

Executive Staff Report	February 2024			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
Academic and Student Affairs				
Nursing: 2023 NCLEX Pass Rates: RN: FVCC 95%; Natl: 88.5%; MT: 92.1% (19/20 students passed 1st time) PN: FVCC 100%; Natl: 86.4%; MT: 92.6% (5/5 students passed 1st time)	X	X		X
TRIO: Provided \$25,000 (\$5,000 from the Foundation) in TRIO Grant Aid to thirty-three TRIO students in amounts ranging between \$750-\$1,000. TRIO students who are in good academic standing, receive a Pell Grant and yet have unmet financial needs determined by the Financial Aid Office qualify for this grant.	X	X	X	
Admissions & Registration mailed a total of 1,597 transcripts in 2023 (726 between August - January). We are working with IT to move this process to electronic delivery by April 2024.	X	X		
Foundation				
\$30,624 raised from 57 gifts	X	X	X	X
Secured Summit Beverage for \$25,000 sponsorship for Festival of Flavors	X	X	X	X
Secured 3 planned gifts for 2023	X	X	X	X
Met with families and set dates for Bibler Tours and The Event Parking	X	X	X	X
Workforce Development				
Hired a new Transitions Coordinator, Arthur Morken, to provide workforce/career training, planning, and goal setting. Arthur will work with AE distance students on HiSET prep. Arthur brings a background in STEM, the trades, teaching, and career coaching. We are very excited to have him on board!		X	X	X
KSD5's Adult Education Coordinator/Instructor, Wes Irwin, joined the FVCC campus January 23rd. He is learning about the programs we offer, providing campus tours and advising for Kalispell's Pathways to Success students, completing training on FVCC's Adult Ed grant requirements, and has started enrolling students into the FVCC AE program. He will soon be offering afternoon HiSET prep study sessions to students in our Adult Ed classroom, something that was previously not possible with the current staffing resources.		X	X	X
Beginning ESL evening class numbers are high, with roughly 30+ students and volunteers on any given night. AE will begin utilizing LRC rooms 123 C and D if needed to open the wall divider and provide more space for participants. The program is currently open enrollment as we don't want to turn anyone away.		X	X	X
The ESL AE coordinator is working with Aspyr Contractors LLC of Bozeman to provide a workplace literacy program for 3 ESL students. This partnership will focus on construction site language skills, and fulfills our IELCE grant requirements.		X	X	X
As of February 5th, AE has served 196 individuals since July 1, and have had 24 HiSET completions.	X			X
Opened registration for Senior Institute 2024 with 186 students enrolled as of 2/13 (program kicks off 2/16); it is the 30th year FVCC has offered specific credit programming for seniors age 65 and above.		X	X	X
Registration remains strong for CE's non-credit open enrollment classes: we currently have 1,062 individual students accounting for 1,522 total enrollments.		X	X	X
Will complete first course of Plumbing apprenticeship course this month and begin the second course; zero withdrawals so far and it appears every student will progress to the next course. Will begin working on online version of program for better on-ramping flexibility and ability to deliver instruction to rural communities via remote learning.	X	X	X	
Two organizations scheduled for contract training: LaSalle Equine Clinic (Strategic Planning-Values) and Immanuel Foundation (Strategic Planning)		X		X

Hosting two community lectures in February: "The History of Wildland Fire in NW Montana" on Feb. 22 and "Mysterious Mesocarnivores in the Flathead National Forest: An Introduction to Montana's Lynx, Wolverine, Marten & Fisher" on Feb. 27.		X	X	X
Reformatted CULA 198 to enhance event planning instruction for students with new community event, Spring Brunch.		X		X
Reviewing and adjusting program courses to better align certificate programs with AAS courses to help dovetail CTS students into AAS programs easier.		X		X
Two out of three full time welding instructors attending internationally recognized welding/inspection training this term. Stainless steel @ Hobart Institute, and AWS CWI seminar.	X	X	X	X
CNC & Fabrication program collaboration "electric buggy" project making progress. Projected to be completed by this time next year.	X	X	X	X
Welcomed new FT Welding/Fabrication instructor hire, Bruce Higbee. He has experience with boilers/pressure vessel work and pipeline operations.	X	X		X
MWED results first year partnership with FVCC Small Business Development Center (SBDC) 2023, MWED placed \$316,000 in loans attributed to FVCC SBDC				X
FVCC SBDC assisted in funding, equity, loans, grants in Flathead County, \$2,600,000				X
FVCC SBDC served 255 clients visiting Continuing Education for counseling SBDC				X
January trained sales and service seminar, clients staff 4 hours invoicing \$500 towards T&E		X		X
Exploring Dental Hygiene program with MT DLI and Great Falls College.	X			X
Received curriculum and elearning committee approval to move the surveying program to online delivery in partnership with MARLS. Course conversion begins 2.26.2024.	X	X	X	X
Partnered with Kalispell Chamber of Commerce and MT DLI to facilitate a listening session with the local manufacturing businesses regarding the development of a machine operators program.	X	X		X
Developing online version of COLS 115:Workforce Preparation as part of the Build Montana program that will launch March 8, 2024.	X	X		X
Partnered with FVCC marketing to develop two retractable banners as part of an HVAC awareness, interest, and recruitment effort to be launched in March 2024.	X		X	X
Human Resources				
Professional Development: FVCC: Measuring Up; First Aid - Basic Response, Writing Tips, FVCC105: Workforce Development; Feed the Flathead Community Kitchen; Data Consistency: The Journey of a BIT is a Bit of a Journey	X	X	X	X
Employee Happenings: Joining us: Bruce Higbee - Welding and Fabrication Instructor; Arthur Morken - Transitions Coordinator; Incarnadine Vernon - Custodian III Leaving us: Laurie Berg - Academic Advisor; Alonso Conrad - HR Generalist; Sarah Singleton - Administrative Specialist	X	X	X	X
Emeritus nominations are now open to recognize former faculty or administrators		X	X	X
Employees voted to participate in Voluntary Employees' Beneficiary Association (VEBA) health reimbursement accounts for retiring Administrative, Professional, and Classified employees in 2024.		X	X	X
Marketing				
3 Billboards are now up with "Live, Learn, Earn Here" messaging for key routes into Kalispell and 1 billboard in a prime location for Libby with "Opportunity in your community" messaging				X
Increased frequency of social media posting to at least one post a day and increased number of video posts with a result of improving engagement in our current audience and adding followers.		X	X	X
Conducting paid digital marketing campaign to support maximum enrollment of Senior Institute.			X	X
Filmed Firearms and Culinary programs for program highlights marketing.	X	X		X