

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, September 23 2019, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, September 23, 2019, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Kelly Stimpson Stephanie Wallace Lyle Mitchell
15 Callie Langohr Mark Holston Peter Akey
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
18

19 **II. PUBLIC COMMENT-None**

20
21 **III. CONSENT ITEMS - ACTION**

- 22 **A.** Approval of the minutes of the Regular Board of Trustees' meeting on July 22, 2019
23 and the Board of Trustees Retreat on July 22, 2019
24 **B.** Next regular Board of Trustees meeting – October 28, 2019
25

26 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B Under Section
27 II, Consent Agenda-Action. Trustee Lyle Mitchell seconded the motion. The motion carried
28 unanimously with seven (7) "yes" votes.
29

30 **IV. COMMENTS**

31 **A. Students**

32 The Board was presented with a written report, from students, please see
33 Attachment I. In addition, Jay Baker, President, Student Government, shared with the Board that
34 Student Government will be holding their annual elections on Wednesday, September 25.
35

36 **B. Faculty**

37 Associate Professor/Program Director, Agriculture, Dr. Heather Estrada,
38 presented the Board with a report from Faculty, please see Attachment II. Dr. Estrada also
39 presented the Board with pictures and additional information on the recent collaboration between
40 FVCC, Advanced Manufacturing, the Kalispell Downtown Association, the Kalispell Business
41 Improvement District and the City of Kalispell to bring functional art to downtown Kalispell.
42 FVCC Welding Fabrication students are working on building and unveiling new bike racks
43 throughout downtown Kalispell.
44

45 **C. Monthly Reports**

46 **1. Executive Staff Activities Report**

47 The Board of Trustees thanked the Executive Staff for their informative

1 reports.

2
3 **V. COLLEGE ISSUES**

4 **A. Student Success: Small Business Development Center**

5 Dan Gorton, Director, Small Business Development Center (SBDC), presented
6 the Board with an update on the SBDC. Mr. Gorton noted that he currently assists startups and
7 small business in the Flathead and Lincoln counties. Mr. Gorton can provide one-on-one
8 business advising to entrepreneurs and small businesses throughout the valley. Some of the
9 services the SBDC offers include, financial analysis, business planning, marketing assistance,
10 and trainings and workshops. In addition, the SBDC has also helped individuals with the buying
11 and selling of their businesses.

12
13 **B. Board Policy, Chapter XII, College Facilities, (Second Reading)**

14 The Board was presented with Board Policy, Chapter XII, College Facilities
15 (Second Reading). Following review, Trustee Mark Holston moved that the Board approve
16 Board Policy, Chapter XII, College Facilities (Second Reading), as presented. Trustee Kelly
17 Stimpson seconded the motion. With no further discussion, the motion passed unanimously with
18 seven (7) “yes” votes.

19
20 **C. Board Resolution 20-2, FVCC 401(a) Plan Document Restatement and**
21 **Agreement**

22 The Board was presented with Board Resolution 20-2, FVCC 401(a) Plan
23 Document Restatement and Agreement. FVCC sponsors a number of optional retirement plans.
24 One of the plans has been reviewed by our independent third party administrator, AdminPartners,
25 and a resolution agreement was presented to update the 401(a) plan. Following review of
26 Resolution 20-2, Trustee Kelly Stimpson moved that the Board approve Board Resolution 20-2,
27 FVCC 401(a) Plan Document Restatement and Agreement. Trustee Stephanie Wallace seconded
28 the motion. With no further discussion, the motion passed unanimously with seven (7) “yes”
29 votes.

30
31 **D. Legislative Update-HB657**

32 President Karas provided the Board with a legislative update. President Karas
33 noted that House Bill No. 657 (HB657) continues to move forward. HB657 indicates that the
34 legislative finance committee shall direct a study of fiscal issues regarding education, to include
35 the community college funding formula. FVCC along with the other two community colleges,
36 the Office of the Commissioner of Higher Education and the interim legislative finance
37 committee will continue to work together to find a fair and reasonable formula that should be a
38 positive for FVCC.

39
40 **E. Board of Trustees Events Calendar**

41 President Karas reviewed the Trustees’ events calendar and noted that the Festival
42 of Flavors event will be held October 4-12. The next regularly scheduled Board meeting will be
43 on Monday, October 28. The 2019 ACCT Leadership Congress will be held October 16-19.
44 Board of Regents will hold their next meeting at Montana State University, Bozeman November
45 21-22.

46
47 **F. President’s Update**

1 President Karas updated the Board on several items:

- 2 • President Karas noted that the recent Governor’s Cup that was held at the
- 3 end of July and beginning of August was another success and many local
- 4 legislators and business leaders were on campus.
- 5 • The Medical Lab Technician pinning ceremony was held August 2 with
- 6 four graduates being pinned.
- 7 • The fall all employee in-service was held on August 26, where employees
- 8 were able to talk about and discuss the college’s upcoming accreditation
- 9 visit.
- 10 • Student housing move-in day was August 26 and went well. Student
- 11 housing is full once again.
- 12 • The Board of Regents meeting was held in Butte on September 11 and 12.
- 13 The regents passed the FVCC budget as presented. A report on two-year
- 14 education was provided to the regents.
- 15 • The Encore Campaign continues to move ahead with \$200,000 raised to
- 16 date.
- 17 • President Karas provided an update on enrollment. A more complete
- 18 update will be provided when all late starting classes have begun.
- 19 Headcount is up slightly with FTE slightly down. This coincides directly
- 20 with a booming local economy and with more students taking fewer
- 21 credits.

22
23 **VI. EXECUTIVE SESSION**

24 **A. President’s Mid-Year Review**

25 Chairperson Lund announced the Board would go into Executive Session to
26 discuss the evaluation of the President and it was determined that the demand of individual
27 privacy clearly exceeded the merits of public disclosure and therefore she would close the
28 meeting. The meeting was closed at 4:20 p.m. The meeting was reconvened at 4:34 p.m. at
29 which time Trustee Kelly Stimpson moved that the Board increase the salary of the President by
30 3%, retroactive to July 1, 2019, to honor the contract set forth by the Board. Trustee Lyle
31 Mitchell seconded the motion. With no further discussion, the motion passed unanimously with
32 seven (7) “yes” votes.

33
34 **VII. ADJOURNMENT**

35 With no further discussion, the meeting was adjourned at 4:35 p.m.

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39 _____
40 Shannon Lund, Chairperson of the Board

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43 Kelly Stimpson, Secretary to the Board

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Student Activities Report September 2019

Audionauts hosted their first Open mic on September 5. A few students performed and several more connections were made.

Intersarsity hosted their first worship night of the semester and hosted an overnight camping trip. Weekly bible studies have started.

Student Government hosted a welcome breakfast and an outdoor movie during Week of Welcome (which was held during the first week of the semester). Approximately 90 students attended for free pizza, games and the movie *Jumanji*.

The Student Engagement Office coordinated the Week of Welcome (WOW) events. The Ask Me tent was once again a huge success with about 70 students stopping by to ask questions. Approximately 210 hamburgers were cooked and served at the New Student BBQ, and 13 clubs recruited new members during Club Day.

Summer Experience students served 168 hours at the Kalispell Heart Locker this summer while the June Summer Experience students served 48 hours at the NWMT Veterans Food Pantry. An Opportunity Fair took place on September 10. At the fair students had the opportunity to connect with community partners and local employers in regards to volunteer and employment opportunities.

Campus Rec assisted with move in day, new student orientation and Week of Welcome. Activities that have been offered so far this semester include paddle boarding at Whitefish Lake, basketball, indoor and outdoor volleyball, kickball, and flag football. Upcoming events include paintball and a golf scramble.

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4 **Faculty Activity Report**
5 **September 2019**
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8 **Dr. Stephanie Paidas - Psychology**

9 This month, Stephanie Paidas will be the keynote speaker at a Fall Symposium sponsored by
10 Best Beginnings and the Alliance for a Drug Free Flathead. Her talk, given to local educators,
11 practitioners, and parents, will focus on early childhood exposure to digital technology, its links
12 to later developmental problems and addictions, and practical ways to reduce these risks. The
13 symposium will take place September 25th.
14

15 Stephanie is also teaching a new Honor's class with Amy Pearson from Communications. Their
16 class, Wilderness Experience and Expression, focuses on environmental psychology and
17 communications theory, bridging research on the benefits of nature exposure with students'
18 personal experiences with wild nature. Amy and Stephanie will be leading their students on a
19 camping trip September 13-15th.
20

21 **Dr. Dan Leatzow - Industrial Machine Technology**

22 FVCC was host to the 13th Annual Haas Technical Education Centers Americas Conference in
23 late July. Over 240 educators and other manufacturing industry representatives converged on
24 Kalispell and the FVCC campus for the four-day event. Attendees travelled from across the US,
25 Canada and Europe to attend the annual manufacturing education conference.
26

27 Industrial Machine Technology received word on September 4th that the program has received a
28 2019-20 academic year scholarship grant from the Gene Haas Foundation. To date, FVCC has
29 received \$44,000 in scholarship grants from the GHF, not including this year's award. The grant
30 value will be disclosed by the end of September/beginning of October.
31

32 FVCC and Advanced Manufacturing are collaborating with the Kalispell Downtown Association,
33 the Kalispell Business Improvement District, and the City of Kalispell to bring functional art to
34 downtown Kalispell. The inaugural Kalispell Art of the Streets (KAOS) project will yield three
35 functional bike racks designed by local artists and the racks will be installed at three locations
36 along Main Street. FVCC Welding Fabrication is working on the build and unveiling of the
37 finished product will occur later this fall. Material has been graciously donated by Pacific Steel
38 and Recycling in Kalispell.
39

40 **Mr. Rich Haptonstall - Theatre Arts/Speech**

41 Rich Haptonstall took advantage of two very different professional development opportunities
42 this summer. In June, he attended the Theatre Communications Group National Conference in
43 Miami. There he took part in numerous events focusing on student safety, inclusion and
44 empowerment of the student voice, and the healing and therapeutic nature of the theatre.
45 In August, he joined performers and educators from around the country in Boise to train with
46 members of SITI Company of NY. They survived a rigorous week long intensive in Suzuki
47 training and Viewpoints training: two very dichotomous yet still synergistic actor training

1 techniques.

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3 Both of these opportunities have already brought about changes and improvements to the theatre
4 programs curriculum, production environment, and culture.

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6
7 **Ms. Eliza Thomas - Early Childhood Education**

8 As the semester gets going, the Early Childhood Program continues to partner in the community.
9 The Nurturing Center will be visiting this month, in an effort to provide their Early Childhood
10 Essentials curriculum to our EDEC 108 class (Introduction to Early Childhood). This gets EDEC
11 108 students one course under their belt in the ECP registry (the early childhood project), allows
12 them to substitute teach in early childhood programs across our valley, and also allows the FVCC
13 EC program to better meet community needs.

14
15 The UM 2+2 students (those seeking their bachelors through UM in Elementary Education
16 through our distance partnership) will begin their field experience hours at the Early Childhood
17 Center (ECC) in the next few weeks. They will apply their course learnings with our children and
18 our teachers. This theory-to-practice work makes them stronger teachers and gives our staff
19 additional support to meet children's needs.

20
21 The ECC is gearing up to support two special needs students from Glacier High School to work
22 towards their course requirements in high school while experiencing a hands-on opportunity in a
23 real work setting. The ECC also welcomed some new employees this month, including three
24 FVCC Early Childhood Education graduates who are serving children at the ECC with
25 commitment, content knowledge, and professionalism.

26
27 **Mr. Timothy Price- Computer Science/Engineering**

28 Tim Price participated in a two day Virtual/Augmented Reality workshop in Edmonds
29 Washington this month. The workshop was hosted by Edmonds Community College in
30 cooperation with Purdue University Northwest and the NSF (National Science Foundation).
31 Some time was spent seeing and understanding how they operate their Maker Lab, but most of
32 the time was spent learning about advancements in Virtual/Augmented Reality and actively
33 using/creating VR/AR learning experiences.

34
35 Tim also attended a week long class at MSU that focused on how to teach computer programing.
36 Most of the time was spent coding and creating class projects, but time was also spent discussing
37 course content with MSU computer science faculty.

38
39 Finally, Tim applied for and received a donation of hardware and software from the XILINX
40 corporation worth about \$1,200. This will be used in a new hardware programming language
41 class in the spring.