

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, February 27, 2023, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees
8 convened at 3:45 p.m., Monday, February 27, 2023.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Pete Akey called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13 Patrick Gulick Callie Langohr Lyle Mitchell
14 Mary Ruby Travis Steindorf Kelly Stimpson

15 Also present were President Jane Karas and Suzanne DeCamp, Clerk of the District.
16

17 **II. PUBLIC COMMENT – None**

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19 **III. CONSENT ITEMS - ACTION**

20 **A. Approval of the minutes of the Regular Board of Trustees meeting on
21 January 25, 2023.**

22 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEM A
23 under Section III, Consent Agenda. Trustee Patrick Gulick seconded the motion. The motion
24 carried unanimously with seven (7) "yes" votes.
25

26 **IV. MONTHLY REPORTS**

27 **A. Student Activities Report**

28 The Student Activities Report was presented by Robert Corbett, Freshman
29 Legislative Senator, for the Board to review (see Attachment I).
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31 **B. Faculty Activities Report**

32 The Faculty Activities Report was submitted to the Board and presented by Dr.
33 Christina Relyea, Professor, Natural Resources Director, Honors Program (see Attachment II).
34

35 **C. Executive Staff Activities Report**

36 The Board acknowledged the Executive Staff for their informative reports.
37

38 **V. COLLEGE ISSUES**

39 **A. Faculty Tenure Recommendation**

40 Timothy Price, Assistant Professor, Math and Engineering, was brought forward
41 for tenure. The Faculty Tenure Review Committee and Vice-President Chris Clouse reviewed
42 Timothy's tenure portfolio and forwarded to President Karas with their recommendation that he
43 be awarded tenure. President Karas strongly recommends that the Board of Trustees approve
44 Timothy's tenure application.

45 Trustee Kelly Stimpson moved that the Board of Trustees approve Timothy
46 Price's tenure application. Trustee Travis Steindorf seconded the motion. With no further

1 discussion, the motion carried with seven (7) “yes” votes.

2
3 **B. FY22 Review of Financial Statements and Audit**

4 Barry Weber, Senior Audit Manager with Eide Bailly, gave a presentation on the
5 results of the FY22 financial statement audit. President Karas thanked Barry and his Eide Bailly
6 team and congratulated Beckie Christiaens and her finance staff on a clean audit.

7
8 **C. Foundation Year-End Report**

9 Tagen Vine, Chief Development Officer, Foundation, reported on the fundraising
10 activity for calendar year 2022, including dollars raised for student scholarships and pledges and
11 payments received for the ONE Campaign. He presented the upcoming Foundation events for
12 2023.

13
14 **D. Mission Fulfillment Indicator Change**

15 Brenda Hanson, Dean of Student Financial Services and Compliance, presented
16 the proposed revised changes on the eighth mission fulfillment indicator for our accreditation
17 efforts.

18 Trustee Patrick Gulick moved that the Board of Trustees approve the Mission
19 Fulfillment Indicator Change as presented. Trustee Kelly Stimpson seconded the motion. With
20 no further discussion, the motion carried with seven (7) “yes” votes.

21
22 **E. Student Success: Pursuing the Trades Career Awareness Day**

23 Lisa Blank, Executive Director, Workforce Development, reported on the January
24 12th, Pursuing the Trades Career Awareness Day. Historically juniors and seniors from
25 Kalispell have been invited. This year invitations were extended to Bigfork, Columbia Falls
26 and Whitefish. Bigfork joined, but Columbia Falls and Whitefish were unable to attend due to
27 scheduling conflicts. Students who attended split their day into visiting participating businesses
28 and taking part in many hands-on learning experiences at FVCC from operating heavy
29 equipment to machining metal dice.

30 Lisa passed out a Save the Date postcard for the FVCC Business and Industry
31 Advisory Board meeting on April 7th.

32
33 **F. Board Policy:**

- 34 • **Chapter I, Doctrine, Sections 10, 20, 30, 40, 50, 70, 80, 85, 90, 92, 95, and**
35 **100 – First Reading - ACTION**
36 • **Chapter II, Organization, Sections 20, 30, 40, 50, and 60 – First Reading -**
37 **ACTION**

38 President Karas reviewed the minor revisions to Board Policy, Chapter I,
39 Doctrine, and Chapter II, Organization:

- 40 • Chapter I – Doctrine-Sec. 10 – Legal Base and Authority
41 • Chapter I – Doctrine-Sec. 20 – Educational Philosophy
42 • Chapter I – Doctrine-Sec. 30 – Statement of Purpose and Goals
43 • Chapter I – Doctrine-Sec. 40 – Code of Ethics
44 • Chapter I – Doctrine-Sec. 50 – Equal Opportunity
45 • Chapter I – Doctrine-Sec. 70 – Drug Free Workplace
46 • Chapter I – Doctrine-Sec. 80 – Alcohol Free Workplace

- Chapter I – Doctrine-Sec. 85 – Smoking and Tobacco Free
- Chapter I – Doctrine-Sec. 90 – Disability Accessibility
- Chapter I – Doctrine-Sec. 92 – Animals on Campus
- Chapter I – Doctrine-Sec. 95 – Weapons
- Chapter I – Doctrine-Sec. 100 – Trespassing on College Property
- Chapter II – Organization-Sec. 20 – Administrative Structure
- Chapter II – Organization-Sec. 30 – Administrative
- Chapter II – Organization-Sec. 40 – Employee Responsibility
- Chapter II – Organization-Sec. 50 – College Committees
- Chapter II – Organization-Sec. 60 – Policy and Procedure Development, Change and Implementation

Trustee Kelly Stimpson moved that the Board of Trustees approve Board Policy, Chapter I – Doctrine: Sections 10, 20, 30, 40, 50, 70, 80, 85, 90, 92, 95, and 100 and Chapter II - Organization: Sections 20-60 (first reading as revised). Trustee Travis Steindorf seconded the motion. With no further discussion, the motion carried unanimously with seven (7) “yes” votes.

G. Bank RFP Recommendation - ACTION

President Karas reminded the Board that they and the Board of Regents previously approved establishing a banking relationship with a local institution that would support the bookstore’s new credit card gateway and processing service. A RFP was sent to a number of banks, a committee reviewed all proposals. The top two scoring responders were First Interstate Bank and Glacier Bank. The committee recommends that FVCC open an account with First Interstate Bank for the credit card purchases for the bookstore.

Trustee Kelly Stimpson moved that the Board of Trustees approve the recommendation to open an account at First Interstate Bank for credit card processing. Trustee Travis Steindorf seconded the motion. Trustee Pete Akey abstained from voting. With no further discussion, the motion carried unanimously with six (6) “yes” votes.

H. Board of Trustees’ Event Calendar

President Karas reviewed the Trustees’ event calendar. The Board of Regents will be meeting March 9th and 10th in Helena. The next Board meeting is scheduled for March 20, 2023. Spring break is March 27th-31st, the college will be open. April 17th-18th Accreditation Visit, there may be meetings with the Board scheduled for their third year visit.

I. President’s Report

President Karas updated the Board on several items:

- New Equipment for the Board Room – The college will be purchasing two television screens for the Blake Hall Board Room. They will be installed on opposite walls so that viewing presentations and virtual meetings will be more convenient and productive. President Karas thanked Kent Rogers and his IT team for their assistance.
- School District Superintendents – President Karas met with all of the area high school superintendents to talk about opportunities for collaboration. She will keep the Board updated.
- Wachholz College Center (WCC) – Many community members have attended events at the WCC. Feedback from the performers has been positive. President

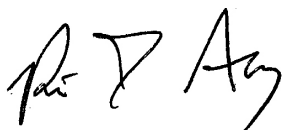
1 Karas encouraged the Board to attend a show if they haven't yet. The venue's art
2 gallery has been a great addition as well as the gymnasium that students have
3 started using for intramurals.

- 4 • Legislative Update – The Executive Budget took \$600,000 out of the college's
5 base, but we are continuing to work on having it restored. The joint
6 appropriations sub-committee on education took executive action last week. The
7 joint appropriations sub-committee on education, did make some small changes
8 on the weights to the funding formula. President Karas will keep the Board
9 informed on the progress.

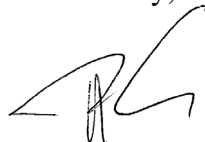
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11 **VI. ADJOURNMENT**

12 With no further discussion, the meeting was adjourned at 4:45 p.m.

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Peter J. Akey, Chairperson of the Board

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Patrick Gulick, Secretary to the Board

Student Activities Report

February 2023

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- 5 **Music Club-** The club held their first meeting on February 1st and discussed hosting a musical
6 chairs & karaoke event every two weeks. The club was also excited to have the music program
7 move into the new Wachholz College Center for meetings and musical performances.
- 8 **Genders and Sexualities Alliance (GSA) -** The club has been working on finding a good time
9 for everyone to meet and would like to host an open house to recruit new members.
- 10 **Accepting Individuality, Challenges E)-** The club is hosting weekly Dungeons and Dragons (D
11 & D) sessions in the student lounge and holding regular weekly meetings. They are discussing
12 ideas for celebrating Disabilities Awareness Month in March.
- 13 **Chess Club-** The club continues to meet once a week and has discussed changing their club's
14 name to include other games.
- 15 **Firearms Enthusiasts-** The club is having meetings on the 1st and 3rd of every month. They are
16 finalizing plans for a trip to the firearms museum in Cody, Wyoming. and discussing the funds
17 available to them. They are also considering having a Range Day twice a month for members
18 only.
- 19 **Intersarsity Christian Fellowship-** The group continues to host regular bible studies and
20 weekly meetings. They also held a Games, Pizza, and Hot Cocoa event at the end of January
21 that was successful.
- 22 **Mask and Hammer-** The club has been preparing for their upcoming play, "Lucky Me", and
23 meet on a weekly basis. They are also continuing to produce a regular podcast in the library.
- 24 **Simiinekem-** This organization continues to have weekly meetings and have been discussing
25 service projects, movie nights, or a game night. They have regularly discussed what other fun
26 events they could do for the semester.
- 27 **Logger Sports-** The Logger Sports Team practices twice a week and is preparing for an
28 upcoming meet located in Oregon in April.
- 29 **TRIO-** TRIO has been meeting each week to discuss events they would like to have during the
30 semester. They continue to host a weekly Tuesday morning breakfast in the TRIO area. Jack Box
31 games have started up again this semester. Mentors were available at both events to answer
32 questions and scholarship applications.
- 33 **Student Government-** Student Government kicked off Week of Welcome activities in January
34 with a Welcome Breakfast that enticed 46 attendees. Projects for this semester include
35 purchasing a vending machine for the student lounge, assisting with the purchase of a student
36 engagement platform, setting aside funds for water fountain improvements, providing free
37 menstrual products in bathrooms, and hosting tours of the Wachholz College Center for the
38 student body.

1 **Student Wellness-** In January the Student Wellness Team held their first two meetings of the
2 semester. No events were hosted by the team, but they were present at both club days during
3 Week of Welcome. At the events, they recruited for new team members. This semester, the team
4 is planning events on chronic illnesses, physical fitness, nutrition, healthy relationships, domestic
5 and sexual violence awareness and prevention, affirmative consent, and bystander intervention in
6 this spring semester. Mindful Mondays will start up in February and take place in the multi-
7 purpose room in the Wachholz College Center.

8 **Campus Recreation/Intramurals** - In January Campus Recreation held several events, with
9 some occurring during Week of Welcome. The most popular events were ice skating and
10 basketball in the college center, with 16 and 14 participants respectively. Other Week of
11 Welcome activities were sledding, club social, and a movie night in the student lounge. A Bob
12 Ross paint night and a Mario Kart tournament finished out the month. Intramural activities will
13 start in the new gymnasium in February.

14 **Student Engagement** – January was a busy month for Student Engagement with the
15 coordination of Week of Welcome activities at the beginning of the semester. Student
16 Engagement helped facilitate other club activities as well as hosting an Ask Me Table outside
17 during the first two days of classes. The "Let's Taco'bout It" event in the Student Lounge
18 provided the opportunity for students to engage with student organizations. This free taco event
19 brought in 59 attendees. In total, Week of Welcome activities engaged 219 students. Therapy
20 Dog Thursdays have been scheduled for 7 days throughout the semester. These furry friends are
21 popular with the students and employees alike and the days average 20 participants. In January,
22 the food pantry shelves were restocked along with all the snack baskets, free menstrual baskets,
23 and the “Take What You Need” brochure rack (free school supplies). The pantry will be open 5
24 days a week this semester and staffed by two student workers.

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Faculty Activities

February 2023

Business Faculty

Dawn Rauscher completed an interactive Instructional Technology Project with Kalispell Middle School 7th grade students and FVCC education students. Students enrolled in EDU 270 - Instructional Technology joined Kristi Sander's ELA classes at Kalispell Middle School to assist students during a three week project creating graphic novel love stories. The FVCC students were able to help 7th graders and gain classroom experience integrating technology.

Humanities Faculty

Hannah Kaufman-Bissell attended a virtual conference “Teaching Behaved Brains,” the conference was centered around strategies for teaching and supporting students with cognitive challenges ranging from ADHD to the autism spectrum. “I’m hoping it will help me better support all of my developmental students and provide strategies for all of us who have seen an increase in students who learn and process information in unique ways.”

Science & Engineering Faculty

James Goudy gave a presentation to the Montana High Tech Alliance which was hosted at FVCC on Feb. 6, 2023. He spoke about FVCC tech programs - Web Technology and Information Technology, and highlighted the Programming and Game Program AAS and the Computer Science Transfer AS degrees.

Drs. Wendy Westbroek and **Mirabai McCarthy** received Montana NIH-INBRE funding for their undergrad-student centered research project "*Antibiotic Potential of Fungi and Flora in NW Montana*". The award is for the amount of \$52,000 and will run from May 1 2023 - April 30 2024. This award will support about 10 undergraduate students in their research activities.

Faculty Classroom Happenings -

On Thursday February 2nd, **Dr. Wendy Westbroek** organized an experiential learning activity for her BIOB 260 NL Cellular and Molecular Biology class. In the activity, students mapped the Bioscience ecosystem in the Flathead Valley and beyond. This workshop was facilitated by a close collaboration with Dr. Zen Parry, the W.E.L.L. Women’s Business Center (WBC) Director. Dr. Parry has diverse experiences with working in academia, the consulting world, and working with entrepreneurs. This activity was attended by eight students and the post-survey results indicated large satisfaction and enthusiasm for this experience.

1 **Teaching and Learning Center Events**

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3 **Textbooks: Redshelf, Redtape, and the Redherrings**

4 *Presented by Morgan Ray, Teigan Holaday, and Julie Wenz*

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6 In this session, Morgan, Teigan, and Julie will be discussing textbooks (OER, Red Shelf,
7 Eagle Online integrations, and the FVCC Bookstore processes, etc.) with lots of time for
8 Q&A at the end.

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10 **Strategies to Support Neurodiverse Learners**

11 *Presented by Sara Cole, Special Services Director, Kalispell Schools*

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13 In this session Sara will share ideas and strategies to help neurodiverse students
14 meaningfully engage, self-advocate, and meet course expectations. There will be time
15 built-in for informal discussion and collaboration.

16
17 **AI - Artificial Intelligence in Education, is it cheating or a new tool?**

18 *Presented by Tim Price*

19
20 In this session, Tim will lead a discussion on new AI technologies and how they might
21 change your classroom.