

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, November 28, 2016 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, November 28, 2016, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Kelly Stimpson Tom McElwain
15 Callie Langohr Jeremy Presta
16

17 Trustee Tom McElwain joined the meeting via conference phone. Also present were
18 President Jane Karas and Monica Settles, Clerk of the District. Trustees Mark Holston and Thomas
19 Harding were both absent with prior Board approval
20

21 **II. PUBLIC COMMENT-None**
22

23 **III. CONSENT ITEMS - ACTION**

- 24 A. Approval of the minutes of the Regular Board of Trustees meeting on October 17,
25 2016.
26 B. Recommendation that the Board of Trustees accept the Monthly Human Resources
27 Report as submitted.
28 C. Next regular Board of Trustees meeting – December 19, 2016
29

30 Trustee Jeremy Presta moved that the Board of Trustees approve ITEMS A, B, & C Under
31 Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The motion
32 carried unanimously with five (5) "yes" votes.
33

34 **IV. COMMENTS**

35 **A. Students**

36 A written report was submitted by student organizations.

37 • **Veterans Association**

38 The Veteran's Association had a great turn out for their Trunk or Treat
39 event on Halloween with approximately several hundred children in attendance. On Veterans
40 Day they provided a pulled pork meal in honor of our veterans. Over 140 pounds of pork was
41 distributed.

42 • **Student Government**

43 October and November have been busy months for Student Government.
44 They helped sponsor the Trunk or Treat event by donating money and hosting a candy drive. On
45 Halloween, Student Government hosted a showing of the original Ghostbusters movie. The first
46 Interclub Council meeting was held on November 4th with most clubs in attendance. Student
47 Government participated in the United Way's Rake the Flathead on November 5. Thirteen
48 students showed up to help rake leaves for those in need.

49 • **Phi Theta Kappa**

1 PTK has been working diligently with administration to complete their
2 college project and Honors in Action research project. They are both coming along very nicely.
3 PTK has been active in service this past month, organizing a One Warm Coat drive and
4 participating in Rake the Flathead. Several PTK officers attended the Student Leadership
5 Workshop on November 16. Also, PTK hosted two open houses in November. The fall PTK
6 Induction Ceremony is scheduled to take place on November 29, at 6:30 pm in AT 139.

- 7 • **Global Friends**

8 Global Friends continues to host weekly gatherings in the Eagles Nest
9 with about 10 students in attendance. They celebrated International Week, November 14-18, on
10 campus with a Study Abroad Expo on Thursday, November 17. The Eagle's Nest served ethnic
11 cuisine all week.

- 12 • **Gay/Straight Alliance**

13 GSA has been meeting weekly and hosted a gaming event on Wednesday,
14 November 16, 2016.

- 15 • **SWAT – Computer Club**

16 Peter Lanier, FVCC graduate and web designer for the Flathead Beacon
17 recently spoke at the SWAT meeting. Peter talked about his experiences at the Beacon,
18 technology he uses, career insights and answered questions from the students. It was a very
19 interesting and insightful meeting. SWAT also participated in the Trunk or Treat event by
20 sponsoring a trunk.

21 **B. Faculty**

22 Faculty presented the Board with a written Faculty and Staff report.

23 **Christina Relyea** - Presented the honors interdisciplinary course model for 2-year
24 colleges at the National Collegiate Honors Council meeting in Seattle during the remnants of a
25 typhoon. Luckily her presentation wasn't a wash. She also attended a Campus Compact
26 workshop in San Diego that encourages schools to create a campus civic action plan. She is part
27 of the team lead by Wendy Jeschke to create a civic engagement and action plan for FVCC.

28 **David Long** - On October 16th chemistry faculty Shasha Sun, David Long, and
29 Janice Alexander attended the fall meeting of the Montana section of the American Chemical
30 Society at Fairmont hot springs. Three students- Jill Brown, Heather Fraley, and William Pardis-
31 presented their chemical research projects at the meeting. Ms. Brown and Ms. Fraley recently
32 earned bachelor's degrees from U of M. They have come to FVCC to take additional science
33 classes and participate in research prior to making applications to graduate schools. Mr. Pardis is
34 currently an engineering student at MSU Bozeman. All three students presented work they
35 performed here at the college.

36 **Karl Babij** - Will be playing Scrooge in "A Christmas Carol" Adapted and
37 directed by Rebecca Spear.

38 **Dr. Janice Alexander** attended the 252nd ACS (American Chemical Society)
39 meeting in Philadelphia as the Montana Local Section Councilor August 20-25, 2016. She
40 brought the 2016 National Chemistry Experiment "Glow it Up" to two of Karen Hutchisons 8th
41 grade science classes at Kalispell Middle School October 26th. They assisted students in hands-
42 on experiments involving chemiluminescence. In addition, part of her sabbatical work has just
43 been published in the peer reviewed ACS Symposium Series: NMR Spectroscopy in the
44 Undergraduate Curriculum: First Year and Organic Chemistry Courses Volume 2.

45 The book chapter *NMR Spectroscopy in First-Year Chemistry at the University of*
46 *Technology Sydney* details the project taken on by Janice and her UTS colleagues to incorporate
47 NMR (nuclear magnetic resonance) spectroscopy into the first year chemistry classes at UTS, a
48

1 large University of 39,000 students. FVCC was one of the pioneers, first incorporating NMR
2 into first year chemistry classes in the 1990's.

3 **James Goudy** - Daniel Church and Will Brensdall two recent graduates of FVCC
4 computer transfer program won first place in Code 24, a 24-hour hackathon held at MSU in
5 October. Peter Lainer former graduate of FVCC was a guest speaker at the computer club. He
6 spoke about web design.

7 **Nichole Sanford** - Student concerts on November 18th (private instruction
8 students and choir) and November 30th (string students and choir).

9 **Gregg Davis** - Attended a national conference on teaching economics at the
10 college level in Tampa, Florida. Over 150 economists from all over the U.S. and Canada hob-
11 knobbed on the best ways to keep economics relevant. Probably the best take-away is that maybe
12 some of the economic modalities have changed, and that "new economies" may behave
13 differently from the old ones. Reassuring since the econ classes here talk about this practically
14 every day.

15 16 **C. Monthly Reports**

17 **1. Executive Staff Activities Report**

18 The Board of Trustees thanked the Executive Staff for their informative
19 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
20 FVCC an amazing place for students.

21 22 **D. Commissioner of Higher Education Report**

23 Deputy Commissioner, Academic and Student Affairs, John Cech, presented the
24 Board with an update from the Commissioner's Office. Deputy Commissioner Cech shared
25 information with the Board on the Carl D. Perkins Grant and Strengthening Big Sky Pathways
26 funds. Approximately \$500,000 has been allocated and divided among nine campuses to focus
27 on developing pathways between high school and colleges across the state. One of the goals is to
28 strengthen and grow career and technical dual enrollment opportunities across the state. The
29 State Executive Leadership Team, which consists of the Office of the Commissioner of Higher
30 Education (OCHE) and the Office of Public Instruction (OPI), met in Helena to reinforce the
31 desire to grow dual enrollment at the career and technical education level across the state. Dual
32 enrollment has recently doubled across the state. Deputy Commissioner Cech also noted that
33 Montana is a finalist for a two-million-dollar grant that is being funded by the JP Morgan Chase
34 Foundation. This grant is a joint application from OCHE and OPI. If funded the grant will help
35 the state grow pathways and dual enrollment at the career and technical education level. In
36 addition, the grant will help to grow work based learning experiences.

37 38 **V. COLLEGE ISSUES**

39 40 **A. Student Success: Agriculture Program**

41 Dr. Heather Estrada, Assistant Professor/Program Director, Agriculture, was in
42 attendance to update the Board on the college's Ag Program. Dr. Estrada noted that the Ag
43 Program is currently in its fourth year. Students who participate in FVCC's transfer ag program
44 are able to transfer to Montana State University and usually pursue studies in agricultural
45 education, farm and ranch management, crop science, and sustainable food and bio systems.
46 Students in the college's Associate of Applied Science Program in Agriculture are participating in
47 off campus internships and are becoming involved in the local community. The Campus Farm
48 continues to be one of the Ag Programs greatest resources. The farm is starting to become quite
49 established after three years of soil building and infrastructure building. The farm produces about

1 10,000 pounds of food each year and the farm earns about \$15,000 each year through farm shares
2 and produce sold via the Eagle's Nest. Approximately half of the funds that are earned each year
3 via the campus farm are put back into scholarships for students. The program will be hosting the
4 upcoming 14th Annual Montana Organic Association Conference with 200 people registered to
5 attend. Farmers from across the state, scientific researches and potential employers will be
6 present so students will be attending the conference and will be presenting research posters at the
7 conference. The brewing program will be incorporated into the conference and be given an
8 opportunity to connect organic growers and producers with the program to possibly create a
9 pathway to the organic brewing industry. The program will continue to expand and this year the
10 ag students will focus on growing some malt barley and some hops so the brewing students can
11 practice brewing with malt barley and hops.

12 13 **B. Financial Aid Year End Report**

14 Brenda Hanson, Dean of Students, presented the Board with the Financial Aid
15 Year End Report. It was noted that the FVCC's Cohort Default rate continues to decrease
16 considerably in large part due to increased student financial counseling and literacy training.
17 During the academic year 2015-16, the Financial Aid Office made awards to and/or processed
18 assistance for 1,505 students. There were 1,923 degree/certificate seeking students for 2015-16
19 and of those, 1,294 or 67% received some type of aid processed through the financial aid office.

20 21 **C. Tenure Recommendations**

22 President Karas indicated faculty members Heather Estrada, Assistant
23 Professor/Program Director, Agriculture; James Goudy, Assistant Professor, Computer
24 Science/Web Technology; Douglas Harling, Assistant Professor, Jewelry; David Long, Assistant
25 Professor, Chemistry; Conrad Rauscher, Assistant Professor, English and David Regan, Assistant
26 Professor, Art, submitted portfolios for tenure review. President Karas reported that she, the
27 Tenure Committee, Interim Vice President of Academic Affairs (Instruction and Student
28 Services), Darlene Schottle, and the Board of Trustees Personnel Committee had reviewed the
29 applications. Based on the recommendations of the Tenure Review Committee and Vice
30 President, Darlene Schottle, President Karas recommended tenure for Heather Estrada, James
31 Goudy, Douglas Harling, David Long, Conrad Rauscher and David Regan. Kelly Stimpson
32 moved that the Board of Trustees approve the recommendations for tenure for faculty members
33 Heather Estrada, James Goudy, Douglas Harling, David Long, Conrad Rauscher and David
34 Regan. Callie Langohr seconded the motion. With no further discussion, the motion carried
35 unanimously with five (5) "yes" votes.

36 37 **D. Geospatial Technology Certificate**

38 On October 28, the Curriculum Committee voted to approve a Certificate in
39 Geospatial Technology. The Board was presented with the certificate program. Jeremy Presta
40 moved that the Board of Trustees approve the Geospatial Technology Certificate. Kelly
41 Stimpson seconded the motion. Upon further discussion, Tim Eichner, Associate Professor,
42 Surveying/Natural Resources noted that Geospatial Technology is the study of and use of
43 equipment used in contributing to the geographic and geospatial data mapping, analysis,
44 visualization and measurement of earth's features, typically involving systems such as GPS
45 (Global Positioning Systems), GIS (geographical information systems) and RS (remote sensing).
46 With no further discussion, the motion carried unanimously with five (5) "yes" votes.

47 48 **E. Earth Science: GIS/Planning, Associate of Science Degree**

1 The Board was presented with the Earth Science, GIS/Planning, Associate of
2 Science Degree program for review and information. The Board does not need to approve an
3 AAS degree. This degree is already offered this is just adding the GIS/Planning option.
4

5 **F. Environmental Science: Geospatial Technology Option, Associate of Science**
6 **Degree**

7 The Board was presented with the Environmental Science, Geospatial Technology Option,
8 Associate of Science Degree program for review and information. The Board does not need to
9 approve this AAS degree. This degree is already offered this is just adding the geospatial technology
10 option.
11

12 **G. Board of Trustees Events Calendar**

13 President Karas reviewed the Trustees' events calendar and noted that the college
14 will be closed December 23, 2016-January 2, 2017 for the semester break. The December Board
15 of Trustees' meeting is scheduled for Monday, December 19.
16

17 **H. President's Update**

18 President Karas updated the Board on several items:

19 • President Karas noted that the Board of Regents held their recent meeting
20 November 17-18 in Missoula. The Regents reviewed the recent programs that the Board
21 approved at the October Board meeting, the Medical Lab Technology, AAS program and the
22 Programming and Game Development, AAS.

23 • Student Housing continues to move along. A meeting will be held in the
24 near future to determine furniture requirements and placement for units. As soon as is possible, a
25 tour will be set up for Board members so that they can see the progress.

26 • The upcoming 65th Legislative Session is scheduled to begin on January 2.
27 President Karas will be in Helena. The three community colleges will be addressing some
28 language changes to a few statutes in addition to addressing the current funding formula and how
29 it was presented in the recent Governor's Budget. President Karas will also be connecting with
30 our local area legislators and will invite the Board to attend once that meeting has been
31 scheduled.
32

33 **VI. ADJOURNMENT**

34 With no further discussion, the meeting was adjourned at 4:19 p.m.
35 ms
36

37 _____
38 Shannon Lund, Chairperson of the Board
39

40 _____
41 Mark Holston, Secretary to the Board
42