

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, February 24, 2025, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees
8 convened at 3:45 p.m., Monday, February 24, 2025.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following
12 Board members were in attendance:

13 Peter Akey Callie Langohr Jamie Pickering
14 Travis Steindorf

15 Trustee Patrick Gulick was absent with prior Board approval and Trustee Mary Ruby was
16 absent. Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.
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18 **II. PUBLIC COMMENT – None**
19

20 **III. CONSENT ITEMS – ACTION**

21 **A. Approval of the minutes of the Regular Board of Trustees meeting on**
22 **January 27, 2025.**

23 Trustee Travis Steindorf moved that the Board of Trustees approve ITEM A
24 under Section III, Consent Agenda. Trustee Jamie Pickering seconded the motion. The motion
25 carried unanimously.
26

27 **IV. MONTHLY REPORTS**

28 **A. Student Activities Report**

29 The Student Activities Report was submitted to the Board by John Weil, Student
30 Government Vice-President. Student Government recently added a senator from the Lincoln
31 County Campus. Working on creating a “Soaring Eagle” award for a professor that the students
32 feel goes above and beyond with their students. A murder mystery event is being planned in
33 March in the Arts and Technology building.
34

35 **B. Faculty Activities Report**

36 The Faculty Activities Report was submitted to the Board and presented by the
37 Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry.
38

39 **C. Executive Staff Activities Report**

40 The Board acknowledged the Executive Staff for their informative reports.
41

42 **V. COLLEGE ISSUES**

43 **A. Innovation Slams**

44 Employees presented Innovation Slams at the Spring In-Service in January, each
45 presenter shared an innovation, idea or process on campus that inspires a sense of “Wow!” Nine
46 of the presentations were given to the Board with topics including: Mission Fulfillment by
47 Brenda Hanson, Director, Assessment, Accreditation, and Compliance; Nursing Simulations by

1 Pam Klein, Nursing Lab and CNA Coordinator/Instructor; Surveying by Abbie Steffen, Program
2 Director, Surveying; Adult English Language Learners by Cortnie Brooks, Program Coordinator,
3 Adult Education/English Second Language; Staff and Faculty Wellness Contest by Glenna
4 Bergland, Instructor, Nursing; TRIO by Jennifer McKinney, Academic and Career Advisor,
5 TRIO and Jori Bullemer, Academic Advisor; Marketing ClickUp Project Management Software
6 by Leah Howell, Web Developer; Computerized Numerical Control (CNC) digital badge on the
7 Lincoln County Campus by David Sturgis, Instructor, Industrial Machining and Lisa Blank,
8 Executive Director, Workforce Development; and The Learning Center (TLC) Book Club by
9 Katie Clarke, Assistant Professor, Communication.

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11 **B. Foundation Year-End Report**

12 Tagen Vine, Chief Development Officer, Foundation, reported on the fundraising
13 activity for calendar year 2024, including awarding over \$2M to almost 700 students. In
14 addition, he presented the upcoming Foundation events for 2025, including a new Summer
15 Soiree event where the beneficiary “program” will change each year.

16
17 **C. ACCT National Legislative Summit Update**

18 President Karas and Chairperson Stimpson attended the ACCT National
19 Legislative Summit in Washington, D.C. at the beginning of February.

20 Chairperson Stimpson was able to meet with Senator Tim Sheehy, Senator Steve
21 Daines’ staff, and Congressman Ryan Zinke, they were all very engaged and wanted to know
22 what they could do to help FVCC.

23
24 **D, Entrepreneurship Center Furniture Contract**

25 The College conducted the RFP process for furniture for the Entrepreneurship
26 Center. One bid for \$169,939.76 was received from Contract Design. There may be room for
27 negotiation on some of the items. President Karas recommended the Board accept the bid of a
28 maximum of \$169,939.76.

29 Trustee Pete Akey moved that the Board of Trustees approve accepting the
30 furniture bid of a maximum of \$169,939.76 from Contract Design. Trustee Travis Steindorf
31 seconded the motion. Trustee Callie Langohr asked if the bid included technology? President
32 Karas confirmed that it did not. With no further discussion, the motion carried unanimously.

33
34 **E. Board Policy, Chapter IX, Planning and Research, Section 10 - First Reading**

35 President Karas reviewed Board Policy Chapter IX, Planning and Research,
36 Section 10 – Second Reading. There were no recommended changes.

- 37 • Chapter IX, Planning and Research, Section 10 – Planning and Research

38 Trustee Peter Akey moved that the Board of Trustees approve Board Policy,
39 Chapter IX, Planning and Research, Section 10 (second reading). Trustee Jamie Pickering
40 seconded the motion. With no further discussion, the motion carried unanimously.

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42 **F. Board Policy, Chapter XIII, Information Systems, Sections 10, 20, 30, and 40**
43 **– Second Reading**

44 President Karas reviewed Board Policy Chapter XIII, Information Systems,
45 Sections 10, 20, 30, and 40 – Second Reading. It is recommended that the chapter name be
46 changed from Information Systems to Information Technology, revisions approved at the

1 January 27th Board meeting are in red, additional recommended revisions suggested by Deer
2 Brook, IT project management partner, are in blue.

- 3 • Chapter XIII, Information Systems, Section 10 – Security
- 4 • Chapter XIII, Information Systems, Section 20 – Privacy
- 5 • Chapter XIII, Information Systems, Section 30 – Acceptable Use
- 6 • Chapter XIII, Information Systems, Section 40 - Infrastructure

7 Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy,
8 Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 as revised (second reading).
9 Trustee Jamie Pickering seconded the motion. With no further discussion, the motion carried
10 unanimously.

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12 **G. Board of Trustees’ Events Calendar**

13 President Karas reviewed the Trustees’ events calendar. The next Board meeting
14 is scheduled for March 17th, a week early, due to spring break the 24th-28th. The April Board
15 meeting will be held on April 28th. Commencement will be held on May 16th at 6:00 p.m. in the
16 Wachholz College Center.

17 **H. President’s Report**

18 President Karas updated the Board on several items:

- 19 • Harvard University Kennedy School Crisis Leadership Program – President Karas
20 attended the intensive four-day program February 10th-13th. President Karas is
21 using and sharing what she learned.
- 22 • Legislative Update – President Karas provided an update on the funding formula
23 and dual enrollment funds.

24

25 **I. Other**

26 Trustee Callie Langohr is participating in the six-week Senior Institute here at
27 FVCC on Fridays with 230 other people. She expressed pride as a trustee to be a part of such a
28 quality event. In addition, she thanked President Karas for extending an invitation to Board
29 members to attend the 2025 Economic Summit.

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31 **VI. EXECUTIVE SESSION**

32 **A. Legal Consultation**


33 Chairperson Stimpson announced that the Board would go into Executive
34 Session. Trustee Peter Akey moved that the regular meeting be adjourned, and the Board go into
35 Executive Session for a legal consultation. Trustee Jamie Pickering seconded the motion. The
36 motion carried unanimously. The meeting was closed at 4:50 p.m. The meeting was reconvened
37 at 5:22 p.m.

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39 **VII. ADJOURNMENT**

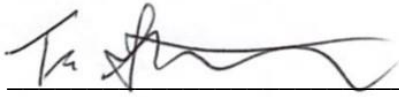
40 With no further discussion, the meeting was adjourned at 5:22 p.m.

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46 Kelly Stimpson, JD, Chairperson of the Board

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A handwritten signature in black ink, appearing to read "Travis Steindorf". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Travis Steindorf, Secretary to the Board