

Executive Staff Report	December 2023			
	Goal 1	Goal 2	Goal 3	Goal 4
	Increase Completion of Degrees and Certificates	Cultivate a Supportive Teaching and Learning Environment	Foster an environment of diversity, equity, and inclusion	Enhance institutional vitality
Foundation: Raised \$80,886 from 81 gifts from November 17-December 6	X	X	X	X
Foundation: Foundation Board approved \$320,000 for scholarships from Festival 2023 proceeds	X	X	X	X
Foundation: Board approved \$50,000 for Innovation Grants for faculty projects	X	X	X	X
Foundation: Raised \$1,200 on Giving Tuesday for Student Emergency Fund	X	X	X	X
Human Resources Professional Development: Culture of Gratitude, Crochet for a Cause, Dealing Effectively with Difficult People	X	X	X	X
Human Resources Employee Happenings: Joining us: Uriah Keller, Custodian III Leaving us: Lincoln Seals - Instructor, Welding and Fabrication	X	X	X	X
Marketing: Department conducting 1 day retreat to review priorities, plan for 2024 calendar year, strengthen working relationships and set goals.	X		X	X
Marketing Department completed Spring Catalog using new "mini-sprint" model which included incorporating shared documents, resulting in a smoother overall process and an on-time completion from the Marketing team.	X	X	X	X
Marketing Department took a trip to the Lincoln County Campus to photograph the facilities and film the Commercial Driver's License and Nursing programs. The team also met over lunch to discuss future marketing plans for LCC.	X	X	X	X
Nursing: ASN and PN Pinning Ceremony for 10 ASN and 8 PN graduates will be Friday, December 15 at 4pm in AT139. All are welcome to attend.	X	X		X
The Nursing Program Director just returned from a 4 day site visit to reaccredit a nursing program in Alexandria, MN.		X		X
The new high-fidelity simulation manikin, Susie Simon, has been received, is functioning, and in-depth training for staff will occur in January.	X	X	X	
Admissions & Registration Office currently has 51 students who have applied for fall 2023 graduation with 52 degrees.	X	X		
October 18, Career Services along with health science programs held the FVCC Healthcare Employer Mini Career Fair in the Broussard Center. Between classes, 84 students (23 more students than last year), talked with, checked out jobs, and explored career options with the 14 employers present.	X	X	X	
IT - Migration of our website hosting to on-premises solution is planned for Monday, 18 December. This will allow our marketing and IT teams to be more responsive in updating content and introducing new features and fixes.				X
Workforce Development - An evening section of Welding 110 will now be offered in Libby for adult-returning students as the result of a partnership effort between the Montana Department of Labor and Industry, FVCC, and Libby School District. The course will be offered for the first time in Spring, 2024 and is designed to meet the growing workforce needs as businesses such as Nomad and Applied move production activities to Libby. In partnership with Montana Build, COLS 115: Workforce Preparation for the Occupational Trades will be offered online as part of the Flathead High School building trades program.	X	X		X
Culinary - The Pies for Scholarship provided culinary students an opportunity to bake pies in volume under the direction of Chef Dan Moe with assistance from FVCC Instructional Specialist Michaela Evert. The team effort raised \$4,268 for scholarships for the FVCC Foundation.	X	X		X
Continuing Education - Summary of Calendar Year 2023: 1. 500 open enrollment classes/workshops with 4,305 total enrollments and 2,782 individual students; 2. 16 businesses, 28 classes or facilitations, and 311 enrollments for Contract Training; 3. 11 Community Lectures with approximately 450 total attendees; 4. Plumbing Apprenticeship Program launched in Fall 23 (14 apprentices, five employers); and, 5. 3 Swank Enterprises Carpentry Apprentices completed the related technical instruction program through FVCC	X	X		X

<p>Adult Education: Sponsored a highly successful "Friendsgiving" in partnership with International Programs for 60 participants. Dishes from around the world were shared and celebrated along with favorite recipes and traditions. Adult Education Coordinator presented an overview of Adult Education (AE) opportunities to Kalispell Job Services. A PT AE instructor (Rusty Eklund) has been hired for the Libby campus. Remote TABE has started again, which will help enroll students and offer services to distance participants.</p>	X	X	X	X
<p>Occupational Trades: Initiated plans to include NIMS and Hass industry-related credentials as Industrial Machining Program outcomes. Partnered with Glacier Pre-cast to understand industry processes and training needs. Three OT instructors successfully submitted internal equipment grant requests that have been approved for funding. Firearms Instructors organized and led recruitment activities as part of a weekend gunshow.</p>	X	X		X
<p>Business Office: Preparation for our external audit beginning 12/11/23</p>	X	X	X	X