

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, November 23, 2020 3:45 p.m.
5 Virtual Zoom
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, November 23, 2020, virtually, via Zoom.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Stephanie Wallace Mark Holston Patrick Gulick
15 Peter Akey Callie Langohr Lyle Mitchell
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
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19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 A. Approval of the minutes of the Regular Board of Trustees meeting on October 26,
23 2020.
24 B. Next regular Board of Trustees meeting – December 21, 2020
25

26 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A, & B Under Section
27 III, Consent Agenda-Action. Trustee Mark Holston seconded the motion. The motion carried
28 unanimously with seven (7) "yes" votes.
29

30 **IV. COMMENTS**

31 **A. Students**

32 Elizabeth Sheldon, Native American Student Club member, presented the Board
33 with the students' activities report, please see Attachment I.
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35 **B. Faculty**

36 Associate Professor, Physical Therapy Assistant, Julie Robertson, presented the
37 Board with a report from Faculty, please see Attachment II.
38

39 **C. Monthly Reports**

40 **1. Executive Staff Activities Report**

41 The Board of Trustees reviewed the Executive Activities Reports
42 provided to the Board.
43

44 **V. COLLEGE ISSUES**

45
46 **A. Student Success: Financial Aid Year End Report**

47 Brenda Hanson, Director, Dean of Financial Services and Compliance, presented

1 the Board with the Financial Aid Year End Report. It was noted that the FVCC's Cohort Default
2 rate continues to remain fairly consistent, with only a slight uptick, in large part due to increased
3 student financial counseling and literacy training and new financial and loan counseling for
4 returning loan borrowers. The small uptick could be related to COVID 19. During the academic
5 year 2019-20, the Financial Aid Office made awards to and/or processed assistance for 1,453
6 students. There were 1,679 degree/certificate seeking students for 2019-20 and of those, 1,134 or
7 67.5% received some type of aid processed through the financial aid office.

8 9 **B. Tenure Recommendations**

10 President Karas indicated faculty members Jessica Ennist, Assistant Professor, Chemistry; Stephanie
11 Paidas, Assistant Professor, Psychology; Karla Ryan, Assistant Professor, Anatomy and Physiology;
12 Nicole Sanford, Assistant Professor, Music, and Eliza Thomas, Assistant Professor, Education,
13 submitted portfolios for tenure review. President Karas reported that she, the Tenure Committee,
14 and the Vice President of Academic and Student Affairs, Chris Clouse had reviewed the
15 applications. Based on the recommendations of the Tenure Review Committee and Vice President,
16 Chris Clouse, President Karas recommended tenure for Jessica Ennist, Stephanie Paidas, Karla Ryan,
17 Nicole Sanford, and Eliza Thomas. Mark Holston moved that the Board of Trustees approve the
18 recommendations for tenure for faculty members Jessica Ennist, Stephanie Paidas, Karla Ryan,
19 Nicole Sanford and Eliza Thomas. Peter Akey seconded the motion. With no further discussion, the
20 motion carried unanimously with seven (7) "yes" votes.

21 22 **C. Board Policy, Chapter VIII, Academic Affairs (Second Reading)**

23 The Board was presented with Board Policy, Chapter VIII, Academic Affairs
24 (Second Reading) for review and approval. There was one minor change to Section 80 since the
25 first reading. As suggested during the first reading, the change is to replace the "Vice President"
26 with President. President Karas noted that this is the second reading and the previous suggested
27 change is the only change. Trustee Kelly Stimpson moved that the Board approve Board Policy,
28 Chapter VIII, Academic Affairs (Second Reading). Trustee Peter Akey seconded the motion.
29 With no further discussion, the motion carried unanimously with seven (7) "yes" votes.

30 31 **D. Brewery Technician CTS Program Approval**

32 During its November 17, 2020 meeting, the Curriculum Committee, voted to
33 approve the new Brewery Technician CTS Program. Chris Clouse, Vice President, Academic
34 and Student Affairs, noted that it is recommended that the Board approve the program as it will
35 provide a new option and a shorter path for students interested in a career in brewing rather than
36 the current AAS program. Mark Holston moved that the Board of Trustees approve the new
37 Brewery Technician CTS program as presented. Trustee Patrick Gulick seconded the motion.
38 With no further discussion, the motion carried unanimously with seven (7) "yes" votes.

39 40 **E. Termination of the Medical Assistant, AAS Program**

41 During its November 4, 2020 meeting, the Curriculum Committee, voted to
42 terminate the Medical Assistant, Associate of Applied Science (AAS) program. This program
43 has been in moratorium for three years and has been replaced with a Medical Assistant,
44 Certificate of Applied Science (CAS) program. Trustee Kelly Stimpson moved that the Board of
45 Trustees approve the termination of the Medical Assistant, AAS Program. Trustee Patrick
46 Gulick seconded the motion. With no further discussion, the motion carried unanimously with
47 seven (7) "yes" votes.

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2 **F. Board of Trustees Events Calendar**

3 President Karas reviewed the Trustees' events calendar and noted that the college
4 will be closed November 26-27, 2020 for the Thanksgiving holiday and December 24, 2020-
5 January 3, 2021 for the winter break. The December Board of Trustees' meeting is scheduled for
6 Monday, December 21. The semester ends on Wednesday, November 25, with a short interim,
7 online only session that started on Monday, November 23. The Spring semester is scheduled to
8 begin on January 19, 2021. The 67th Legislative Session is scheduled to begin on Monday,
9 January 4, 2021.

10
11 **G. President's Update**

12 President Karas updated the Board on several items:

- 13 • President Karas provided an Encore Campaign update to the Board. The
14 campaign still needs to raise \$1.7 million to reach its goal and close the
15 campaign. In addition, President Karas introduced Shannon Schumacher, the
16 new Director of the Foundation. Shannon joins FVCC from Bozeman, where
17 she most recently served as the associate vice president for development at
18 Montana State University.
- 19 • President Karas recently attended the virtual Northwest Commission on
20 Colleges and Universities Annual Meeting. There was discussion on how
21 colleges have been dealing with the pandemic and continued discussion and
22 information provided on the new standards.
- 23 • President Karas noted that the Board of Regents held their recent meeting
24 November 19-20 virtually. The Regents discussed the recently proposed
25 Bitterroot Valley Community College District.
- 26 • The upcoming 66th Legislative Session is scheduled to begin on January 4.
27 The three community colleges will be addressing the funding formula that is
28 up for review. President Karas continues to meet with Legislators on the
29 formula.
- 30 • President Karas thanked the amazing faculty and staff at the college for
31 their hard work and dedication to all students during an unprecedented
32 semester in which we dealt with a pandemic. The college's Covid Quick
33 Response Team (CQRT) continues to work with the college community and
34 continually monitors and assesses the Covid Pandemic and is making the
35 necessary changes to keep all of FVCC students, faculty and staff safe.

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37 **VI. ADJOURNMENT**

38 With no further discussion, the meeting was adjourned at 4:23 p.m.

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41 _____
42 Shannon Lund, Chairperson of the Board

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45 Kelly Stimpson, Secretary to the Board

**Student Activities Report
November 2020**

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Student Government has finalized their goals for the year which includes weekly online trivia surveys, Study Skills Seminar, student success video, suggestion box, and a Did You Know segment in the Privy Press. Student Government set aside \$4000 last year to update the student lounge and a sub-committee has started meeting to make recommendations.

The Native American Student Association is meeting on a regular basis and hosted a Halloween Grocery Bingo event that included a costume contest.

The Genders and Sexualities Alliance focused on setting goals for the remainder of the year. The Montana State University Diversity and Inclusion department allowed 9 faculty and staff members to attend their Safe Zone trainings at no cost. All 9 individuals completed the modules required to become a Safe Zone Ally and will have decals displayed on their doors.

The Intersarsity Christian Fellowship, Audionauts, and the Podcast Club are concentrating on member recruitment and hosting weekly meetings.

Phi Theta Kappa Honor Society hosted an open house and Kahoot (trivia) game night. Their service project for October was serving meals at the Community Kitchen.

The Student Wellness Team hosted weekly Wellness Wednesday events. Topics covered in October were emotional health, healthy relationships, affirmative consent, bystander intervention, physical fitness and nutrition, and Red Ribbon Week. A Women’s Health and Empowerment Day event also took place with 17 people in attendance.

Voter engagement activities continued during the month of October with weekly tabling events. An emphasis was placed on marketing important dates and information to students via campus communications. Voter registration information will continue to be available in the Student Engagement Office.

The FVCC Food Pantry assisted 18 individuals in October. Student Government was generous and restocked the food pantry shelves with \$800 in groceries.

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3 **Faculty Activity Report**
4 **November 2020**
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6 Throughout the past month, FVCC faculty have continued to engage in professional development
7 activities, conduct research, attend conferences, and plan innovative educational experiences for
8 their students by way of virtual platforms. Despite the inevitable challenges, faculty have
9 embraced this new way of learning and are maximizing the opportunities presented.

10
11 **Myrna Ridenour, B.S.N., M.S., Nursing Program Director**

12 All Nursing Faculty were able to attend the National League of Nursing Educational Summit
13 2020 virtually this year. Without the travel expenses, it was possible for primary nursing faculty
14 and instructors to attend. The Summit was held Sept 23 - 25, 2020 but attendees had access to
15 the recorded presentations until October 25th. Sessions were centered on Simulation,
16 Leadership, Teaching Methods and Research in nursing education. Everyone came away with
17 information applicable to their focus. The National League of Nursing mission is excellence in
18 Nursing Education and it is the organization that has accredited the FVCC ASN RN program.

19
20 **Janice Heil, P.T., M.A., Physical Therapist Assistant Program Director**

21 Despite the COVID-19 related challenges of modifying course delivery, changes and delays in
22 clinical experiences, and daily need for flexibility, all eight of the 2020 graduates from the FVCC
23 PTA Program passed the National Physical Therapist Assistant Exam (NPTE-PTA), which is the
24 national exam all graduates must take in order to become licensed in their state of practice. The
25 FVCC PTA program's overall pass rate is 100%, with a first time pass rate of 98% since 2012. In
26 comparison, the national pass rate for the NPTE-PTA Exam is 83%. The FVCC PTA program
27 has exceeded the national pass rate every year.

28
29 **Terry Kotrla, Medical Laboratory Technology Program Director**

30 The 2020 Medical Laboratory Technology class achieved a 100% pass rate on the American
31 Society for Clinical Pathology (ASCP) national Medical Laboratory Technologist (MLT) board
32 certification exam, a remarkable achievement especially in light of the challenges presented by
33 COVID-19 restrictions. This was the second class to graduate from the FVCC MLT Program.

34
35 **Laura VanDeKop, M.S., Professor - Mathematics**

36 Laura VanDeKop participated on a panel presentation for the Pacific Northwest Association for
37 Institutional Research and Planning conference on November 12, 2020 to discuss FVCC's
38 Achieving the Dream initiatives. The panel discussion was titled "Developing a Campus-
39 Specific Vision of Equity and using it to Identify Underserved Groups of Students."

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41 **Eliza Thomas, M.A., Assistant Professor - Education**

42 Eliza Thomas was accepted to present at the American Education Research Association (AERA)
43 Conference in spring 2021. Professor Thomas will be presenting virtually with three colleagues
44 from the university where she is receiving her doctorate. The research they have been doing is on
45 telepresence in education and how it can create communities of practice in higher education
46 settings. The research has implications for all of education, especially during these times of rapid
47 classroom technology changes due to COVID-19.

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Janice Alexander, PhD, Professor - Chemistry, Forensic Science, Mathematics

Dr. Janice Alexander served as a peer evaluator for a Northwest Commission on Colleges and Universities (NWCCU) virtual evaluation visit in October 2020.

Connie Hitchcock, M.B.A., Associate Professor - Business

On October 29, Connie Hitchcock and Cathy Allard, FVCC Career Adviser, hosted an employer panel for business students. The purpose of the panel was to introduce students to different companies in the Flathead, discuss their challenges and opportunities in light of COVID-19, and inform students of their expectations for employees. In all, four companies were represented: JCCS Certified Public Accountants, The Good Stuff Botanicals, WaterStreet Company, and Glacier Jet Center. It was an engaging and enlightening discussion spurred on by the many questions from the students. Student feedback about the experience was overwhelmingly positive.