seconded the motion. With no further discussion, the motion carried unanimously.

F. Board Policy, Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 – Second Reading

President Karas reviewed Board Policy Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 – Second Reading. It is recommended that the chapter name be changed from Information Systems to Information Technology, revisions approved at the January 27th Board meeting are in red, additional recommended revisions suggested by Deer

Brook, IT project management partner, are in blue.

- Chapter XIII, Information Systems, Section 10 – Security
- Chapter XIII, Information Systems, Section 20 – Privacy
- Chapter XIII, Information Systems, Section 30 – Acceptable Use
- Chapter XIII, Information Systems, Section 40 - Infrastructure

Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 as revised (second reading). Trustee Jamie Pickering seconded the motion. With no further discussion, the motion carried unanimously.

G. Board of Trustees' Events Calendar

President Karas reviewed the Trustees' events calendar. The next Board meeting is scheduled for March 17th, a week early, due to spring break the 24th-28th. The April Board meeting will be held on April 28th. Commencement will be held on May 16th at 6:00 p.m. in the Wachholz College Center.

H. President's Report

President Karas updated the Board on several items:

- Harvard University Kennedy School Crisis Leadership Program – President Karas attended the intensive four-day program February 10th-13th. President Karas is using and sharing what she learned.
- Legislative Update – President Karas provided an update on the funding formula and dual enrollment funds.

I. Other

Trustee Callie Langohr is participating in the six-week Senior Institute here at FVCC on Fridays with 230 other people. She expressed pride as a trustee to be a part of such a quality event. In addition, she thanked President Karas for extending an invitation to Board members to attend the 2025 Economic Summit.

VI. EXECUTIVE SESSION

A. Legal Consultation

Chairperson Stimpson announced that the Board would go into Executive Session. Trustee Peter Akey moved that the regular meeting be adjourned, and the Board go into Executive Session for a legal consultation. Trustee Jamie Pickering seconded the motion. The motion carried unanimously. The meeting was closed at 4:50 p.m. The meeting was reconvened at 5:22 p.m.

VII. ADJOURNMENT

With no further discussion, the meeting was adjourned at 5:22 p.m.

sd

Travis Steindorf, Secretary to the Board