

FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
Regular Board Meeting
Monday, January 22, 2024, 3:45 p.m.
Blake Hall 140

A regular meeting of the Flathead Valley Community College Board of Trustees convened at 3:45 p.m., Monday, January 22, 2024.

I. CALL TO ORDER AND ROLL CALL

Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following Board members were in attendance:

Peter Akey	Callie Langohr	Lyle Mitchell
Mary Ruby	Travis Steindorf	

Trustee Jamie Pickering was absent with prior approval. Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.

II. PTK PRESENTATION

President Karas thanked Wendy Jeschke, Coordinator, Student Engagement for her service to students and presented her with the Phi Theta Kappa ten year advisor pin.

III. PUBLIC COMMENT – None

IV. CONSENT ITEMS – ACTION

A. Approval of the minutes of the Regular Board of Trustees meeting on December 18, 2023.

Trustee Pete Akey moved that the Board of Trustees approve ITEM A under Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried unanimously.

V. MONTHLY REPORTS

A. Student Activities Report

The Student Activities Report was submitted to the Board as a written report.

B. Faculty Activities Report

There was no Faculty Activities Report this month.

C. Executive Staff Activities Report

The Board acknowledged the Executive Staff for their informative reports.

VI. COLLEGE ISSUES

A. Student Success: CARE Team

Kelly Murphy, Dean of Students, provided an update on the Coordination, Assessment, Response, and Education (CARE) Team. The CARE Team name was changed a few years ago. It used to be called the Behavioral Intervention Team, the name change was part of a nationwide effort to lessen the stigma of the help offered.

The CARE Team receives referrals from faculty, staff and other students, they

have worked to break down the barriers for reporting concerns to them. The CARE Team wants individuals to know that it is not a bad thing to share information with them, it is not getting anyone in trouble, it is showing that the CARE Team cares about them and wants to help by providing the resources and support that the student needs.

The CARE Team meets weekly and reviews new reports and provides updates on previous referrals. Kelly shared different examples of the categories of reports that they receive; distressed, disturbed, disruptive, and dangerous. Kelly also referred to graphs that were created to show their trends over the past five years of the number of distinct cases reported and the percentage of students referred by gender.

B. Resolution 24-2, Trustee Resolution Calling for an Election by Mail Ballot

The Board was presented with Resolution 24-2, Trustee Resolution Calling for an Election by Mail Ballot for the three Board positions that will be opening, one in the Bigfork/Columbia Falls/Whitefish High School District and two in the Flathead/Glacier High School District. Lyle Mitchell, Callie Langohr, and Jamie Pickering's terms will be open for election. The Board of Trustees is required to approve a resolution calling for Trustee Election to be held in conjunction with the regular school elections on Tuesday, May 7, 2024. Trustee Travis Steindorf moved that the Board of Trustees approve Resolution 24-2, Trustee Resolution Calling for an Election by Mail Ballot. Trustee Mary Ruby seconded the motion. With no further discussion, the motion carried unanimously.

C. Finance and Audit Committee

1. Quarterly Budget Report Ending December 31, 2023

The Finance and Audit Committee met prior to the Board meeting. President Karas summarized the FY24 second quarter financial statement.

D. Board of Trustees Events Calendar

President Karas reviewed the Trustees events calendar. The next Board meeting is scheduled for February 26th. The Donor and Scholarship Reception will be on March 6th. The March Board meeting will be a week earlier on March 18th due to spring break the following week.

E. President's Report

President Karas updated the Board on several items:

- The All Employee In-Service was held on January 10th. One of the activities had employees walk around the room and talk to other employees to share their successes from their areas. In addition, employees broke up into their departments to look at what type of information or data that they needed to help students be more successful. Groups were also shown how to submit a data request form, this is another way that FVCC is integrating use of data on a more regular basis.
- Spring 2024 class enrollment is up from 2023 and we are still registering students for Running Start. President Karas is pleased that the enrollment is continuing to move forward after the pandemic.
- The college closed on Friday, January 12th, when all of the school districts closed, due to the extreme weather conditions. Classes didn't start until January 16th so student schedules were not impacted.

- President Karas is still researching options for the Entrepreneurship Center. Options include possibly adding on space to an existing building or renovating an existing building. President Karas will bring updates to the Board when they are available.
- President Karas and Travis Steindorf will be attending the ACCT National Legislative Summit in Washington, D.C. February 4th-7th. They will be taking updates to our congressional delegation as well as future activities that FVCC is considering.
- President Karas met today with one of the directors of RDO Equipment Company in Billings. They discussed new programs that we could potentially partner with them on to better meet the needs of the state with the heavy equipment and farming industry.

VII. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:06 p.m.

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Kelly Stimpson, JD, Chairperson of the Board

Travis Steindorf, Secretary to the Board