

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, January 22, 2024, 3:45 p.m.  
5 Blake Hall 140  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees  
8 convened at 3:45 p.m., Monday, January 22, 2024.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following  
12 Board members were in attendance:

13 Peter Akey Callie Langohr Lyle Mitchell  
14 Mary Ruby Travis Steindorf

15 Trustee Jamie Pickering was absent with prior approval. Also present were President Jane Karas  
16 and Suzanne DeCamp, Clerk of the District.  
17

18 **II. PTK PRESENTATION**

19 President Karas thanked Wendy Jeschke, Coordinator, Student Engagement for her  
20 service to students and presented her with the Phi Theta Kappa ten year advisor pin.  
21

22 **III. PUBLIC COMMENT – None**  
23

24 **IV. CONSENT ITEMS – ACTION**

25 **A. Approval of the minutes of the Regular Board of Trustees meeting on  
26 December 18, 2023.**

27 Trustee Pete Akey moved that the Board of Trustees approve ITEM A under  
28 Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried  
29 unanimously.  
30

31 **V. MONTHLY REPORTS**

32 **A. Student Activities Report**

33 The Student Activities Report was submitted to the Board as a written report.  
34

35 **B. Faculty Activities Report**

36 There was no Faculty Activities Report this month.  
37

38 **C. Executive Staff Activities Report**

39 The Board acknowledged the Executive Staff for their informative reports.  
40

41 **VI. COLLEGE ISSUES**

42 **A. Student Success: CARE Team**

43 Kelly Murphy, Dean of Students, provided an update on the Coordination,  
44 Assessment, Response, and Education (CARE) Team. The CARE Team name was changed a  
45 few years ago. It used to be called the Behavioral Intervention Team, the name change was part  
46 of a nationwide effort to lessen the stigma of the help offered.

1 The CARE Team receives referrals from faculty, staff and other students, they  
2 have worked to break down the barriers for reporting concerns to them. The CARE Team wants  
3 individuals to know that it is not a bad thing to share information with them, it is not getting  
4 anyone in trouble, it is showing that the CARE Team cares about them and wants to help by  
5 providing the resources and support that the student needs.

6 The CARE Team meets weekly and reviews new reports and provides updates on  
7 previous referrals. Kelly shared different examples of the categories of reports that they receive;  
8 distressed, disturbed, disruptive, and dangerous. Kelly also referred to graphs that were created  
9 to show their trends over the past five years of the number of distinct cases reported and the  
10 percentage of students referred by gender.

11  
12 **B. Resolution 24-2, Trustee Resolution Calling for an Election by Mail Ballot**

13 The Board was presented with Resolution 24-2, Trustee Resolution Calling for an  
14 Election my Mail Ballot for the three Board positions that will be opening, one in the  
15 Bigfork/Columbia Falls/Whitefish High School District and two in the Flathead/Glacier High  
16 School District. Lyle Mitchell, Callie Langohr, and Jamie Pickering’s terms will be open for  
17 election. The Board of Trustees is required to approve a resolution calling for Trustee Election  
18 to be held in conjunction with the regular school elections on Tuesday, May 7, 2024. Trustee  
19 Travis Steindorf moved that the Board of Trustees approve Resolution 24-2, Trustee Resolution  
20 Calling for an Election by Mail Ballot. Trustee Mary Ruby seconded the motion. With no  
21 further discussion, the motion carried unanimously.

22  
23 **C. Finance and Audit Committee**

24 **1. Quarterly Budget Report Ending December 31, 2023**

25 The Finance and Audit Committee met prior to the Board meeting. President  
26 Karas summarized the FY24 second quarter financial statement.

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28 **D. Board of Trustees Events Calendar**

29 President Karas reviewed the Trustees events calendar. The next Board meeting  
30 is scheduled for February 26<sup>th</sup>. The Donor and Scholarship Reception will be on March 6<sup>th</sup>. The  
31 March Board meeting will be a week earlier on March 18<sup>th</sup> due to spring break the following  
32 week.

33  
34 **E. President’s Report**

35 President Karas updated the Board on several items:

- 36 • The All Employee In-Service was held on January 10<sup>th</sup>. One of the activities had  
37 employees walk around the room and talk to other employees to share their  
38 successes from their areas. In addition, employees broke up into their  
39 departments to look at what type of information or data that they needed to help  
40 students be more successful. Groups were also shown how to submit a data  
41 request form, this is another way that FVCC is integrating use of data on a more  
42 regular basis.
- 43 • Spring 2024 class enrollment is up from 2023 and we are still registering students  
44 for Running Start. President Karas is pleased that the enrollment is continuing to  
45 move forward after the pandemic.
- 46 • The college closed on Friday, January 12<sup>th</sup>, when all of the school districts closed,

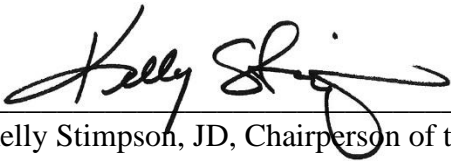
1 due to the extreme weather conditions. Classes didn't start until January 16<sup>th</sup> so  
2 student schedules were not impacted.

- 3 • President Karas is still researching options for the Entrepreneurship Center.  
4 Options include possibly adding on space to an existing building or renovating an  
5 existing building. President Karas will bring updates to the Board when they are  
6 available.
- 7 • President Karas and Travis Steindorf will be attending the ACCT National  
8 Legislative Summit in Washington, D.C. February 4<sup>th</sup>-7<sup>th</sup>. They will be taking  
9 updates to our congressional delegation as well as future activities that FVCC is  
10 considering.
- 11 • President Karas met today with one of the directors of RDO Equipment Company  
12 in Billings. They discussed new programs that we could potentially partner with  
13 them on to better meet the needs of the state with the heavy equipment and  
14 farming industry.

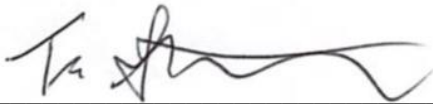
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16 **VII. ADJOURNMENT**

17 With no further discussion, the meeting was adjourned at 4:06 p.m.

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24 Kelly Stimpson, JD, Chairperson of the Board

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29 Travis Steindorf, Secretary to the Board