

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, November 28, 2022, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, November 28, 2022.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Pete Akey called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13 Patrick Gulick Callie Langohr Mary Ruby
14 Travis Steindorf Kelly Stimpson

15 Trustee Lyle Mitchell arrived at 3:57 p.m. Also present were President Jane Karas and Suzanne
16 DeCamp, Clerk of the District.
17

18 **II. PUBLIC COMMENT - None**
19

20 **III. CONSENT ITEMS - ACTION**

21 **A. Approval of the minutes of the Regular Board of Trustees meeting on October**
22 **24, 2022.**

23 Trustee Travis Steindorf moved that the Board of Trustees approve ITEM A
24 under
25 Section III, Consent Agenda - Action. Trustee Callie Langohr seconded the motion. The
26 motion carried unanimously with six (6) "yes" votes.
27

28 **IV. MONTHLY REPORTS**

29 **A. Student Activities Report**

30 The Student Activities Report was presented by Nate Frizzell, Student
31 Government Senator, for the Board to review (see Attachment I). Chairperson Akey asked if the
32 student recreation activities were taking place in the Wachholz College Center gym? The
33 activities are currently being held off campus but will be able to use the gym spring semester.
34

35 **B. Faculty Activities Report**

36 The Faculty Activities Report was submitted to the Board and presented by Dr.
37 Christina Relyea, Professor, Natural Resources Director, Honors Program (see Attachment II).
38

39 **C. Executive Staff Activities Report**

40 The Board acknowledged the Executive Staff for their informative reports.
41 President Karas reported that the Executive Staff will be submitting their reports in a new format
42 starting next month. The new form will identify how their reports are tied to the strategic plan
43 goals.
44
45
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1 **V. COLLEGE ISSUES**

2 **A. Faculty Tenure Recommendation**

3 Charles Katerba, Assistant Professor, Mathematics is being considered for tenure.
4 The Faculty Tenure Review Committee and Vice-President Chris Clouse reviewed Charles’
5 tenure portfolio and forwarded to President Karas with their recommendation that he be awarded
6 tenure. President Karas strongly recommends that the Board of Trustees approve Charles’ tenure
7 application.

8 Trustee Patrick Gulick moved that the Board of Trustees approve Charles
9 Katerba’s tenure application. Trustee Mary Ruby seconded the motion. With no further
10 discussion, the motion carried with six (6) “yes” votes.

11
12 **B. Student Success: Financial Aid Year End Report**

13 Crystal Morris, Director of Financial Aid, presented the Financial Aid Year-End
14 Report. She noted that approximately \$100,000 more in scholarships were given than last year.
15 The Financial Aid staff visited area high schools and participated in “FAFSA nights” assisting
16 well over 100 students in filling out their Free Application for Federal Student Aid forms.

17
18 **C. Board Policy, Chapter VI – Human Resources Sec. 200-Flexible**
19 **Work/Telework Policy to Sec. 220-Breastfeeding Policy – First Reading**

20 President Karas presented three new policies for consideration for Board Policy,
21 Chapter VI – Human Resources:

- 22 • Chapter VI – Human Resources-Sec. 200 – Flexible Work/Telework
- 23 • Chapter VI – Human Resources-Sec. 210 – Background Checks
- 24 • Chapter VI – Human Resources-Sec. 220 – Breastfeeding

25
26 Trustee Kelly Stimpson moved that the Board of Trustees approve the three new
27 policies for Chapter VI – Human Resources – Sections 200-220 (first reading). Trustee Travis
28 Steindorf seconded the motion. With no further discussion, the motion carried unanimously with
29 seven (7) “yes” votes.

30
31 **D. Finance and Audit Committee Report**

32 1. Quarterly Budget Report

33 President Karas reported that the Finance and Audit Committee met prior to the
34 Board meeting. She summarized the FY23 first quarter financial statements.

35
36 **E. Board of Trustees Event Calendar**

37 President Karas reviewed the Trustees event calendar. The next Board meeting is
38 scheduled for Monday, December 19th, a week early due to the holiday break. An all employee
39 in-service is scheduled for January 11th, the Board is invited to attend. The ACCT National
40 Legislative Summit will take place in Washington, DC February 5-8th.

41
42 **F. President’s Report**

43 President Karas updated the Board on several items:

- 44 • Wachholz College Center (WCC) – President Karas shared copies of a
45 congratulatory insert on the opening of the WCC from Sunday’s Daily Interlake.
- 46 • Board of Regents – The Board of Regents meeting took place in Bozeman

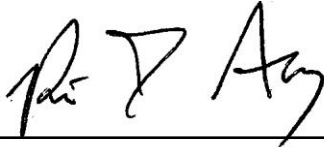
1 November 16th, 17th, and 18th. President Karas attended the two-year college
2 meeting. There was discussion about badging and micro-credentialing. Chris
3 Clouse and Lisa Blank are working with faculty and staff on some of those
4 options with our programs. We will bring an update when we have more
5 information.

- 6 • Legislative Lunch – A legislative lunch is being held on December 5th.
- 7 • ACCT Annual Congress - Board members who attended the conference in
8 October shared some of their initial take-a-ways. Chairperson Akey suggested
9 that topics could possibly be further discussed at a Board retreat.

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11 **VI. ADJOURNMENT**

12 With no further discussion, the meeting was adjourned at 4:20 p.m.

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Pete Akey, Chairperson of the Board

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Patrick Gulick, Secretary to the Board

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Student Activities Report**November 2022**

All student organizations are meeting on a weekly or bi-monthly basis and are actively participating on the Interclub Council (ICC). ICC consists of representatives from all student clubs and organizations, Campus Recreation, TRIO, and a Resident Assistant from Founders Hall. The council is funded through Student Government, and is a subdivision of the Student Government. Interclub exists to recognize clubs and organizations, distribute funding to clubs and organizations, coordinate campus community events, work as a liaison between the clubs and organizations and the FVCC Student Government, provide student clubs and organizations a forum to discuss issues, share accomplishments, advertise and solicit assistance with events, and improve communication among clubs and organizations.

Individual student organization reports are listed below:

Simiinekem (Destiny)- The Native American Student Association (NASA) hosting a Halloween Carnival which received a great turnout. Approximately 100 people showed up for the event. The club is planning an Indigenous Craft Fair for November.

Music Club (Nate) - They hosted a Kazoo Party and a Boom Wacker Composition Day that went well. They are currently hosting several recitals in the Music Department.

Intervarsity Christian Fellowship (Nikki) -They hosted a group dinner and game night. A trip to the Fritz Corn Maze was well attended, and they participated in the Student Halloween Carnival. Upcoming activities include assembling care packages to hand out to students in November, attending a movie, and hosting a Friendsgiving dinner.

Student Government (Elizabeth)- Senators have been working on updating their bylaws, researching vending machine options, and exploring options for additional recycling and improved water fountains on campus. They are currently surveying the student body via different avenues to collect the student voice. They also hosted a booth at the Student Halloween Carnival.

AICE (Elizabeth)- They had a booth at the Halloween Carnival, and have been hosting the DND on Wednesday with TRIO. In November they plan to have put together candy canes and cards that have sayings on them and put them in baskets for the first part of December.

Gun Enthusiasts Guild (Conner) – The club meets twice a month and is looking at how to better promote the program and has started planning a spring trip to the Cody Firearms Museum in Wyoming.

Chess Club – The club meets weekly and enjoys playing chess.

1 **Genders and Sexuality Alliance (GSA)** – (Eko) The club partnered with the FVCC Allies
2 Group in a National Coming Out Day celebration with root beer floats. They also hosted a guest
3 speaker, Kyle Waterman, to talk about his coming out process. Bryan from the Glacier Queer
4 Alliance was also welcomed as a guest speaker.

5
6 Campus Recreation held multiple events with about 50 different students attending. The most
7 popular event was intramural volleyball with over 20 students participating twice in October.
8 Basketball saw about 15 students. Other events were Bob Ross and Bingo which both saw
9 between 8-12 students. Mario Kart and Smash Brothers tournament were also held with 8-10
10 students in each bracket. 10 students participated in a trip to the Fritz Corn Maze the weekend
11 before Halloween.

12
13 Student Wellness Team had a busy October with their most popular program being Women’s
14 Health Day which featured self-care giveaways and community resources for students to stay
15 healthy. About 30 students attending Women’s Health Day. The Wellness Team also had a
16 speaker presentation on sexual violence prevention and had about 10 participants for the
17 presentation. More health days and programs are planned for November along with some
18 Bystander Intervention trainings. The team participated in the Halloween Carnival with a booth
19 that had mocktails and information on safe drinking.

20
21 The Student Engagement Office coordinated a variety of events in addition to supporting the
22 student organizations with their events. A Red Cross Blood Drive was held on October 5th
23 which processed 50 donors and collected 42 pints. A Voter Education Day and Get out the Vote
24 Day events were hosted to encourage students to vote and find resources to become better
25 informed voters. Special days recognized in October were Hispanic Heritage Month, Indigenous
26 Peoples Day, and National Coming Out Day. Two Therapy Dog Thursday events were hosted in
27 October. Several students and employees enjoyed the dog’s presence. The Food Pantry received
28 21 visits and distributed 280.2 lbs. in October.

Faculty Activities Report**November 2022****Business Faculty**

Dr. Phil MacGregor participated in a webinar on November 2 entitled: Penetration Testing, Red Teaming, and More: Improving Your Defenses by Thinking Like an Attacker.

Health Sciences Faculty

Janice Heil reported that 9/9 students who took the National Licensing PTA Exam test in October all passed. There is still one more student that needs to take their test and is scheduled in January to take the NPTE exam. The national pass rate for all PTAs is 81% for comparison. The PT program also hosted the 4th and final continuing education course through the North American Institute on Manual Therapy (NAIOMT). We had 8 PTAs that completed the 4 courses and they are now eligible to take a certification test through NAIOMT. This is the first cohort to go through the PTA certification offered through NAIOMT.

Humanities Faculty

Benjamin Barkholz is currently finishing his third *Quality Matters* course of the fall. All three courses have focused on improving online teaching. The knowledge gained from the courses will also allow Ben to support faculty in his ELearning Faculty Facilitator role.

Math Faculty

Laura VanDeKop attended the MCTM (Montana Council of Teachers of Mathematics) Board meeting on Oct. 19 in Helena, and the MFPE Educator Conference on Oct. 20 & 21. "I attended lots of great sessions and brought back many ideas for my classes".

Science & Engineering Faculty

Tim Eichner has served as a Geographic Information Systems (GIS) Specialist for a Type 1 Northern Rockies National Incident Management Fire Team since the summer of 2014. Serving in this capacity has provided great opportunities to develop his skills to a very high level as well as to keep up with industry trends and standards. This professional experience is also something he brings directly into the classroom and students really appreciate being exposed to this real-world application of GIS.

Tim has been on assignments throughout the Western US. This past summer Tim served on the nation's largest wildfire in New Mexico, the Hermits Peak Fire, as well as a smaller fire in Alaska, the Clear Fire, that posed a threat to the Clear Space Force Station. Serving in this position has allowed Tim to maintain a broad network of natural resources professionals who work for the Forest Service, National Park Service, Bureau of Land Management, and the Montana Department of Natural Resources and Conservation as well as other local and state agencies throughout the country.

Dr. Anita Ho has been involved with the Nasa Community College Network where she was paired with a subject matter expert in Galaxy Evolution. Dr. Ho paired with Diana Scognamiglio

1 from the University of Bonn, a PhD student in cosmology who specializes in galaxy evolution.
2 Working with **Jim Boger**, it was arranged for Diana to give a remote talk at the STEM
3 colloquium on November 4. The talk was on the use of the recently deployed James Webb
4 Space Telescope (JWST). This talk paired nicely with a talk about JWST given in early
5 September by **Jim Boger, Tim Price** and **Dr. Christina Relyea**.

6 7 **Social Sciences Faculty**

8 **Dr. Eliza Sorte-Thomas** presented at the state-wide early childhood conference in Helena for
9 MTAEYC (the Montana Association for the Education of Young Children), a state affiliate for
10 the national organization. She presented on Early Numeracy to current and future early
11 childhood educators supporting children ages infant through age eight.

12
13 On November 7th, **Eliza Thomas** successfully defended her dissertation titled: *Infodoodling:
14 Combining Information and Doodling to Support Intermediate Students in Social Studies*. She is
15 now Dr. Sorte-Thomas with one and a half classes left until graduation in May 2023.

16
17 **Eliza Thomas** presented to Glacier High School on Infodoodling as part of their early out
18 professional development scheduling to talk about student engagement and offer a reminder
19 about the education offerings at FVCC.

20 21 **Faculty Classroom Happenings**

22 **Tim Eichner (Natural Resources Professor)** and 12 FVCC natural resources conservation and
23 management students participated in the 2022 Timber Tour organized by the Kalispell Chamber
24 of Commerce, Stoltze Land and Lumber Company, and Weyerhaeuser Lumber Company. This
25 tour included a guided tour of the Weyerhaeuser operated plywood and stud mills in Evergreen,
26 an active logging site in West Valley, and a developing stand of western larch trees that are
27 growing in response to a harvest 15 years ago. Students found this opportunity extremely
28 engaging and helped them see the end to end process for timber management.

29
30 **Dr. Eliza Sorte-Thomas (Education Assoc. Professor)** reports twelve pre-service teachers are
31 out in their field experiences in local public schools as part of FVCC's and UM's 2+2 K-8
32 Teacher Partnership. These students are in their Level 1 (primary field experience) and Level 3
33 (middle grade experience). They are learning how to hone the craft of teaching K-8 in valley
34 schools.