

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, November 25, 2019 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, November 25, 2019, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Stephanie Wallace Mark Holston Kelly Stimpson
15 Peter Akey Lyle Mitchell
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District. Trustee
18 Callie Langohr was absent with prior Board approval.
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20 **II. PUBLIC COMMENT-None**
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22 **III. CONSENT ITEMS - ACTION**

- 23 A. Approval of the minutes of the Regular Board of Trustees meeting on October 28,
24 2019.
25 B. Next regular Board of Trustees meeting – December 23, 2019
26

27 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A, & B Under Section
28 III, Consent Agenda-Action. Trustee Lyle Mitchell seconded the motion. The motion carried
29 unanimously with six (6) "yes" votes.
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31 **IV. COMMENTS**

32 **A. Students**

33 Jay Baker, Student Government President, presented the Board with the students'
34 activities report, please see Attachment I. In addition it was reported that food baskets will be
35 given to students in need from the food pantry to help them during the Thanksgiving holiday.
36

37 **B. Faculty**

38 Associate Professor/Program Director, Agriculture, Dr. Heather Estrada,
39 presented the Board with a report from Faculty, please see Attachment II. In addition, Dr.
40 Estrada presented the Board with a more in depth update on the Art Department and its newest
41 offering of a new 3-D printing course. Students are using the program Blender to design
42 sculptures. The class is partnering with Occupational Trades to have their pieces printed.
43

44 **C. Monthly Reports**

45 **1. Executive Staff Activities Report**

46 The Board of Trustees reviewed the Executive Activities Reports
47 provided to the Board.

1 **V. COLLEGE ISSUES**

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3 **A. Student Success: Trade and Industrial Arts Capstone Projects**

4 Students John Ginn and Joe Riley, provided the Board with an update on their
5 capstone projects. Both students are current students in the Capstone I: Machinist class.
6 Capstone I: Machinist course provides the initial groundwork for completing special projects
7 using the knowledge students have gained in previous course work in their programs. Mr. John
8 Ginn shared his work on a 3D printer for Culinary Art Applications. Mr. Ginn hopes to create a
9 3D printer that will produce culinary sculptures such as sugar and chocolate creations. Mr. Joe
10 Riley is working on a plastics shredder. The shredder will be created from an old dough rolling
11 machine that will be retrofitted to shred different types of plastics. The shredded plastics can then
12 be used in multiple different ways. The shredded plastic becomes an aide in being able to recycle
13 plastics in the valley and find alternative ways to repurpose and recycle several different types of
14 plastics.

15
16 **B. Financial Aid Year End Report**

17 Cindy Kiefer, Director, Financial Aid, presented the Board with the Financial Aid
18 Year End Report. It was noted that the FVCC's Cohort Default rate has decreased in large part
19 due to increased student financial counseling and literacy training and new financial and loan
20 counseling for returning loan borrowers. During the academic year 2018-19, the Financial Aid
21 Office made awards to and/or processed assistance for 1,348 students. There were 1,788
22 degree/certificate seeking students for 2018-19 and of those, 1,138 or 63.6% received some type
23 of aid processed through the financial aid office.

24
25 **C. Deletion of Tiers II, III and IV of the Electronics Technology Program**

26 During its October 25, 2019 meeting, the Curriculum Committee, with the support
27 from the Faculty Senate and the Program Review Committee, voted to delete Tiers II, III and IV
28 of the Electronics Technology Program. Chris Clouse, Vice President, Academic and Student
29 Affairs, noted that it is recommended that the Board approve the deletion of the tiers II, III and
30 IV as each tier has no student enrollment. The tiers were created in Electronic Technology in
31 order to create stackable credentials for students, but students are not pursuing the stackable
32 credentials options within the program. Deletion of the suggested tiers will not affect any
33 students or the Certificate of Applied Science or Associate of Applied Science in Electronics
34 Technology. Kelly Stimpson moved that the Board of Trustees approve the deletion of Tiers II,
35 III and IV of the Electronics Technology Program. Mark Holston seconded the motion. With no
36 further discussion, the motion carried unanimously with six (6) "yes" votes.

37
38 **D. Board of Trustees Events Calendar**

39 President Karas reviewed the Trustees' events calendar and noted that the college
40 will be closed November 26-27, 2019 for the Thanksgiving holiday and December 24, 2019-
41 January 5, 2020 for the winter break. The December Board of Trustees' meeting is scheduled for
42 Monday, December 23. All Employee In-Service will be held on January 16 with Spring
43 Semester classes beginning on Tuesday, January 21, 2020.

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45 **E. President's Update**

46 President Karas updated the Board on several items:

- 47 • President Karas provided an Encore Campaign update to the Board. To
48 date the campaign has raised \$350,000.

- 1 • President Karas attended a Two-Year Commission meeting in Helena on
2 November 4. During this meeting, President Karas was able to participate as
3 the Community College representative. The committee is looking at
4 possibilities of restructuring two-year education in the state. The committee is
5 also focusing on how they may expand support for two-year education.
- 6 • President Karas noted that the Board of Regents held their recent meeting
7 November 21-22 in Bozeman. President Karas was able to participate in a
8 panel on two-year education.
- 9 • President Karas will be attending a legislative committee meeting in
10 Helena on December 16, on the Community College Funding Formula as
11 outlined in HB657.
- 12 • President Karas noted that the college continues to move forward in its
13 Campus Management Project for Enterprise Resource Planning (ERP). The
14 college will start working with a consultant to be a liaison with Campus
15 Management and to help manage the challenges that arise when switching
16 software systems.

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18 **VI. ADJOURNMENT**

19 With no further discussion, the meeting was adjourned at 4:18 p.m.

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23 Shannon Lund, Chairperson of the Board

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25 _____
26 Kelly Stimpson, Secretary to the Board
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