



# **FIREARMS TECHNOLOGIES PROGRAM**

Associate of Applied Science (A.A.S)

Application Packet

2023-2025 Cohort

## **Special Provision for Firearms Technologies Courses**

*Students enrolled in an approved FVCC Firearms Technologies course may, during the time of the course, carry a cased and unloaded firearm from the designated parking area to the classroom assigned for that course and possess that firearm, uncased and unloaded, during the active period of instruction. The instructor will inspect all firearms prior to entering the classroom. No ammunition is allowed in the classroom or on campus.*

**For questions about the program, tools or guns, contact:**

### **Firearms Technologies Instructor**

Brandon Miller  
bmiller@fvcc.edu

### **Occupational Trades Advisor**

OT@fvcc.edu  
406-756-4862

Flathead Valley Community College  
777 Grandview Drive  
Kalispell, MT 59901

This program is designed to provide a solid foundation in theory, design, and function of firearms. It will prepare the student for an entry-level position in the firearms industry or provide a building block toward owning a business as a gunsmith. The program contains both lecture and significant hands-on training designed to instill an understanding of the design and function of today's firearms. If you are seeking employment in the firearms industry, it is highly recommended to have machining experience and knowledge, such as that gained through FVCC's Industrial Machine Technology program.

Practical application of knowledge in a safe and professional manner is prioritized. Emphasis is placed upon the completion of several gunsmith projects from blueprints and schematics using a combination of both hand and machine tools. The student will acquire the basic knowledge to get started customizing guns. The program provides a clear understanding of firearms function, enabling graduates to assist with design or tolerance issues in a manufacturing environment.

#### Expectations:

- **Loaded firearms are not permitted on campus.**
- **No ammunition is permitted on campus.**
- Students are expected to know and adhere to all firearms safety protocols.
- Working knowledge of blueprint reading and precision measuring is recommended prior to enrolling.
- Participants must comply with all local, state and federal laws regarding firearms.
- Firearms Technologies students must be able to legally own and possess firearms.
- Required tools/supplies and firearms are the responsibility of the student.
- Financial aid and residency status do apply.
  - Contact Financial Aid at [finaidinfo@fvcc.edu](mailto:finaidinfo@fvcc.edu) or 406-756-3849 for more information regarding financial aid.
  - Contact FVCC Registrar at [registrationinfo@fvcc.edu](mailto:registrationinfo@fvcc.edu) or 406-756-3846 for more information regarding residency.
  
- Age requirement: You must be at least 21 years of age by January 2025 (start of the final semester) to be eligible for this program.

## Firearms Technologies Application

### **STEP 1:**

**Complete an Application for Admission to FVCC at [www.fvcc.edu/apply](http://www.fvcc.edu/apply)**

- Submit the following documents to the college:
  - MMR records
  - Official high school transcript
  - Official college transcripts (for all other colleges you've attended)
- Complete math placement exam
  - See details at [www.fvcc.edu/placement](http://www.fvcc.edu/placement)

All documents should be mailed, emailed, faxed or hand delivered to:  
Flathead Valley Community College, Attn: Admissions  
777 Grandview Drive, Kalispell, MT 59901  
Fax: 406-756-3965  
Email: [admissionsinfo@fvcc.edu](mailto:admissionsinfo@fvcc.edu)

*Admission to Flathead Valley Community College is a separate process and should be completed prior to applying for placement in the FVCC Firearms Technologies program.*

### **STEP 2:**

**Complete the Firearms Technologies application and mail to FVCC Admissions Office/Firearms Technologies, 777 Grandview Drive, Kalispell, MT 59901 along with a \$67 non-refundable application fee.** (Application fee will be applied to your background check if you are accepted into the program.)

*The FVCC Firearms Technologies program is limited to 16 students per year. Student numbers are restricted due to the availability of lab space.*

A background check is one of the final requirements for all students to be accepted into the program. After your application is reviewed, you will be notified via email regarding the process for submitting a background check. After your background check has been cleared, you will be contacted to schedule an interview with Brandon Miller, Firearms Instructor.

Application must be submitted by 4:00 p.m. on August 7, 2023.

### **NOTE FOR VETERANS: THE 85-15 PERCENT RATIO REQUIREMENT**

VA regulations prohibit paying VA benefits to students enrolling in a course when more than 85% of the students enrolled in that course are having all or part of their tuition, fees or other charges paid to or for them by the school or VA. If the ratio of VA students to non-VA students exceeds 85% at the time a VA student enters or reenters (after a break in enrollment), the student is not entitled to VA benefits. **For information regarding Veteran benefits, contact Crystal Morris at 406-756-3843.**

**Firearms Technologies Application**Full Name \_\_\_\_\_  
Last First Middle

Mailing Address:

\_\_\_\_\_  
Street Apartment\_\_\_\_\_  
City State Zip Code

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

1. **Sign** the application below.
2. **Sign** the Acknowledgment of Program Requirements Form.
3. **Mail** completed and signed application, \$67 application fee, and all supporting forms to: FVCC Admissions Office/Firearms Technologies, 777 Grandview Drive, Kalispell, MT 59901
4. **Retain** a copy of this entire application for your records *(It is your responsibility to make your own copy.)*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**AN INCOMPLETE AND/OR UNSIGNED APPLICATION WILL NOT BE PROCESSED.**

**Firearms Technologies Acknowledgement of Program Requirements**  
**READ THE FOLLOWING INFORMATION, INITIAL EACH ITEM AND SIGN THE FORM.**

\_\_\_\_\_ I understand that I must be at least 21 years of age by January 2025 to enroll in FVCC's Firearms Technologies program.

\_\_\_\_\_ I understand that I must be able to legally own and possess firearms to apply to the program.

\_\_\_\_\_ I agree to comply with all local, state and federal laws regarding firearms while enrolled.

\_\_\_\_\_ I understand that all required tools, supplies, and firearms are my responsibility.

\_\_\_\_\_ I understand that I must submit all application materials and forms with this application. Upon acceptance to the program, I understand I will submit a photo ID, proof of age, and proof of U.S. citizenship or foreign residency status. (See FVCC catalog for detailed information regarding foreign students.)

\_\_\_\_\_ I understand that if I withdraw from the program for any reason a new application will be required for re-admission into the program. Re-entry is not guaranteed.

\_\_\_\_\_ I understand that I will be notified by email or in writing after August 7, 2023 whether I have been accepted into the FVCC Firearms Technologies program.

\_\_\_\_\_ I understand that all placements in the FVCC Firearms Technologies program are dependent upon sufficient financial, faculty, and lab resources.

\_\_\_\_\_ I understand that students enrolled in FVCC's Firearms Technologies program may, during the time of the course, carry a cased and unloaded firearm from the assigned parking area to the classroom assigned for that course and possess that firearm, uncased and unloaded, during the active period of instruction. Additionally, I understand that firearms ARE NOT permitted anywhere else on campus, that instructors will inspect all firearms prior to entering the classroom, and that NO ammunition is allowed in the classroom or on campus.

\_\_\_\_\_ I have reviewed the program information and understand the sequence of courses.

\_\_\_\_\_ I understand that final admission to the program is contingent upon my completing and passing a background check to demonstrate that I am legally able to own and possess firearms.

\_\_\_\_\_ I have included a non-refundable application fee of \$67 payable to FVCC.

**Veterans:**

- Yes, I will be using VA Educational benefits for this program. Call (406) 756-3843 for further information.
- No, I will NOT be using VA Educational benefits for this program.

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SIGNATURE

DATE