

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, September 17 2018, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, September 17, 2018, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

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14 Kelly Stimpson Stephanie Wallace Lyle Mitchell
15 Callie Langohr Mark Holston Peter Akey
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
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19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 **A.** Approval of the minutes of the Regular Board of Trustees' meeting on July 23, 2018
23 **B.** Next regular Board of Trustees meeting – October 22, 2018
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25 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B Under Section
26 II, Consent Agenda-Action. Trustee Mark Holston seconded the motion. The motion carried
27 unanimously with seven (7) "yes" votes.
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29 **IV. COMMENTS**

30 **A. Students**

31 The Board was presented with a written report, from students, please see
32 Attachment I.
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34 **B. Faculty**

35 Associate Professor/Program Director, Agriculture, Dr. Heather Estrada,
36 presented the Board with a report from Faculty, please see Attachment II.
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38 **C. Monthly Reports**

39 **1. Executive Staff Activities Report**

40 The Board of Trustees thanked the Executive Staff for their informative
41 reports. Trustee Holston did inquire about reported portable air conditioning units used in
42 Founders' Hall this past summer. Trustee Lund, noted much takes place on a daily basis amongst
43 faculty and staff and thanked everyone for all the hard work they do every day to continue to
44 make FVCC an amazing place for students.
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46 **V. COLLEGE ISSUES**

47 **A. Honors Program Update**

1 Dr. Christina, Relyea, Director, Honors Program, updated the Board on the FVCC
2 Honors Program. The Honors Program provides an opportunity for highly motivated students to
3 experience academically challenging cross-disciplinary courses. The Honors Program uses a
4 cross-disciplinary style to teach its classes. Honors courses are a combination of any two
5 traditional academic areas of study, such as, humanities, social science, math, science, and fine
6 arts and they are taught by a team of two instructors, one from each discipline, providing students
7 with a unique cross-disciplinary experience. In addition, each student in the Honors Program is
8 also required to complete 30 hours of service learning. The program currently has 45 students or
9 around 2-3% of the student population. Of the students currently in the program, 51% are
10 earning their Associate of Science Degree, 40% are earning an Associate of Arts Degree and 9%
11 are earning both an Associate of Science and Associate of Arts Degree.

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13 **B. Board Policy, Chapter II, Organization, Section 50 (First Reading)**

14 The Board was presented with Board Policy, Chapter II, Organization, Section 50
15 (First Reading). President Karas noted minor revisions were being made to the policy to
16 accommodate the changing nature and names of college committees on campus. Trustee Mark
17 Holston moved that the Board approve Board Policy, Chapter II, Organization, Section 50, as
18 presented. Trustee Kelly Stimpson seconded the motion. With no further discussion, the motion
19 passed unanimously with seven (7) “yes” votes.

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21 **C. Board Policy, Chapter I, Doctrine, Section 60 (Second Reading)**

22 The Board was presented with Board Policy, Chapter I, Doctrine, Section 60
23 (Second Reading). President Karas noted that no revisions have been made since the Board
24 approved the first reading at their July Board meeting. Trustee Kelly Stimpson moved that the
25 Board approve Board Policy, Chapter I, Doctrine, Section 60, second reading. Trustee Stephanie
26 Wallace seconded the motion. Upon further discussion, Trustee Kelly Stimpson advised that the
27 words “in bad faith” should be removed under *False Reporting*, to remove redundancy. With no
28 further discussion, the motion passed unanimously with seven (7) “yes” votes.

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30 **D. Board Policy Chapter VII, Students, Section 60 (Second Reading)**

31 The Board was presented with Board Policy, Chapter VII, Students, Section 60
32 (First Reading). President Karas noted that no revisions have been made to the policy since the
33 Board approved the first reading at their July Board meeting. Trustee Kelly Stimpson moved that
34 the Board approve Board Policy, Chapter VII, Students, Section 60 (Second Reading) as
35 presented. Trustee Pete Akey seconded the motion. Upon further discussion, Trustee Mark
36 Holston did inquire when students are made aware of the Core Values of Student Conduct as
37 mentioned in the policy. It was noted that students are all made aware of the Student Code of
38 Conduct, which can be accessed online, during advisement and at new student orientation. With
39 no further discussion, the motion passed unanimously with seven (7) “yes” votes.

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41 **E. Approval of Architectural and Engineering Services for the College Center**

42 President Karas noted that Montana Code Annotated (MCA) 20-9-204 provides
43 for school districts to contract with engineers, surveyors and architects without conducting a
44 bidding process. Based on previous successful working relationships on projects, including
45 Founders Hall and the Rebecca Chaney Broussard Center for Nursing and Health Science, it
46 would save time and therefore funding for FVCC to enter into agreements with CTA Architects
47 and Robert Peccia and Associates Engineering for the College Center. President Karas will

1 review contracts with FVCC legal representatives prior to signing contracts on behalf of FVCC.
2 Trustee Pete Akey moved that the Board approve President Karas to authorize the execution of
3 contracts for architectural and engineering services for the College Center. Trustee Kelly
4 Stimpson seconded the motion. With no further discussion, Trustee Mark Holston called for the
5 question. The motion passed unanimously with seven (7) “yes” votes.
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7 **F. Board of Trustees Events Calendar**

8 President Karas reviewed the Trustees’ events calendar and noted that the Festival
9 of Flavors event will be held October 5-13. The next regularly scheduled Board meeting will be
10 on Monday, October 22. The 2018 ACCT Leadership Congress will be held October 24-27.
11 Board of Regents will hold their next meeting and The University of Montana November 15-16.
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13 **G. President’s Update**

14 President Karas updated the Board on several items:

- 15 • President Karas acknowledged and congratulated employee Bill Bond on
16 receiving the inaugural employee Eagle Award during the all employee in-
17 service held on Monday, August 27.
- 18 • President Karas shared a letter from the Vietnam Veterans of America,
19 Chapter 1087. The group thanked the college for their continued support
20 and partnership but informed the college that they would no longer be able
21 to hold their meetings on campus due to travel arrangements by many of
22 their members.
- 23 • President Karas shared a letter of appreciation from 18 Reasons, a
24 community based cooking school in San Francisco, CA, for Chef Shannon
25 Hayashi, Program Director, Culinary Institute of Montana. Chef Shannon
26 recently volunteered his time to offer free cooking classes to low income
27 individuals around the Bay Area.
- 28 • The Governor’s Cup recently held one of their events on the FVCC
29 campus. FVCC’s culinary students provided the food for the event. It was
30 a great opportunity to have legislators and business individuals on the
31 FVCC campus
- 32 • The nursing pinning ceremony was held on August 2. The ceremony
33 included the first graduating ASN from the Libby campus.
- 34 • The Board of Regents meeting was held in Billings on September 12-13.
35 During the meeting, the final budget was approved.
- 36 • President Karas provided the Board with an update on fall enrollment.
37 FTE enrollment is up slightly for Fall 2018 compared to the same time last
38 year with an increase of 2.73 FTE or 0.2%. Headcount is up 76 or 3.5%
39 compared to the same time last year. President Karas indicated that we
40 have more students taking fewer credits with 68% of the student
41 population attending only part time.
- 42 • The ONE Campaign continues to move forward. The college has raised
43 \$16 million with donations received from 350 different donors.
- 44 • The college begins to plan for the upcoming legislative session that is to
45 begin in January.
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VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:37 p.m.

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Shannon Lund, Chairperson of the Board

Kelly Stimpson, Secretary to the Board

ATTACHMENT I

Student Engagement Report July/August 2018

The Student Engagement Office hosted four service projects in July for the Summer Experience Program. First-year students travelled to the Heart Locker and completed 168 hours of service. Students helped receive donations, paint, sort and fold clothing, clean, and put together furniture. Second-year students visited Montana Wild Wings Sanctuary to learn about the birds in rehab and assist with a painting project.

Week of Welcome (WoW) activities took place August 27-31. WoW activities included an Ask Me Tent, New Student Orientation, Welcome Breakfast, Student Organization Meet and Greet, Outdoor Concert featuring MT Souls, and an outdoor showing of Top Gun. All events were well attended. Free food, fun and giveaways were had by all!

ATTACHMENT II

Faculty Activity Report September 2018

Dr. Robert Bauer - History

The Arkansas Historical Quarterly, published Dr. Bauer's journal article "Gilded Age Gladiators: Hot Springs and the First Major League Baseball Spring Training" as their cover article in their spring issue.

He also published the third book in his series on baseball history – Outside the Lines of Gilded Age Baseball: The Origins of the 1890 Players League. More research is on the way. . .

Dr. Stephanie Paidas - Psychology

The FVCC Psychology department established a psychology independent study internship with Glacier Road Scholar, an organization which leads groups of older adults through educational tours of Glacier National Park. The intern worked with intergenerational programs of grandparents and grandchildren, studying issues of lifespan development, lifelong learning, and the impacts of immersion in nature on relationships and psychological functioning.

Dr. Paidas presented her dissertation research in a symposium at the annual convention of the American Psychological Association in San Francisco this August. Her presentation was entitled "Wellness Through Wilderness: The Impacts of Wilderness Experience on Sense of Purpose and Meaning in Life."

Dr. Christina Relyea - Natural Resources

Dr. Relyea attended the weeklong Ecological Society of America meeting in New Orleans in August. Over 3,300 scientists gathered to discuss "Linking extreme events, ecosystem resilience and human well-being". It was reportedly a fantastic conference although New Orleans was hot in August!

Dr. Dan Leatzow - Advanced Manufacturing

Points of interest from Industrial Machine Technology include:

- The creation of two Eagle Awards that have been presented to a Community Member and an FVCC Employee
- Attendance at the 2018 HTEC Americas conference to present the kick-off for the 2019 HTEC Americas conference that will be hosted at FVCC the week of July 22, 2019. HTEC Americas is a North American conference specifically for machining and manufacturing educators. This year's event, hosted by Danville Community College in Danville, VA, was attended by 300+ individuals.
- Attendance at the NSF workshop for Digital Manufacturing (DM) Instruction using Virtual Reality (VR) technology. This two-day workshop, hosted by the National Center for Excellence in Material Education at Edmonds Community College, facilitated exploration of VR technology, how it may be applied to CTE education (specifically

manufacturing), and experience examples of current hardware available for delivery of a VR experience.

Mr. Timothy Price - Math

Mr. Price applied for and received a MSGC Faculty Fellowship to do work on a quadcopter that can be used as a class project. He also taught Lego robotics for kids' college, which included kids that had just finished the 2nd grade! He reports that his experience was novel, interesting, and exhausting!

Dr. Amy Pearson - Communications

Over the summer, Dr. Pearson worked as the backcountry volunteer manager for the Park Service in Glacier National Park.

Mr. Douglas Harling - Jewelry

Over the summer the Metals Museum, Memphis TN, purchased a gold Brooch for their permanent collection.

Dr. Heather Estrada - Agriculture

FVCC Agriculture and Culinary Arts were awarded a Foundation Enhancement Grant and other funds to purchase a stone mill for the purpose of milling campus farm-grown wheat into flour for use in a variety of baking projects. The mill is slated to arrive at the end of September 2018 and baking will commence shortly thereafter! We are excited about this cross-disciplinary collaboration and the unique opportunities it will bring to FVCC students.

Dr. Ruth Wrightsman - Biology

In June, Dr. Wrightsman attended the NISBRE - National Idea Symposium for Biomedical Research Excellence in Washington, DC, along with 2 undergraduate research students, Heather Cox and Raser Powell. This trip was funded through our INBRE grant (Idea Network for Biomedical Research Excellence) in partnership with Montana State University, awarded jointly to Dr. Wrightsman and Dr. Mirabai McCarthy. The students presented posters of their research project - "Antibiotic Potential of Flathead Valley Flora and Fungi". For both students, this was their first trip to Washington, DC, and they were able to participate in a national research conference and interact with other students and scientists. We attended both scientific sessions and presentations on career development, and also were able to do a bit of touring of our nation's capital.

FVCC Biology will be hosting the DNA Bootcamp for Educators on Sept. 21 and 22. This is the 6th bootcamp workshop in a series of workshops aiming to provide continuing education for secondary teachers in DNA methods and laboratory exercises. The workshop includes lectures and hands-on lab activities that teachers can use in their classrooms. After completing the workshop, teachers are provided with the equipment and supplies needed to perform the lab activities, such as forensic DNA testing and testing for GMO products. The workshops are funded by a grant from the National Science Foundation's Advanced Technology Education Program (NSF-ATE), and provide the funds to purchase equipment, supplies, and also to reimburse school districts for substitute teachers so that educators can attend the workshops.

This is the 25th year of the NSF-ATE program and to highlight the accomplishments of the ATE projects, NSF program directors have developed a brochure to showcase several projects in each of the technology areas this program funds. One of the projects highlighted in the 25th Anniversary ATE Impacts book is FVCC's project - TeaM SCoRE Biotechnology -- Teachers in Montana Strengthening the Continuity of Rural Education in Biotechnology.