

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, September 26 2016, 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, September 26, 2016, in the Board Room of Blake Hall/SCA 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:  
13

14 Mark Holston Kelly Stimpson Tom McElwain  
15 Callie Langohr Jeremy Presta  
16

17 Trustee Thomas Harding was absent with prior Board approval. Also present were President  
18 Jane Karas and Monica Settles, Clerk of the District.  
19

20 **II. PUBLIC COMMENT-None**  
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Regular Board of Trustees meeting on July 25, 2016,  
24 and the Board of Trustees Special Board Meetings on August 8 and September 12,  
25 2016.  
26 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources  
27 Report as submitted.  
28 **C.** Next regular Board of Trustees meeting – October 24, 2016  
29

30 Trustee Tom McElwain moved that the Board of Trustees approve ITEMS A, B, & C Under  
31 Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The motion  
32 carried unanimously with six (6) "yes" votes.  
33

34 **IV. COMMENTS**

35 **A. Students**

36 Garret Deffert, Student Body President, presented the Board with the students'  
37 activities report.

38 **Student Engagement**

- 39 • The Student Engagement Office finished up the Summer Experience  
40 Program with hosting guest speakers from several local non-profits.  
41 Speakers provided a brief description of their agency and ways students  
42 could volunteer in the community. Agencies picked up items that were  
43 made by the students throughout the summer program.  
44 • Week of Welcome (WoW) activities were coordinated by the Student  
45 Engagement Office, and made possible by several student clubs and  
46 departments assisting with the events. WoW activities included an  
47 outdoor concert and ice cream social, Student Organization Meet and  
48 Greet, Logger Sports demo, bubble soccer, an outdoor movie and more. It  
49 was a great success!

- On Friday, September 16, we recognized Constitution Day by hosting a Constitution Day Trivia table and an opportunity for students to get registered to vote.
- **Campus Rec (Intramurals, Outdoor Pursuits, Campus Rental)**  
Campus Rec provided many outdoor trips for students as well as activities for the high school students who participated in the Summer Experience Program. The office has been busy with students inquiring about gaming tournaments, sports that are being offered and about the equipment check out program. Campus Rec continues to provide students with a free equipment checkout program. Upcoming activities for the month are flag football, ultimate frisbee, basketball, volleyball and bowling.

### **Student Clubs and Organizations**

- **(Appreciating Individuality, Challenges, and Excellence) AICE**  
AICE participated in the student organization meet and greet during the Week of Welcome (WoW). They had their first meeting and will meet weekly throughout the semester on Thursdays from 3-4 pm in LRC 123B. Elections for officers will take place within the next couple of weeks.
- **Audionauts**  
Music Club had their first get-together. They will be hosting some music workshops for the campus, and open mic events and jam sessions open to everyone. Exact times will be determined at their next meeting.
- **Phi Theta Kappa**  
Phi Theta Kappa has been extremely active this past month with meetings and student engagement activities. PTK wanted to get an early start and started meeting in mid-July. They worked hard as a team to get approval for a fundraiser at the fair this summer, which went very well and raised over \$2100. Currently, they plan on hosting a district conference in Kalispell to get other Montana chapters active. They took part in Welcome Fest, cooking burgers, welcoming students and showing new students their classrooms. Also, they participated in Week of Welcome activities, working with other clubs to make the first week a great one for all students. They have started working on their Honors in Action research project and look forward to becoming a Five Star chapter again this year.
- **Student Government**  
Student Government is off to a great start. They co-sponsored several activities during the Week of Welcome. During Week of Welcome they hosted their second outdoor movie. Despite a rainy day, it was a huge success with almost 70 students showing up to watch *The Jungle Book* on the side of the AT building. Also, they participated in the Student Organization Meet and Greet and have recruited almost 20 new prospects for Student Government. Fall elections have been set for September 28, 2016.
- **Tobacco Free Task Force**  
The Tobacco Free Task Force is up and running. They participated in Welcome Fest and Week of Welcome activities by hosting interactive information tables. They have a couple events scheduled for October and

1 November and will continue to meet twice a month.  
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3

4 **B. Faculty and Staff**

5 Rich Haptonstall, Associate Professor, Theatre, presented the Board with the  
6 Faculty and Staff report. **Chris Degenhardt** (Assistant Professor, Medical Assistant) reports  
7 that Kalispell Regional Healthcare gave three \$10,000 scholarships to medical assistant major  
8 students this fall. They are Keila Johnson, Joanna Benson, and Misty Taylor. **Amy Pearson**  
9 (Adjunct Professor, English) will be reading some of her poetry for the Montana Wilderness  
10 Association events in Whitefish on 9/15 at Bonsai Brewing Project and 9/13 in Missoula at  
11 Imagine Nation Brewing Co. **Adam Wenz** (Associate Professor, Chemistry) attended the  
12 World Brewing Congress in Denver, CO back in August. The purpose was to learn more about  
13 the chemical and biological processes of making beer and how people analyze beer. This will  
14 help when we teach the course in brewing chemistry. **Fred Longhart** (Adjunct Professor,  
15 Mathematics) reports that five crazies represented FVCC at the 24 hours of the Flathead  
16 mountain bike race, and WON the team event! Fred Longhart, David Regan, Don Hickethier,  
17 Russ Lamson, and Rich Haptonstall. Proceeds went to purchasing adaptive sports equipment for  
18 disabled athletes. **Matt Paulson** (Adjunct Professor, Social Sciences) successfully defended his  
19 PhD dissertation, "God (and World) 'Ever-Greater': Affectivity in the Theological Vision of  
20 Hans Urs von Balthasar," at the Graduate Theological Union in Berkeley, CA. **The FVCC**  
21 **Theatre Program** announces its 2016/2017 season. The two spring shows are from 1967(ish) in  
22 honor of FVCC's 50<sup>th</sup> Anniversary, **Inherit the Wind** – Directed by Joe Legate Sept. 30, Oct. 1<sup>st</sup>  
23 - 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>. **A Christmas Carol** – Directed by Rebecca Spear Dec. 1, 2, 3 - 8, 9, 10,  
24 **Rosencrantz and Guildenstern are Dead** – Directed by Rich Haptonstall, Feb. 17, 18 - 23, 24,  
25 25, and **Bye Bye Birdie** – Directed by Rebecca Spear, Music direction by Nichole Sanford,  
26 Orchestra conducted by Wai Mizutani April 20, 21, 22 – 27, 28, 29. The theatre program is  
27 also proud to report hosting the Moradakmai Theatre Company from Thailand for the fourth  
28 year. They presented a workshop for FVCC students and a free performance for the public.  
29 **Nick Spear** (Adjunct Professor, Theatre) was selected to be a part of Stonebridge Guitars'  
30 Collaborating Artist Program, for excellence in songwriting. Known under the name "Furch" in  
31 Europe, Stonebridge guitars are made in Brno, Czech Republic, between Prague and Vienna, by  
32 master luthier Frantisek Furch. **Rebecca Spear** (Adjunct Professor, Theatre) starred as "Pam" in  
33 Alpine Theatre Companies production of **The Full Monty** this summer. She also played  
34 supporting roles in **Man of La Mancha** and **Rock of Ages**.

35 The college has purchased a beautiful new piano for ensemble performances, new  
36 keyboards and guitars for various music courses, and technology equipment for our Music  
37 Technology courses. The faculty has also been working very hard to align course offerings with  
38 the University of Montana and Montana State University to make transferability even more  
39 smooth for students. We are very pleased with the direction this program is going and are  
40 greatly encouraged by the support of the community and the college. Thanks to our instructor,  
41 **Brett Allen**, our Music Technology courses are increasing and Brett has started a summer camp  
42 for students to get a head start. This camp took off this last summer and did extremely well. We  
43 are so lucky to have Brett on our FVCC team! **Amy Beth Chisholm** had the wonderful  
44 opportunity to team-teach the *Broadway Songbook Workshop* day camp at Whitefish Theatre  
45 Company this summer with artistic director Jesse DeVine. At this event she enjoyed teaching  
46 the students the music and doing vocal coaching. Amy also had a great time performing the lead  
47 role of *Mary Poppins* last semester for the Whitefish Theatre Company. Guitar Instructor **Steve**  
48 **Eckels** has been involved in our guitar community with a Crosstown High School Guitar  
49 Showcase. Steve also had the privilege of performing his operatic aria arrangements by Puccini

1 and Verdi for the Montana Public Broadcasting show “11<sup>th</sup> and Grant.” **Micah Hunter**, adjunct  
2 instructor for Composition, has composed a new piece, *Gethsemane* for chamber winds, piano,  
3 timpani, tenor and baritone soloists. Also, his SATB high school choir was premiered by the  
4 Mineral County Ecumenical Choir in March. He also had the pleasure of adjudicating vocal  
5 soloists at the Kalispell Area Music Teachers Association festival in February, and  
6 adjudicating choirs and vocal soloists at the district music festival in Kalispell in April. **Dr.**  
7 **Craig Naylor’s** latest composition for band, an arrangement of *Joshua Fought The Battle of*  
8 *Jericho*, was premiered at the Rural Music Teachers Association Band Festival in May and was  
9 reprised a few weeks later by the Flathead High Band. Both performances were under the baton  
10 of retiring icon Allen Slater. Craig also judged the Music in the Parks Festival in June in Idaho.  
11 Craig is Music Director of Big Sky Alive!, a festival held the third week of June featuring the  
12 finest in Montana’s Concert Music composers. This year’s festival, held in Kalispell on June 17  
13 and 18, featured open rehearsals, a master class, the world premiere of *Piano Trio* by Lynn  
14 Petersen (Carroll College) and electro-acoustic works by Jason Bolte (MSU-Bozeman). Big Sky  
15 Alive! is designed to bring Montana composers to communities around the state. If you are  
16 interested in having this festival in your community, please see Craig at the Swan River Press  
17 booth at the upcoming MMEA conference. **Wai Mizutani**, our string instructor, is excited about  
18 our new collaboration with the theatre department for the upcoming “Bye Bye Birdie”  
19 production. He is also encouraged about some FVCC orchestral members who recently were  
20 accepted into the Glacier Symphony. Wai’s hard work with the brand new FVCC Orchestra has  
21 paid off and the orchestra enrollment has greatly increased. This ensemble performed a fantastic  
22 performance last semester, as well as performed at graduation. **Nicole Sanford** is looking  
23 forward to the brand new upcoming Women’s Choral Festival to be held in February on the  
24 FVCC campus with guest conductor Kristina Ploeger, Associate Professor of Choral Activities  
25 from Eastern Washington University. FVCC is excited to have Kristina join us. Nicole is also  
26 looking forward to the collaboration with the FVCC Theatre Department on the “Bye Bye  
27 Birdie” production. Nicole is optimistic about the direction the FVCC Music Department is  
28 heading and with the college’s decision to have campus dormitories built within the next year,  
29 the program is sure to grow and flourish.

### 30 31 **C. Monthly Reports**

#### 32 **1. Executive Staff Activities Report**

33 The Board of Trustees thanked the Executive Staff for their informative  
34 reports. Trustees noted all the hard work faculty and staff do every day to continue to make  
35 FVCC an amazing place for students.

#### 36 37 **D. Commissioner of Higher Education Report**

38 Deputy Commissioner John Cech presented the Board with an update on the  
39 Complete College America (CCA) Math Pathways Initiative. The group will be looking at a co-  
40 requisite model as it continues to look at different pathways and how to help with student success  
41 and completion. This model will allow students to be placed in college level math classes while  
42 receiving additional academic support. Deputy Commissioner Cech also noted that a workshop  
43 will be held in Missoula on October 13. Participants in the workshop, which will be led by  
44 Robert Dickeson, author of *Prioritizing Academic Programs and Services*, will be able to  
45 experience a hands-on, interactive opportunity to discuss program prioritization. Participants  
46 will also hear from other institutions who have implemented prioritization. Panelists will include  
47 individuals from Boise State University, University of Wisconsin Oshkosh, and Great Falls  
48 College-MSU.

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1 **V. COLLEGE ISSUES**

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3 **A. Student Chemistry Instrument**

4 Dr. David Long, Assistant Professor, Chemistry, updated the Board on the recent  
5 FVCC student built instrument for measuring ocean water pH. In preparation for a study abroad  
6 trip to French Polynesia this past spring, FVCC students built an instrument for measuring ocean  
7 water pH. The precision, accuracy, and low cost of the instrument has garnered considerable  
8 attention from chemical oceanographers. Sunburst Sensors Inc., a Missoula company specializing  
9 in this area, has formed a collaboration with the FVCC student chemistry group. The student  
10 behind the instrument design and build, William Alexander Partis, has already become employed  
11 by Sunburst Sensors, Inc. National Oceanic and Atmospheric Administration (NOAA) scientists  
12 are evaluating the FVCC instrument for use in large scale citizen science programs. This  
13 instrument proved invaluable during the trip to French Polynesia.

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15 **B. FVCC Delegation to Colombia**

16 Dan Leatzow, Specialist Advanced Manufacturing, presented the Board with an  
17 update on the recent delegation of FVCC instructors and students who spent two weeks in the  
18 heart of Colombia, South America. As part of a 100K Strong in the Americas exchange grant, the  
19 FVCC delegation to SENA Caldas, in Manizales were immersed in the Colombian culture and the  
20 educational offerings of the national apprentice education institute. The goal of the exchange is to  
21 establish a sustainable partnership in areas of manufacturing and renewable energy. SENA  
22 Caldas will be sending their delegation, consisting of three instructors and seven students to  
23 FVCC for two weeks and will arrive on October 11. This exchange will help provide a  
24 partnership promoting innovation and bi-culturalism. The FVCC delegation was able to gain an  
25 inside look into the Colombian Trade School and learn about regional industry as it relates to  
26 SENA Caldas.

27  
28 **C. Fall Enrollment Update**

29 Maya Marchese, Institutional Research Analyst, presented the Board with a fall  
30 enrollment update. It was reported that as of the 15<sup>th</sup> day of enrollment the college is at 1,396  
31 FTE, which is up 1.7% from the same time last year. Unduplicated headcount is up 94  
32 students for a 4.3% increase. Running Start continues to grow and see large gains in headcount  
33 and accounts for 17% of the current FTE. The average credit load per student has decreased  
34 slightly from 9.49 to 9.25 credits. It was noted that the increase in enrollment shows that more  
35 students are attending but each taking fewer credits.

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37 **D. Resolution 17-3, Disposal of Surplus Property Through Sale**

38 Flathead Valley Community College's Campus has found it necessary to dispose of surplus  
39 property through sale, auction, trade-in or otherwise dispose of. The surplus property includes a  
40 covered utility trailer, welders, downdraft tables, metal access stairs, various welding equipment and  
41 other miscellaneous items. The Board was presented with Resolution 17-3, Disposal of Surplus  
42 Property. Authorization is requested from the Board of Trustees of Flathead Valley Community  
43 College through sale, auction, trade-in or otherwise to dispose of surplus equipment that is no longer  
44 used by the College. Great Falls College, Montana State University has expressed an interest in  
45 purchasing the Mobile Welding Training Facility. Trustee Kelly Stimpson moved that the Board  
46 approve Resolution 17-3, Disposal of Surplus Property Through Sale. Trustee Jeremy Presta  
47 seconded the motion. With no further discussion, the motion carried unanimously with six (6) "yes"  
48 votes.

1           **E.       Resolution 17-4, Intention to Grant Fiber Optic Communication System**  
2           **Utility Easement**

3           The Board was presented with Resolution 17-4, Intention to Grant Fiber Optic  
4           Communication System Utility Easement to Blackfoot Communications, Inc. Blackfoot  
5           Communications, Inc. (“Blackfoot”) has requested that the College grant a utility easement  
6           located on College property for the purposes of constructing, operating and maintaining a fiber  
7           optic communication system. Blackfoot, in consideration of the utility easement, would like to  
8           enter into an Agreement with the College where Blackfoot will provide the College with an  
9           indefeasible right to use dedicated circuits on the Blackfoot network and the College will benefit  
10          from granting the utility easement by obtaining additional communication capacity and  
11          redundancy at no cost, and the College determined that the grant of the utility easement will not  
12          adversely impact the College. Trustee Mark Holston moved that the Board approve Resolution  
13          17-4, Intention to Grant Fiber Optic Communication System Utility Easement to Blackfoot  
14          Communications, Inc. Trustee Kelly Stimpson seconded the motion. With no further  
15          discussion, the motion carried unanimously with six (6) “yes” votes.  
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17           **F.       Board of Trustees Events Calendar**

18          President Karas reviewed the Trustees events calendar and noted that she and  
19          several Trustees and herself will be attending the ACCT National Leadership Conference in New  
20          Orleans, October 5-8. The Board of Regents’ November meeting will be held in Missoula,  
21          November 17-18.  
22

23           **G.       President’s Update**

24          President Karas updated the Board on several items:

- 25           • President Karas reported that the Governors’ Cup Sandbagger Dinner that  
26           was held on the FVCC Campus on July 28, was a great success. The  
27           college received positive feedback on its participation in the event.
- 28           • An All Employee In-Service was held on August 22, prior to the start of  
29           fall semester. All employees were able to participate in three separate  
30           Armed Intruder Training sessions held throughout the summer.
- 31           • The Board of Regents held their September meeting in Billings on  
32           September 14 and 15. The Regents reviewed the FVCC budget the  
33           Trustees approved in July.
- 34           • Festival of Flavors ended with the Grand Wine Tasting on September 24.  
35           President Karas thanked all of the employees and volunteers who helped  
36           make all the events successful. All proceeds raised during Festival of  
37           Flavors go to help support student scholarships at FVCC.
- 38           • The senior culinary arts students want to welcome everyone to their senior  
39           capstone restaurant, *OnFire*, in the FVCC Culinary Kitchen. *OnFire* is  
40           open 4:30-8:30 pm Wednesday, Thursday and Friday until October 21<sup>st</sup>.
- 41           • President Karas gave a brief update on the current progress of the Student  
42           Housing construction project.  
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44           **VI.     ADJOURNMENT**

45          With no further discussion, the meeting was adjourned at 4:55 p.m.

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1 Shannon Lund, Chairperson of the Board

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Mark Holston, Secretary to the Board

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