

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, November 27, 2017 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, November 27, 2017, in the Board Room of Blake Hall/SCA 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Tom McElwain Kelly Stimpson Peter Akey  
15 Callie Langohr Stephanie Wallace  
16

17 Trustee Mark Holston was absent with Board approval. Trustee Tom McElwain participated  
18 via conference phone. Also present were President Jane Karas and Monica Settles, Clerk of the  
19 District.  
20

21 **II. PUBLIC COMMENT-None**  
22

23 **III. CONSENT ITEMS - ACTION**

- 24 **A.** Approval of the minutes of the Regular Board of Trustees meeting on October 23,  
25 2017.  
26 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources  
27 Report as submitted.  
28 **C.** Next regular Board of Trustees meeting – December 21, 2017  
29

30 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A, B, & C Under  
31 Section III, Consent Agenda-Action. Trustee Stephanie Wallace seconded the motion. The  
32 motion carried unanimously with six (6) "yes" votes.  
33

34 **IV. COMMENTS**

35 **A. Students**

36 Ezra Llewellyn, President, PTK; Business Manager Student Government, and co-  
37 chair of Inter Club, presented the Board with the students' activities report.

38 • **AICE (Accepting Individuality, Challenges and Excellence)**

39 AICE meets every Thursday and are planning for the upcoming months. They  
40 intend to host an event on International Day of Persons with Disability. They also want to  
41 include a People's First Language pledge and a drawing.

42 • **Audionauts**

43 Audionauts is holding biweekly club meetings and weekly cabinet meetings. They  
44 held a lecture called "How to Survive as a Music Student", Open Mic, and went to the  
45 Music Educator's Conference. Currently, they are working on a date for their next jam  
46 session. An Open Mic session is planned for November 28 and a karaoke and taco bar  
47 are planned for December 6<sup>th</sup>.

1  
2       • **Mask and Hammer**

3           Mask and Hammer is meeting on Tuesdays and Thursdays throughout the month.  
4 They finished six successful shows of The Foreigner. They are busy working on the next  
5 production for December.

6       • **Service Learning**

7           Plans are underway for our final Service Saturday project on December 2.  
8 Students, faculty and staff are invited to attend our Cookie Decorate and Donate event.  
9 Cookies will be decorated and donated to the Community Kitchen and Meals on Wheels.

10      • **Student Government**

11           Student Government is meeting every Thursday and have biweekly Interclub  
12 meetings. They have recently been hosting movies and had planned to host Rake the  
13 Flathead. This month they are participating in Weeks of Giving and had a table during  
14 PTK's C 4 project. Currently, they are planning on hosting a movie for December 1.

15      • **Students Working Together to Advance Technology (SWAT)**

16           SWAT has been hosting weekly planning sessions and working on recruiting  
17 more students. They are considering bringing back the student helpdesk and a planning  
18 social event for the end of the semester.

19      • **Student Wellness Team**

20           The Student Wellness Team meets weekly on Tuesdays. This month they have  
21 received training in the areas of mindfulness and art therapy, mental health, tobacco  
22 prevention & cessation, cancer prevention, sexual assault & bystander intervention, and  
23 alcohol & drug use. They hosted an Adopt-A-Smoker table on November 15<sup>th</sup> in honor  
24 of the Great American Smokeout (November 16, 2017). Two members attended the  
25 NASPA General Assembly in Denver, CO. Students attended peer education sessions in  
26 several different areas of student health and safety.

27      • **Veterans Association**

28           The Veterans Association has been busy during the past month. They hosted a  
29 chili open house with over 60 people in attendance, along with a meet and greet with  
30 coffee and pastries in Blake Hall. The Association's annual Trunk or Treat event was held  
31 on October 31, and with the support of all the members and the dedication of the club's  
32 officers, 1400 kids attended, making this year's Trunk or Treat the most attended so far.  
33 For Veterans Day week, the Veterans Association hosted a free pizza lunch in Blake Hall,  
34 and hosted a movie night for students, faculty, staff and their families featuring the movie  
35 "Deep Water Horizon." On Veterans Day the Association hosted and supported a  
36 Veterans Benefit seminar that was open to the public and all Veterans in the community.  
37 The Veterans Association and its officers supported and participated in the C4 project  
38 hosted by PTK. The group continues their work on the Veterans Monument and are  
39 working with the college's Art Committee to seek additional grant funding for the  
40 monument. The Veterans Association will be setting up collections sites and taking  
41 donations for Toys for Tots during the last month of the semester.

42      • **Campus Rec & Intramurals**

43           Activities that have been offered to students through Campus Rec and Intramurals  
44 in the last month have been: ultimate Frisbee, flag football, trivia, volleyball, basketball,  
45 costume bowling, a halo tournament, dodgeball and a smash brother tournament. 85  
46 students continue to utilize the equipment check out program and to date there has been a  
47 total of 213 students who have participated in the Campus Rec & Intramurals program.

1           • **Student Engagement**

2           Student Engagement has been busy with several student club and organization  
3 activities this past month. Plans for the student food pantry are going well and it's the  
4 plan to open the pantry on December 4<sup>th</sup>. Wendy attended the NASPA General  
5 Assembly in Denver, CO.

6           In addition to the students' activities report, Ezra reported that the student Inter  
7 Club continues to meet and PTK will be holding its Induction Ceremony on November  
8 30, at 6:30 pm in AT 139.

9  
10       **B. Faculty and Staff**

- 11       • **Robert Bauer** - The *Arkansas Historical Quarterly* will be publishing his journal  
12 article: "Gilded Age Gladiators: Hot Springs, Arkansas, and the First Major  
13 League Baseball Spring Training." The AHQ is a peer-reviewed, scholarly  
14 journal of Arkansas state history.
- 15       • **Connie Hitchcock** – Connie took her BMGT 210, Small Business  
16 Entrepreneurship class to tour Kettle Care Organics and spoke with  
17 entrepreneurs/owners Klaus and Annegret Pfeifer. They also hosted Maggie  
18 Doherty of Kalispell Brewing Company, Joe Unterreiner of Kalispell Chamber,  
19 Stephanie Juneau of Small Business Development Center, and Marissa Keenan  
20 Dauenhauer of Sweet Peaks. All of these sessions provided insights on both start-  
21 up and ongoing operations for small businesses. Also, the BMKT 225, Marketing  
22 class hosted a panel of marketing experts who shared current challenges in the  
23 world of marketing due to changing demographics and regulations, new  
24 technologies, and the shifts to a more content based marketing approach.
- 25       • **Amy Pearson** – Amy teamed up with a group of theatre students to perform a  
26 staged reading of her book of poetry, *100 Days of Solitude*, in the FVCC theatre  
27 on Nov. 3rd. The performance was very well attended with fantastic feedback.  
28 She will also be doing a reading for the Whitefish Review on December 2, at  
29 Casey's, and a reading next month in her hometown of Conrad, Montana.
- 30       • **Nick Spear** – Nick (adjunct professor of theatre) wrote original music and lyrics  
31 for the Oregon Shakespeare Festival's production of *Off the Rails*, and for the  
32 spatial audio presentation, *Into the Dark* at *Playtime 2017*, Google's virtual reality  
33 developers' conference in San Francisco. Nick was also the sound designer for the  
34 world premiere production of *No Greater Love*, a musical recounting the events  
35 surrounding the 1917 Granite Mountain/Speculator Mine fire in Butte, Montana.  
36 His original song *Tap 'er Light* about that same event was featured for the  
37 centennial memorial ceremony at the disaster site, and is now featured in recorded  
38 form at the World Museum of Mining. Nick's one man show, *The Record*,  
39 premiered at the O' Shaughnessy Center in Whitefish on Sept. 30. It was directed  
40 by former UM Theatre Dept. chair, Jerry Hodgins. On November 30, Nick and  
41 his wife Rebecca will be starring in FVCC's world premiere of *The Shades of*  
42 *Orcus*. A modern tragedy written by former FVCC theatre student Josh Kelly.
- 43  
44  
45  
46  
47

1  
2  
3 **C. Monthly Reports**

4 **1. Executive Staff Activities Report**

5 The Board of Trustees received written reports from the Executive Staff  
6 for review.  
7

8  
9 **V. COLLEGE ISSUES**

10  
11 **A. Student Success: Paramedicine Program Partnership with Blackfeet Tribe  
12 and Tribal Emergency Management System**

13 Ryan Pitts, Faculty, Emergency Management Systems, provided the Board with  
14 an update on the recent partnership with the Blackfeet Tribe and Tribal Emergency Management  
15 System. Ryan noted that Flathead Valley Community College will be partnering with the  
16 Blackfeet tribe out of Browning and the Emergency Medical Services System in Cutbank. With  
17 a recently received grant, FVCC will provide the training for several students to become certified  
18 paramedics. FVCC has worked with both Browning and Great Falls to be able to provide clinical  
19 time to students in the program so little travel to FVCC will be needed. This partnership will be  
20 a one-time program offering for a cohort of 5-6 students that will train to become paramedics.  
21 This is a great opportunity for the Blackfeet Tribe to provide training in an area where there is a  
22 great need.  
23

24 **B. Financial Aid Year End Report**

25 Cindy Kiefer, Director, Financial Aid, provided the Board with a Financial Aid  
26 Year End Report update. It was noted that during the academic year 2016-2017, the Financial Aid  
27 Office made awards to and/or processed assistance for 1,567 students. There were 1,927  
28 degree/certificate seeking students in 2016-17 and of those, 1,319 or 68.5% received some type of  
29 aid processed through the Financial Aid Office. This year will also mark the return of year round  
30 Pell Grants which will definitely help students continue their education as they can now receive  
31 aid during the summer semester. It was noted that state aid has declined and is expected to  
32 continue due to the financial budget constraints the state of Montana is currently facing. It was  
33 noted that the Montana state sponsored STEM scholarship will no longer be available next year as  
34 part of the state's funding cuts.  
35

36 **C. Tenure Recommendations**

37 President Karas indicated faculty members Susan Guthrie, Assistant Professor,  
38 Art and Charles "Chaz" Taylor, Assistant Professor, Anatomy and Physiology, submitted  
39 portfolios for tenure review. President Karas reported that she, the Tenure Committee, Vice  
40 President of Academic Affairs, Chris Clouse, and the Board of Trustees Personnel Committee had  
41 reviewed the applications. Based on the recommendations of the Tenure Review Committee and  
42 Vice President, Chris Clouse, and her review of the tenure portfolios, President Karas  
43 recommended tenure for Susan Guthrie and Chaz Taylor. Kelly Stimpson moved that the Board  
44 of Trustees approve the recommendations for tenure for faculty members Susan Guthrie and Chaz  
45 Taylor. Callie Langohr seconded the motion. With no further discussion, the motion carried  
46 unanimously with six (6) "yes" votes.  
47

1                   **D. Board Policy, Chapter VIII, Instructional Services-Second Reading**

2                   The Board was presented with Board Policy, Chapter VIII, Instructional Services,  
3 second reading. After review, Trustee Kelly Stimpson moved that the Board of Trustees approve  
4 Board Policy, Chapter VIII, Instructional Services (Second Reading) as presented. Trustee Tom  
5 McElwain seconded the motion. With no further discussion, the motion carried unanimously with  
6 six (6) “yes” votes.

7  
8                   **E. Resolution 18-1, Flathead Valley Community College Brewery Academy**

9                   The Board was presented with Resolution 18-1, Flathead Valley Community College  
10 Brewery Academy. According to law, FVCC has to produce evidence of signing authority for a  
11 license that will allow sales of beer made at the teaching brewery. Since the first resolution was  
12 signed to secure the proper license, personnel have changed and FVCC needs to secure signing  
13 authority for Jane Karas and Chris Clouse and also will list current Board of Trustee members. Peter  
14 Akey moved that the Board of Trustees approve Resolution 18-1, Flathead Valley Community  
15 College Brewery Academy as presented. Kelly Stimpson seconded the motion. With no further  
16 discussion, the motion carried unanimously with six (6) “yes” votes.

17  
18                   **F. Board of Trustees Events Calendar**

19                   President Karas reviewed the Trustees’ events calendar and noted that the next  
20 regularly scheduled Board meeting is Thursday, December 21. The college will be closed for  
21 winter break December 23, 2017-January 2, 2018. An All Employee In-Service will be held on  
22 January 17, 2018 and spring semester will begin on January 22.

23  
24                   **G. President’s Update**

25 President Karas updated the Board on several items:

- 26                   • The Annual Scholarship Luncheon was held on October 25. It was a great  
27 opportunity for our students to share their stories of the impact these  
28 important scholarships have in their lives and how they help with their  
29 continued educational success. President Karas thanked all the generous  
30 donors and community for all they do to provide these scholarships.
- 31                   • President Karas noted that the Board of Regents held their recent meeting  
32 in Bozeman on November 16 and 17.
- 33                   • President Karas noted the most recent economic development study that  
34 was completed. The study shows the economic value of Flathead Valley  
35 Community College in the community. FVCC creates a significant impact  
36 on the community and local business.

37  
38                   **VI. ADJOURNMENT**

39                   With no further discussion, the meeting was adjourned at 4:14 p.m.

40 ms

41 \_\_\_\_\_  
42 Shannon Lund, Chairperson of the Board

43  
44 \_\_\_\_\_  
45 Mark Holston, Secretary to the Board