



777 Grandview Drive, Kalispell, MT 59901
REGULAR BOARD MEETING
Monday, February 24, 2025, 3:45 p.m.
Board Room, Blake Hall 140

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*Flathead Valley Community College promotes excellence in lifelong learning,
focused on student success and community needs.*

FLATHEAD VALLEY COMMUNITY COLLEGE

AGENDA ITEM *3

III. CONSENT ITEMS

- A. Approval of Minutes - Regular Board Meeting Minutes 1/27/25

BACKGROUND:

A copy of the minutes from the Regular Board meeting on 1/27/2025 is attached for review by Board members prior to the meeting. All consent items, with no corrections, will be approved with one motion.

FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Regular Board Meeting
Monday, January 27, 2025, 3:45 p.m.
Blake Hall 140

A regular meeting of the Flathead Valley Community College Board of Trustees convened at 3:45 p.m., Monday, January 27, 2025.

I. CALL TO ORDER AND ROLL CALL

Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following Board members were in attendance:

Peter Akey	Patrick Gulick	Callie Langohr
Jamie Pickering	Travis Steindorf	

Trustee Mary Ruby was absent. Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.

II. PUBLIC COMMENT – None

III. CONSENT ITEMS – ACTION

A. Approval of the minutes of the Regular Board of Trustees meeting on December 16, 2024.

Trustee Jamie Pickering moved that the Board of Trustees approve ITEM A under Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried unanimously.

IV. MONTHLY REPORTS

A. Student Activities Report

The Student Activities Report was submitted to the Board by John Weil, Student Government Vice-President.

B. Executive Staff Activities Report

The Board acknowledged the Executive Staff for their informative reports.

V. COLLEGE ISSUES

A. Student Success: Library Update

Morgan Ray, Director, Library Services provided an update on the use of the FVCC Library. The gate count numbers in FY24 were up from FY23. The collection of resources available to FVCC students and staff is over 4,000,000 because FVCC is a member of the Treasure State Academic and Information Library Services Consortium, a program hosted by the Montana State Library that allows sharing with other affiliates. Morgan highlighted examples of student success and makerspace workshops held at the library. In addition, Morgan introduced the FVCC archives, a collection of negatives, photos, slides, newspaper clippings, scrapbooks, audio cassettes, video recordings and sports uniforms.

B. Resolution 25-1, Trustee Resolution Calling for an Election by Mail Ballot

The Board was presented with Resolution 25-1, Trustee Resolution Calling for an

Election by Mail Ballot for two Board positions that will be open in the Flathead/Glacier High School District. The Board of Trustees is required to approve a resolution calling for Trustee Election to be held in conjunction with the regular school election on Tuesday, May 6, 2025.

Trustee Peter Akey moved that the Board of Trustees approve Resolution 25-1 Trustee Resolution Calling for an Election by Mail Ballot. Trustee Jamie Pickering seconded the motion. With no further discussion, the motion carried unanimously.

C. Naming Entrepreneurship Center

FVCC is in the process of creating an entrepreneurship center made possible by a gift from Paul Wachholz. President Karas reviewed Board Policy Chapter XII, Section 10 – Naming of Campus Buildings. As required by policy, the Board needs to request that the President appoint an ad-hoc naming committee to make recommendations to the President to bring to the Board.

Trustee Patrick Gulick moved that the Board approve President Karas to appoint an ad-hoc naming committee for the new entrepreneurship center. Trustee Travis Steindorf seconded the motion. With no further discussion, the motion passed unanimously.

D. Finance and Audit Committee

1. Quarterly Budget Report – Quarter Ending December 31, 2024

President Karas summarized the quarterly financial report that was discussed at the Finance and Audit Committee prior to the Board meeting.

E. Board Policy, Chapter IX, Planning and Research, Section 10 - First Reading

President Karas reviewed Board Policy Chapter IX, Planning and Research, Section 10 – First Reading. There were no recommended changes.

- Chapter IX, Planning and Research, Section 10 – Planning and Research

Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter IX, Planning and Research, Section 10 (first reading). Trustee Jamie Pickering seconded the motion. With no further discussion, the motion carried unanimously.

F. Board Policy, Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 – First Reading

Chairperson Stimpson reviewed Board Policy Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 – First Reading. It is recommended that the chapter name be changed from Information Systems to Information Technology in addition to some minor language changes.

- Chapter XIII, Information Systems, Section 10 – Security
- Chapter XIII, Information Systems, Section 20 – Privacy
- Chapter XIII, Information Systems, Section 30 – Acceptable Use
- Chapter XIII, Information Systems, Section 40 - Infrastructure

Trustee Peter Akey moved that the Board of Trustees approve Board Policy, Chapter XIII, Information Systems, Sections 10, 20, 30, and 40 as revised (first reading). Trustee Travis Steindorf seconded the motion. With no further discussion, the motion carried unanimously.

G Board of Trustees' Events Calendar

President Karas reviewed the Trustees' events calendar. The next Board meeting is scheduled for February 24th. The March Board meeting will be on March 17th, a week early, due to spring break the 24th-28th.

H. Board Self-Evaluation

The Board reviewed their annual self-evaluation. The average ratings on the evaluation showed that Board performance was strong. The Board discussed the areas in which they could improve, it was noted by a few members that there should be more participation and involvement in community activities to serve as representatives of the college. It was suggested that this could be included as a brainstorming session at a future Board retreat.

I. President's Report

President Karas updated the Board on several items:

- In-Service – The College held its spring in-service on January 16th. Several employees presented “Innovation Slams” that will be shared at the February Board meeting. A survey was conducted on employees' sense of feeling connected to the College, the results will be shared once compiled.
- Legislative Update – The joint sub-committee on higher education started today. The community colleges, tribal colleges and MUS research agencies will all be heard tomorrow. President Karas is hopeful that the legislature will make changes to interpret the community college funding formula the way that we think that it was intended, to use the weighted factors for reversion calculation and increase calculation. President Karas will also be working to get FVCC added to HB10 which will provide funding for future information technology (IT), it appears that FVCC was inadvertently left off of the bill.
- ACCT National Legislative Summit – President Karas and Chairperson Stimpson will be attending the summit in two weeks. They are planning to meet with our Montana congressional delegation while they are in Washington, DC.
- Harvard University Crisis Leadership Program – President Karas was invited to apply and was accepted into the program. It overlaps at the end of the ACCT National Legislative Summit.
- Deer Brook – The IT project management partner, will be on campus next week meeting with employees. They will help identify priorities and support the IT team.

VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:15 p.m.

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Kelly Stimpson, JD, Chairperson of the Board

Travis Steindorf, Secretary to the Board