

FLATHEAD VALLEY COMMUNITY COLLEGE

Policy Manual

CHAPTER IV – FISCAL AFFAIRS

SECTION 160: CREDIT CARD POLICY

Approved: March 24, 2014

CREDIT CARD POLICY

Card Usage:

The credit card is issued for business use only. Misuse of a credit card may result in revocation of the card and may constitute an act of fraud.

Credit card users must comply with the same dollar limits as purchases by any other means (requisition, check request, etc.) as stipulated in Board Policy and purchasing procedures.

History: Adopted: March 24, 2014; Revised April 23, 2018; Reviewed December 20, 2021