

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, October 26, 2015, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, October 26, 2015, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
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14 Thomas Harding Tom McElwain John Phelps
15 Callie Langohr Jeremy Presta Mark Holston
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
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19 **II. CONSENT ITEMS - ACTION**

- 20 **A.** Approval of the minutes of the Board of Trustees meeting on September 28, 2015.
21 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
22 Report as submitted.
23 **C.** Next regular Board of Trustees meeting – November 23, 2015
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25 John Phelps moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,
26 Consent Agenda-Action. Tom Harding seconded the motion. The motion carried unanimously
27 with seven (7) "yes" votes.
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29 **III. COMMENTS**

30 **A. Monthly Reports**

31 **1. Student Activities Report**

32 Christina Nelson, PTK President, presented the Board with an update on student activities.
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34 **Intramurals**

35 Students have been participating in fall Intramural activities such as; basketball,
36 volleyball, flag football, soccer, gaming tournaments and cosmic bowling. Students donated 88
37 pounds of food at the 9/25/15 bowling night which was given to the Flathead Food Bank. The
38 upcoming activities for Intramurals are the annual Halloween Costume Bowl and Bubble
39 Soccer. Students have been taking advantage of the Equipment Check-Out Program, checking
40 out gaming equipment, soccer balls, basketballs, tennis racquets and bicycles.
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42 **PTK**

43 This past month Phi Theta Kappa raised \$500 from their Lucky Duck Race and are
44 currently hosting a Krispy Kreme fundraiser to help fund their trip to the International PTK
45 Conference in Washington, DC in April. They are in the process of submitting a NerdNation
46 Educational Forum Proposal and an FVCC Enhancement Grant application to help fund their
47 trip. As a service project, they are currently working on updating the photos on the FVCC
48 Faculty & Staff directory and have had several volunteers step up to help out. Also, they
49 partnered with KRMC to recruit PTK volunteers for the Pink Me Up! Event held on October 4.
Phi Theta Kappa officers meet weekly and host a monthly general meeting for all members to

1 attend. Their fall induction ceremony is scheduled for November 17 at 6 p.m. in AT 139.

2 **Service Learning**

3 The Service Learning Office hosted breakout session during fall in service with Roch
4 Turner from Bitterroot College as the guest speaker. We had a good turn out from faculty (12).
5 We are hoping to continue with a follow up session in November.

6 Several Service Learning presentations were given in the classrooms and we have place about 40
7 students in local non-profit agencies and schools so far. We have 12 FVCC students placed at
8 the Russell Elementary School to help tutor students scoring below grade level in math and
9 reading. Other agencies include: (do you want this info??)

10 Our Service Saturday Program starts this month with the first service event on Saturday, October
11 17. Students will be hosting a FVCC booth at the Ronald McDonald Family Fun Night.

12 Proceeds from this event will go towards the Ronald McDonald Family Room at KRMC.

13 The SL office hosted a group picture and banner signing event for Umpqua Community College.

14 Wendy was nominated to be chair of the Montana Campus Compact Advisory Committee for 1
15 year.

16 **Student Government**

17 Student Government held their fall elections for Freshmen Senators on October 7 and
18 also held a free BBQ for students the same day. Three freshmen were elected and they will be
19 sworn in at the next Student Government meeting on October 21.

20 Three students have joined the Montana Collegiate Tobacco Prevention Initiative (MCTPI) this
21 year. Two students went to the MCTPI Fall Training at MSU Billings on October 15 – 17.

22 Their goal is to increase awareness and provide information to fellow students about the risks of
23 smoking and using smokeless tobacco.

24 **Student Organizations**

25 The FVCC Veterans' Association will be hosting an open house at the Veterans Center
26 (LRC) on Oct 28th from 11am to 3pm. They will also be hosting the Trunk or Treat on October
27 31 from 4 – 7pm. All student organizations have started meeting regularly and have their
28 meeting times posted on the Activities calendar. The second Student Leadership Workshop was
29 on October 19. The topic was Conflict Resolution and Group Dynamics led by Jodi Smith the
30 FVCC Workforce Training Program Director. This workshop is open to all students.

31 **2. Faculty Activities Report**

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33 Dr. Gregg Davis, Associate Professor, Economics, presented the Board with the Faculty
34 Activities Report. **Amy Chisholm**, Adjunct Professor of Music, is currently the choir director at
35 Whitefish Middle School. **Richard Haptonstall**, Associate Professor of Theatre Arts and
36 Music, and **Joe Legate**, Professor of Speech and Theatre Arts, announce the college's first play
37 for academic year is Dracula, and opened October 23 in time for Halloween. Auditions for the
38 next theatre production, "Happy," were October 12. Happy is a play by Robert Caisley that was
39 work shopped at a writer's colony in Missoula. The call is out for submissions to the 10 Minute
40 Play Festival to be held next May. Already, 50+ submissions from all over the country have been
41 offered for consideration and come from Louisiana, Texas, Massachusetts, Missouri, Illinois,
42 California, Virginia, Washington, Ohio, Georgia, and the list of states goes on and on. The folks
43 at the FVCC Theatre must be doing something right over there. **Janice Heil**, Associate Professor
44 and Program Director of the FVCC Physical Therapy Assistant Program attended a conference
45 entitled "Changing Dynamics of the Scientific and Clinical Rationale for Examination and
46 Treatment of Selected Shoulder Conditions," hosted by the American Physical Therapy
47 Association in Missoula. Information gleaned from the weekend conference will be used in the
48 classroom. **Dr. Don Hickethier**, Professor of Math, and new to the faculty **Dr. Michael**

1 **Severino**, Assistant Professor of Math, have been invited to participate in the STREAM High
2 School Math Modeling Project, an effort to bring Montana-themed applications into high school
3 mathematical modeling. The project pairs university and two-year math professors with local
4 high school teachers to collaboratively design, implement, evaluate, and refine modeling
5 activities appropriate for high school mathematics students. Both will travel to Bozeman mid-
6 October for the inaugural STREAM Launch Workshop. **Marlyn James**, Professor of Early
7 Childhood Education, is traveling to Bozeman this month to present at the Montana Association
8 for the Education of Young Children. **Phil MacGregor**, Professor of Computer Applications and
9 Accounting, attended the Northwest Chapter Consortium of Computing Sciences in Colleges in
10 Seattle October 9th and 10th. It rained. **Brenda Rudolph**, Professor of Office
11 Technology/Business/Allied Health is presenting at a conference in Billings with a really long
12 acronym, MTACTE, the Montana Association for Career and Technical Education. Professor
13 Rudolph is presenting with Cindy Jones from Glacier High School and Diane Marsh from
14 Columbia Falls High School who teach along with Brenda as a dual credit concurrent enrollment
15 class. All three are sharing their experiences with the concurrent enrollment process and
16 discussing the challenges inherent in such. To date, 138 students have taken the class
17 concurrently, and 70 percent have successfully transferred to college, predominately FVCC. Of
18 the 96 who transferred, 32 have graduated. **Adam Wentz**, Assistant Professor of Chemistry,
19 attended Project Lead the Way/Manufacturing Day tours at Glacier and Flathead High Schools.
20 Glacier High School showcased its Engineering Academy, while Flathead High School
21 showcased its Biomedical Academy. Attendees learn more about the types of classes offered at
22 both Glacier and Flathead. Last, but not least, **Dr. Ruth Wrightsman**, Associate Professor of
23 Biology, is showcasing the FVCC Biotechnology Program developed with the help of a NSF-
24 ATE grant at the annual meeting of the National Science Foundation's Advanced Technology
25 Education Principal Investigator's Conference in Washington, D.C. Particularly noteworthy is
26 an FVCC student, **Kim Lantrip** is presenting a poster at the conference on her research project
27 entitled "Lynx in the Lost Trails Wildlife Refuge: Using DNA Bar-coding to Identify Wildlife
28 Species." The project grew out of collaboration with wildlife biologist Beverly Skinner at the
29 Lost Trails National Wildlife Refuge near Marion. Kim was one of only 60 students selected
30 from colleges throughout the U.S. to attend the meeting and was awarded a travel grant from the
31 National Science Foundation. While at the meeting, Kim will be honored at the Student
32 Recognition banquet, and will have the opportunity to meet with NSF and industry
33 representatives. As an added perk, she also gets a behind-the-scenes tour of the Smithsonian Air
34 and Space Museum.

3. Executive Staff Activities Report

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37 The Board of Trustees thanked the Executive Staff for their informative
38 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
39 FVCC an amazing place for students.

B. Commissioner of Higher Education Report-

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42 Sue Jones, Director, Two Year Mission Integration, presented the Board with the
43 Commissioner of Higher Education Report. Sue reported that their office is continuing to reach
44 out to more adult learners. With Montana's unemployment below 4% and the impending
45 retirement of baby boomers in the next 3-5 years that will shrink our workforce by 25-30%, we
46 do not have enough people in the pipeline to meet our needs. In Montana, we are reaching out to
47 more adults to help them earn a degree or postsecondary credentials. The Board of Regents
48 recently passed a sweeping set of statewide policies and guidelines to dramatically increase the

1 ability for adult learners to get credit for demonstrated prior learning. In addition, partnership
2 with our state's Department of Labor and Industry has resulted in the creation of new
3 apprenticeship training opportunities in healthcare. Many of our adult learners are interested in
4 earning short-term industry recognized credentials - allowing financial aid to help these folks
5 gain short-term education and post-secondary training would be helpful. These examples
6 underscore the critical difference the US DOL (Department of Labor) and Perkins funding makes
7 to help our colleges address Montana's labor market issues.

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9 **C. Public Comment**

10 None

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12 **IV. COLLEGE ISSUES**

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14 **A. Student Success: Mentored Research Program**

15 David Long, Assistant Professor, Chemistry and Ruth Wrightsman, Associate
16 Professor, Biology, presented the Board with an update on the recent Mentored Research
17 Program. It was noted that since 2012/2013, through the mentored research program, the college
18 has seen participation from 15 Physics students, 24 Biology students and 34 Chemistry students
19 for a total of 73 students enrolled in the program. Professors Long and Wrightsman shared some
20 of the success stories of five previous students who participated in the mentored research
21 program, Jon-Alan Osborne, Jessica Wambecke, Paige Maskill, Anmol Manchala and Cassia
22 Wagner. Some of the accomplishments of these students include entering grad school, medical
23 school and PhD programs. In addition several of the students have received major scholarships
24 and awards based on their research. Professor Wrightsman noted that this program is a great
25 opportunity for FVCC students and helps them gain a better understanding of research, what it
26 entails and helps them gain experience working in a lab.

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28 **B. ECC/CACFP Report**

29 Laurie Peiffer, Director, Early Childhood Center, presented the Board with an
30 update on the Early Childhood Center and the Child and Adult Care Food Program (CACFP).
31 Laurie noted that the center is operating in its eighth year. The center currently has 55 children
32 enrolled in the program with a wait list for enrollment. Of the 55 children enrolled fifty percent
33 are children of students, staff and faculty of FVCC, and fifty percent are children of community
34 members. The center does participate in the Child and Adult Care Food Program with the meals
35 that are served at the center. The center also participates in the Montana Child Care Quality
36 Rating system and is currently rated a Star Level 3. The center continues to collaborate with the
37 Best Beginnings Community Counsel, The Flathead Association for the Education of Young
38 Children and the Nurturing Center. Laurie thanked the Board for their continued support in the
39 program.

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41 **C. Board Policy, Chapter VI, Human Resources, Sections 10-190 (First
42 Reading)**

43 The Board was presented Board Policy, Chapter VI, Human Resources, Sections
44 10-190, (First Reading). Following review of the policies, it was noted that the Board Personnel
45 Committee had met and completed a thorough review of the policies and suggested some minor
46 changes. It was also noted that the policies have been reviewed by the Executive Staff and
47 College Council. Some minor suggested changes will be made prior to the second reading of the
48 policies that will be submitted at the November Board meeting. Tom Harding moved that the

1 Board approve the Board Policy, Chapter VI, Human Resources, Sections 10-190 (First
2 Reading), with the suggested changes. John Phelps seconded the motion. With no further
3 discussion, Mark Holston called for the question. The motion carried unanimously with seven
4 (7) “yes” votes.

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6 **D. Finance and Audit Committee Report**

7 **1. Quarterly Finance Report**

8 The Finance and Audit Committee met prior to the Board meeting. The
9 committee reviewed the Quarterly Finance Report as was submitted. All expenditures and
10 revenue are on track with projections.

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12 **E. Trustees Events Calendar**

13 Trustees reviewed the Board of Trustees Events Calendar included in the agenda.
14 President Karas noted that the next Board meeting is scheduled for November 23. The Board
15 of Regents will hold their November meeting on the 18-20th in Bozeman. College-For-A-Day
16 will be held on November 18 for local area High School Juniors. The last of the semester is
17 December 17.

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19 **F. President’s Update**

20 President Karas updated the Board on several items:

- 21 • President Karas noted that the recent Festival of Flavors event was a great
22 success. President Karas thanked all the sponsors for their investment in
23 student scholarships. In addition President Karas thanked Colleen
24 Unterreiner and all her staff for a tremendous job they did in creating such
25 a great event that benefits the lives of FVCC students.
- 26 • President Karas encouraged everyone to attend the student run restaurant,
27 Nourish Me, if they have not already done so. The Culinary Art students
28 have been working all semester to open and run the restaurant as part of
29 their CAPSTONE class.
- 30 • FVCC and The University of Montana co-hosted a Legislative Breakfast
31 on October 8. Several local area legislators attended to join in on an
32 information sharing opportunity between the University, FVCC and
33 legislators.
- 34 • President Karas and several Board members recently attended the ACCT
35 (Association of Community College Trustees) National Leadership
36 Congress in San Diego, CA. The Board will be sharing what they learned
37 during the conference at a future retreat date.
- 38 • Staff continues to work on the business plan/cost analysis in regards to
39 student housing. The analysis will be presented to the Board at the
40 December meeting.

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43 **V. ADJOURNMENT**

44 With no further discussion, the meeting was adjourned at 4:40 p.m.
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Shannon Lund, Chairperson of the Board

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Mark Holston, Secretary to the Board