

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Tuesday, October 23, 2023, 3:45 p.m.  
5 Blake Hall 140  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees  
8 convened at 3:45 p.m., Tuesday, October 23, 2023.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Kelly Stimpson called the meeting to order at 3:45 p.m. The following  
12 Board members were in attendance:

13 Peter Akey Callie Langohr Lyle Mitchell  
14 Mary Ruby Travis Steindorf

15 Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.  
16

17 **A. Appoint New Trustee**

18 Chairperson Stimpson reminded the Board that Patrick Gulick resigned from the  
19 Board because he moved out of the district that he represented and that it is necessary to appoint  
20 a new trustee from the Flathead/Glacier High School District to fill the remainder of Patrick’s  
21 term through May 2024. Trustee Travis Steindorf introduced Jamie Pickering. Mr. Pickering  
22 gave a brief background and shared why he is interested in serving on the FVCC Board of  
23 Trustees. Trustee Mary Ruby moved that the Board of Trustees appoint Jamie Pickering to fill  
24 Patrick Gulick’s seat until May 2024. Trustee Lyle Mitchell seconded the motion. The seat will  
25 be included in the next election to finish out the remaining two years of Patrick’s term. With no  
26 further discussion, the motion carried unanimously.  
27

28 **B. Oath of Office**

29 The Clerk of the District administered the “Oath of Office” to Jamie Pickering  
30 and requested his signature on the “Certificate of Appointment” form.  
31

32 **II. PUBLIC COMMENT – None**  
33

34 **III. CONSENT ITEMS – ACTION**

35 **A. Approval of the minutes of the Regular Board of Trustees meeting on**  
36 **September 26, 2023.**

37 Trustee Pete Akey moved that the Board of Trustees approve ITEM A under  
38 Section III, Consent Agenda. Trustee Travis Steindorf seconded the motion. The motion carried  
39 unanimously.  
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41 **IV. MONTHLY REPORTS**

42 **A. Student Activities Report**

43 John Weil, student outreach officer for student government presented the student  
44 activities report.

1           **B. Faculty Activities Report**

2           The Faculty Activities Report was submitted to the Board and presented by the  
3 Faculty Senate Vice President, Dr. Jessica Ennist, Associate Professor, Chemistry. The FVCC  
4 Honors Program is looking for judges on December 8<sup>th</sup> for their annual research conference, the  
5 Board was invited to participate in the judge positions.

6  
7           **C. Executive Staff Activities Report**

8           The Board acknowledged the Executive Staff for their informative reports.  
9

10       **V. COLLEGE ISSUES**

11       **A. Student Success: Co-Requisite Model Implementation in English and Math**  
12       **Courses**

13           Conrad Rauscher, Associate Professor, English, Division Chair, Humanities and  
14 Laura VanDeKop, Professor, Math Department Chair, Math and Computer Science presented a  
15 review of the implementation and evolution of the co-requisite models in writing and math  
16 courses and how it has impacted student success.

17           About 20% of our student population arrive on campus not ready for the  
18 traditional college Writing 101 (WRIT101) curriculum course, they are placed into WRIT95, this  
19 course is considered not quite college prepared, but close. About 15 years ago we realized there  
20 was an issue with student success rates placed into WRIT95. The department explored models to  
21 help enhance student success, retention, grad rates, and grade point averages. Conrad attended a  
22 conference in 2013 and met someone leading the charge in community college writing, he had  
23 developed an accelerated model, instead of having students take WRIT95 one semester and then  
24 WRIT101 the next semester, the students take them both during the same semester. The stats  
25 after about 10 years of using this model showed that we have doubled the pass rate of WRIT101,  
26 doubled degree completion, and overall GPA increased by .33 on a 4.0 scale.

27           There is a large focus on workforce preparation with community colleges nationwide.  
28 Writing 101 is traditionally a college transfer course, about half of our students are not transfer  
29 students, they are getting training to move directly into the workforce. To meet the needs of  
30 those students, FVCC has added, WRIT104, a workforce preparation course for those students to  
31 take instead of WRIT101.

32           The math co-requisite model just started last fall. The co-requisite model for the math  
33 courses M105 (Contemporary Math) and M115 (Probability and Linear Math) or M140 (College  
34 Math for Healthcare) came about through the Achieving the Dream coaching. The rationale is to  
35 shorten the time that it takes to successfully complete college level mathematics for incoming  
36 students. The co-requisite model is part of a national and state-wide trend.

37           In the fall of 2022, we started with M105 (Contemporary Math) + M005 (Co-req  
38 support). This fall we added M115 (Probability and Linear Math) or M140 (College Math for  
39 Healthcare) + M015 (Co-req support). M105 is a 75-minute class that is taught twice a week and  
40 M005 is once a week for 50 minutes. The M115 course tends to be business majors and the  
41 M140 tends to be more nursing students and other healthcare areas of study. M115 and M140  
42 are each 50 minutes classes that are taught three times a week, M015 is a 50-minute class taught  
43 once per week.  
44

45       **B. Board Policy, Chapter VII – Students, Sections 20, 30, 40, 50, 70, and 80 –**  
46       **Second Reading**

1 Chairperson Stimpson reviewed two minor punctuation changes in Board Policy,  
2 Chapter VII – Students, Section 70 – Student Life and Section 80 – Student Email. There were  
3 no other changes recommended.

- 4 • Chapter VII – Students-Section 20 – Student Records
- 5 • Chapter VII – Students-Section 30 – Financial Aid
- 6 • Chapter VII – Students-Section 40 – Student Activities
- 7 • Chapter VII – Students-Section 50 – Student Publications
- 8 • Chapter VII – Students-Section 70 – Student Life
- 9 • Chapter VII – Students-Section 80 – Student Email

10 Trustee Travis Steindorf moved that the Board of Trustees approve Board Policy, Chapter VII –  
11 Students, Sections 20, 30, 40, 50, 70 and 80 (second reading as revised). Trustee Pete Akey  
12 seconded the motion. With no further discussion, the motion carried unanimously.

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14 **C. Board Policy, Chapter VIII – Academic Affairs, Sections, 10, 20, 30, 35, 40,**  
15 **50, 60, 70, 80 and 90 – First Reading**

16 Chairperson Stimpson reviewed the minor revisions made in Board Policy,  
17 Chapter VIII – Academic Affairs, Section 30 - Curriculum. There were no other changes  
18 recommended.

- 19 • Chapter VIII – Academic Affairs-Section 10 – Academic Freedom
- 20 • Chapter VIII – Academic Affairs-Section 20 – Academic Integrity
- 21 • Chapter VIII – Academic Affairs-Section 30 – Curriculum
- 22 • Chapter VIII – Academic Affairs-Section 35 – Course Credits
- 23 • Chapter VIII – Academic Affairs-Section 40 – Program Review
- 24 • Chapter VIII – Academic Affairs-Section 50 – Grading Standards
- 25 • Chapter VIII – Academic Affairs-Section 60 – Faculty Qualifications
- 26 • Chapter VIII – Academic Affairs-Section 70 – Degrees and Certificates
- 27 • Chapter VIII – Academic Affairs-Section 80 – Advisory Committees for Career  
28 and Technical Educational Programs
- 29 • Chapter VIII – Academic Affairs-Section 90 – Institutional Accreditation

30 Trustee Mary Ruby moved that the Board of Trustees approve Board Policy, Chapter VIII –  
31 Academic Affairs, Sections 10, 20, 30, 35, 40, 50, 60, 70, 80, and 90 (first reading as revised).  
32 Trustee Travis Steindorf seconded the motion. With no further discussion, the motion carried  
33 unanimously.

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35 **D. Finance and Audit Committee Report**

36 **1. Disposal of Surplus Property Through Sale or Trade**

37 The Board was presented with Resolution 24-1, Disposal of Surplus Property  
38 Through Sale or Trade. The college has found the surplus property has become obsolete and is  
39 no longer suitable for use by the paramedic program. Trustee Pete Akey moved that the Board  
40 of Trustees approve Resolution 24-1, Disposal of Surplus Property Through Sale or Trade.  
41 Trustee Mary Ruby seconded the motion. With no further discussion, the motion carried  
42 unanimously.

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44 **2. Quarterly Budget Report Ending September 30, ,2023**

45 Chairperson Stimpson reported that the Finance and Audit Committee met prior to

1 The Board meeting. President Karas summarized the FY24 first quarter financial statement.

2  
3 **E. Board of Trustees’ Event Calendar**

4 President Karas reviewed the Trustees’ event calendar. The next Board meeting  
5 is scheduled for Monday, November. 27<sup>th</sup>. The December meeting will be a week early due to  
6 the college being closed for winter break, December 25<sup>th</sup>-January 2<sup>nd</sup>.

7  
8 **F. President’s Report**

9 President Karas updated the Board on several items:

- 10 • President Karas thanked everyone who attended the Festival of Flavors events.  
11 The events kicked off in the amphitheater on Friday, September 29<sup>th</sup> followed by  
12 three dinners during the week (a student who was a transformation scholarship  
13 recipient came to the events and shared how the scholarship changed her life).  
14 The Grand Wine Event took place on Saturday, October 7<sup>th</sup> at WCC. A sellout  
15 crowd of 400 people attended and raised about \$300,000 that night. A total of  
16 approximately \$400,000 was raised from all of the Festival of Flavors events.  
17 President Karas recognized the Foundation team, culinary staff and students,  
18 maintenance and custodial crews and volunteers who helped make the events so  
19 successful.
- 20 • President Karas is continuing to meet with business people, entrepreneurs, High  
21 Tech Alliance, different chambers, community colleges and community college  
22 organizations that have models to talk about how to best meet the needs of our  
23 community with a new entrepreneurship center with the \$4M gift from Paul  
24 Wachholz. She will continue to keep the Board updated.
- 25 • President Karas, Chairperson Stimpson, and Trustee Langohr attended the ACCT  
26 Conference, October 9<sup>th</sup>-11<sup>th</sup> and presented on the Wachholz College Center  
27 Transforming a Community. They attended a number of great sessions and will  
28 share at a future meeting.
- 29 • The three community college presidents are preparing and identifying priorities  
30 for the next legislative session in January 2025.
- 31 • The Legislative Audit Committee met a couple weeks ago, our audit was  
32 reviewed, Barry Weber from Eide Bailly presented. A clean audit with no  
33 findings was approved.
- 34 • The Achieving the Dream coaches will be on campus on November 2<sup>nd</sup> and 3<sup>rd</sup>. to  
35 continue to talk about how we are breaking down the silos between the different  
36 departments to better promote student success.

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38 **VI. REORGANIZATION OF BOARD OF TRUSTEES**

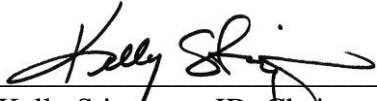
39 **A. Appoint Board Member to Position of Secretary**

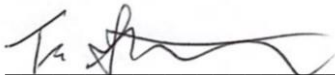
40 The position of Secretary to the Board was vacated when Patrick Gulick resigned,  
41 it is necessary to appoint a member to fill the position. Chairperson Stimpson opened the  
42 meeting to nominations. Trustee Callie Langor moved that the Board of Trustees appoint Travis  
43 Steindorf to the position of Secretary to the Board. Trustee Lyle Mitchell seconded the motion.  
44 With no other nominations, the motion to appoint carried unanimously.

1 **VII. ADJOURNMENT**

2 With no further discussion, the meeting was adjourned at 4:29 p.m.

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9 Kelly Stimpson, JD, Chairperson of the Board

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14 Travis Steindorf, Secretary to the Board