

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, October 23, 2017 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, October 23, 2017, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Mark Holston Kelly Stimpson Peter Akey
15 Callie Langohr Stephanie Wallace
16

17 Trustee Tom McElwain was absent with Board approval. Also present were President Jane
18 Karas and Monica Settles, Clerk of the District.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 A. Approval of the minutes of the Regular Board of Trustees meeting on September 18,
24 2017.
25 B. Recommendation that the Board of Trustees accept the Monthly Human Resources
26 Report as submitted.
27 C. Next regular Board of Trustees meeting – November 27, 2017
28

29 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A, B, & C Under
30 Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The motion
31 carried unanimously with six (6) "yes" votes.
32

33 **IV. COMMENTS**

34 **A. Students**

35 Adam Jones, Student Body Vice President and Veterans Association President
36 presented the Board with the students' activities report.

37 • **Audionauts**

38 The Music Club is hosting MUSI Talks, Open Mics, club and cabinet
39 meetings and still working on getting jam sessions going. The students were
40 really excited after the leadership retreat and are already putting what they learned
41 into practice.

42 • **Student Government**

43 Over the last month, Student Government added seven new members: one
44 officer, two sophomore senators, and four freshmen senators, thus filling every
45 position in our Student Government for the first time in several years. Many of
46 our members attended FVCC's Leadership Retreat and attested to how much they
47 benefited from it. We are currently working on finishing our goal planning for the

1 academic year, focusing on representing the student body in the most effective
2 ways possible and working on the issues voiced by students in the 2017 spring
3 semester survey. Student Government has released the fall semester funds to all of
4 the active student clubs. Our FVCCSG office is open and staffed from 10-2
5 Monday through Friday. We are excited to continue working towards being the
6 best Student Government we can be for the student body.

7 • **Veterans' Association**

8 The Veterans' Association has had a good month to kick off the semester.
9 We held elections and have a full panel of officers and we have a new staff
10 adviser. The Veterans' Association merchandise is now available in the bookstore
11 for sale and doing fairly well in sales. We are currently working on Trunk or
12 Treat, the Veterans monument on campus and scholarships for veterans. The
13 Association hosted a coffee bar in the OT building.

14 • **Phi Theta Kappa**

15 Phi Theta Kappa has a full slate of officers (8) this year and have been
16 busy making plans for their Honors in Action research project and C4 College
17 Project. They hosted 4 open house events this month. The first Thursday of every
18 month Phi Theta Kappa members volunteer at the Flathead Food Bank for their
19 service project. The Fall Induction Ceremony is set for November 30 at 6pm in
20 AT 139.

21
22 In addition to the students' activities report, it was reported that the student Inter
23 Club continues to meet.

24
25 **B. Faculty and Staff**

- 26 • **Amy Chisolm** – will be performing this weekend as a soprano solo quartet member with
27 Glacier Symphony for Beethoven's Ninth Symphony. She will also be performing in the
28 FVCC Faculty Concert on 10/27.
- 29 • **Janice Heil and Julie Robertson**- are currently at the Educational Leadership
30 Conference in Columbus Ohio which runs from October 11 - 16. This is the annual
31 national conference for physical therapy educators from both PT and PTA programs.
32 They will be attending a variety of programming regarding current methodologies and
33 best practice in physical therapy education, in addition to a pre-conference seminar to
34 prepare us for our upcoming PTA program re-accreditation self-study report and campus
35 visit in spring of 2018.
36 They would also like to report that 12/12 PTA graduates passed their national licensure
37 exam. It is the 5th year of 100% pass rate. This class had 2 students class who had
38 English as their second language (one was from Iraq and one was from Hungary) and they
39 struggled with timed test taking which the national licensing exam is.
- 40 • **Amy Pearson** – had a book reading @ Shakespeare & Co. in Missoula this month.
41 Amy is also collaborating with the theatre dept. to present a staged reading of her book on
42 Nov. 3rd. This will feature Amy and 3 other theatre students.
- 43 • **Craig Naylor** - adjunct in music, now is under exclusive distribution through Aamano
44 Music for recent compositions *Snow Falling Softly* and *Joshua Fought the Battle of*
45 *Jericho*. They are scheduled to be released in the next few weeks. His older compositions
46 and chamber music continue to be released through Swan River Press.

- 1 • **Don Hickethier** - will be giving two presentations at the fall MCTM (Montana Council
2 of Teachers of Mathematics) meeting in Missoula. The titles of the talks are Taxicab
3 Geometry and FVCC Math/Art Ceramic Mural Project. This conference provides a great
4 opportunity to let high school teachers from across the state know about some of the
5 things we are doing at FVCC.
6

7 **C. Monthly Reports**

8 **1. Executive Staff Activities Report**

9 The Board of Trustees received written reports from the Executive Staff
10 for review.
11

12 **V. COLLEGE ISSUES**

13 **A. Student Success: Student Chemistry Research**

14 Heather Cox, Chemistry student, presented the Board an update on her recent
15 presentation and award at the Montana American Chemical Society Fall Meeting. Heather was
16 able to present her research in organic chemistry during the meeting at the beginning of October.
17 The research presented was based off of her second semester project in organic chemistry.
18 Heather's project, *Chemistry Chalcone Synthesis Procedures* oral presentation was awarded the
19 undergraduate research travel grant. Heather competed against the other four year universities in
20 the state to win the award. This award affords Heather \$750 to travel and present her research at a
21 regional or national conference. Heather hopes to travel to the National Conference in New
22 Orleans in March 2018 to present her research.
23
24

25 **B. ECC Update/CACFP Report**

26 Kendall Brooks, Preschool Education Coordinator, presented the Board with an
27 update on the Early Childhood Center and the Child and Adult Care Food Program. The center
28 currently participates in the Child and Adult Care Food Program (CACFP). This program
29 provides aid to child and adult care institutions and family or group day care homes for the
30 provision of nutritious foods. The center continues to work with outside groups to promote its
31 leading lab school environment. The center provides educational opportunities for FVCC
32 students, University of Montana students and students from Glacier High School. The Early
33 Childhood Center are members of the Best Beginnings Community Council and continue to grow
34 in the Montana Best Beginnings STARS to Quality program. The program works as a quality
35 rating scale that supports improvement of participating child care programs in the state. The
36 center received its STAR 4 rating in March and they are currently working toward the STAR 5
37 rating. A STAR 5 rating will mean the center will become a nationally accredited childcare
38 center. The center currently has 50 children enrolled with a long wait list. Approximately 50% of
39 the families the center serves are students or faculty and staff at FVCC.
40

41 **C. Board Policy, Chapter VIII, Instructional Services**

42 The Board was presented with Board Policy, Chapter VIII, Instructional Services.
43 It was noted that this was a first reading and any recommended changes would be made prior to
44 the second reading. After review, Trustee Stimpson requested some grammatical changes in
45 Sections 10, 20, 30, 50 and 60 and sentence restructure in Section 90. Following discussion,
46 Trustee Mark Holston moved that the Board of Trustees approve Board Policy, Chapter VIII,
47 Instructional Services (First Reading) with the recommended grammatical changes. Trustee

1 Stephanie Wallace seconded the motion. With no further discussion, the motion carried
2 unanimously with six (6) “yes” votes.

3 4 **D. Firearms Technology AAS Program**

5 At its October 13 meeting, the Curriculum Committee approved the addition of a
6 new Firearms Technology, Associate of Applied Science (AAS) Program. The program was
7 created at the request from the industry. There is lots of interest in this program. It is
8 recommended that the Board approve this new program. Trustee Kelly Stimpson moved that the
9 Board of Trustees approve the Firearms Technology, Associate of Applied Science (AAS)
10 Program. Trustee Pete Akey seconded the motion. With no further discussion, the motion
11 carried unanimously with six (6) "yes" votes.

12 13 **E. ACCT Leadership Summit Reports**

14 Trustees Stephanie Wallace and Pete Akey attended the ACCT annual Conference
15 in Las Vegas, September 24-28, reported attending several sessions in which they were provided
16 with relevant information. Both Trustees Wallace and Akey did note that they appreciated the
17 opportunity to attend the conference for the first time and gained valuable insight as a Trustee.

18 19 **F. Finance and Audit Committee Report**

20 The Finance and Audit Committee met prior to the Board meeting. The
21 committee reported that they received a review of the presented Quarterly Finance Report.

22 **1. Quarterly Finance Report**

23 President Karas reported that the committee was presented with the
24 first quarter report. It was noted that the Governor’s Office has proposed a 10% reduction in state
25 appropriations. The College is not exactly sure when the reduction will take effect or if it will be the
26 full 10% but the quarterly finance report does reflect the reduction. Tuition is down slightly from
27 projections but the College hopes to see that increase over the next several months with late starting
28 classes and additional online offerings that will be made available. With the 10% reduction the
29 College projects an approximate \$500,000 deficit by the end of the year as a worst case scenario.
30 The College is working diligently on ways to increase revenue and decrease expenditures, but until
31 the Governor releases the final numbers for state reductions, the College will continue to operate in
32 an efficient manner as possible while still providing the best education to our students.

33 34 **G. Board of Trustees Events Calendar**

35 President Karas reviewed the Trustees’ events calendar and noted that the Board
36 of Regents’ November meeting will be held in Missoula, November 16-17. The next regularly
37 scheduled Board meeting is Monday, November 27. The college will be closed in observance of
38 the Thanksgiving Holiday on Thursday and Friday, November 23 and 24. The December Board
39 of Trustees’ meeting is scheduled for Thursday, December 21.

40 41 **H. President’s Update**

42 President Karas updated the Board on several items:

- 43 • President Karas noted that the Mansfield Lecture featuring former
44 Governor, Mark Racicot was a great event. The audience numbers were
45 slightly smaller than expected given the recent cyber threats experienced
46 throughout the valley. The College will be posting the lecture online for
47 those who were unable to attend the event.

- President Karas attended the ACCT Annual Leadership Congress in Las Vegas and was pleased to be able to accompany two of the new Trustees to the event.
- The Festival of Flavors event were successful again this year, raising approximately \$300,000 for student scholarships. President Karas thanked the Foundation and Colleen Unterreiner and her entire staff for their hard work in providing such a successful event.

VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:43 p.m.

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Shannon Lund, Chairperson of the Board

Mark Holston, Secretary to the Board