

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, November 23, 2015, 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, November 23, 2015, in the Board Room of Blake Hall/SCA 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:  
13

14 Thomas Harding John Phelps Mark Holston  
15 Callie Langohr Jeremy Presta  
16

17 Trustee Tom McElwain was present via conference phone. Also present were President Jane  
18 Karas and Monica Settles, Clerk of the District.  
19

20 **II. CONSENT ITEMS - ACTION**

- 21 **A.** Approval of the minutes of the Board of Trustees meeting on October 26, 2015.  
22 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources  
23 Report as submitted.  
24 **C.** Next regular Board of Trustees meeting – December 21, 2015  
25

26 Thomas Harding moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,  
27 Consent Agenda-Action. Jeremy Presta seconded the motion. The motion carried unanimously  
28 with seven (7) "yes" votes.  
29

30 **III. COMMENTS**

31  
32 **A. Monthly Reports**

33 **1. Student Activities Report**

34 Roseanna Stanfield, Student Government Representative, presented the Board with an update  
35 on student activities.

36 **Intramurals**

37 Campus Rec and Intramurals activities in the last month: Costumer Bowl which 32  
38 students attended, basketball, various gaming tournaments which are being held weekly,  
39 volleyball and indoor bubble soccer. Along with these activities we hosted our first  
40 Humans vs Zombies campus wide game of tag. It was well attended and brought a lot of  
41 fun energy on campus. Upcoming events: family ice skating night, bowling, dodgeball  
42 and family movie night "Pan".

43 **Phi Theta Kappa**

44 Phi Theta Kappa participated in the FVCC Trunk or Treat event by hosting a Candyland  
45 themed vehicle. They hosted two PTK Open houses the first week of November and  
46 invited Lincoln County Campus students to join in via ITV. It was a great success. They  
47 had 20 students in attendance and several interested in getting more engaged. As part of  
48 their Honors in Action project, they hosted a seminar "Solar Energy in the Flathead:  
49 Shining a Light on New Opportunities" on November 12. It was free and open to the

1 community. The fall induction ceremony took place on Tuesday, November 17. Twenty-  
2 three students were inducted into Phi Theta Kappa. They will be hosting one last  
3 fundraiser this semester “Phi in the Face”. The pie in the face will be delivered on  
4 Tuesday, November 24, at 12:30 in the Blake Hall foyer.

### 5 **Service Learning**

6 The Service Learning office hosted two additional Service Saturday events. The first one  
7 was a Habitat for Humanity Build Day. We had a good turn with 8 volunteers  
8 completing 64 hours of service. The second event was a Fall Clean-up event co-  
9 sponsored with Student Government. Altogether we had 21 volunteers including students,  
10 staff and community members. It was a great site to see that many volunteers rake a  
11 large yard in less than an hour! We definitely made a great impression and provided a  
12 much needed service to community members.

13  
14 With the high number of requests for volunteers and several people in need of assistance  
15 this time of the year, the SL office has been focusing on getting more student  
16 organizations engaged in service. The following projects are taking place this month:  
17 AICE is hosting a food drive - Can the Griz/Can the Cats  
18 Veterans Association is helping the Abbie Shelter with their fall clean-up projects  
19 Global Friends is sponsoring a One Warm Coat Drive  
20 Music Club participated in the Bowl for Kids’ Sake to help support Big Brothers Big  
21 Sisters  
22 Student Government sponsored the Fall Clean-up – Service Saturday event.

### 23 **Student Engagement/Student Organizations**

24 Student Government swore in two freshmen representatives November 4<sup>th</sup>. Student  
25 Government continues to co-host various activities with intramurals and they are  
26 currently planning a student gaming tournament on Saturday, November 21.

27  
28 Three student members of the Montana Collegiate Tobacco Prevention Initiative  
29 (MCTPI) from the FVCC campus are participating in the MCTPI General Assembly in  
30 Reston, VA, November 11 – 15, 2015. They will be joining students from campuses  
31 across the United States and will be giving a 20 minute presentation on smokeless  
32 tobacco.

33  
34 The Veteran’s Association held the “Trunk or Treat” event on October 31<sup>st</sup>. They had  
35 1,000 people attend and 700 of them were children. There were 17 trunks with a variety  
36 of decorations and activities for the children.

37  
38 The last Leadership Workshop for the semester will be held on November 19<sup>th</sup>. The topic  
39 will be “Event Planning A-Z” led by Colleen Unterreiner and Heidi Hickethier the  
40 Foundation office.

### 41 **B. Faculty and Staff**

#### 42 1. Faculty Activities Report

43 **Dr. Ivan Lorentzen** and **Dr. Ami Mezahav**, Professor of Psychology and  
44 Assistant Professor of Sociology respectively, participated and spoke at a new community  
45 initiative to reduce violence and bullying in Whitefish. Over 100 attendees were present  
46 representing teachers, school administrators, students and community members. The event is one  
47 of many yet to come and was organized by Whitefish Attorney Brian Muldoon. **Pamela Klein**,  
48 Nursing Assistant Coordinator and Instructor, completed her Bachelor’s Degree in Nursing  
49

1 November 1 through the Western Governor's University. **Susan Guthrie**, Assistant Professor of  
2 Art, spent the summer in Provence, France, along with two FVCC Art students, studying under  
3 renowned master painter Maggie Siner. Maggie Siner embraces Old Master's techniques,  
4 techniques now absent from many post-modern age teachings. Susan will use these techniques in  
5 the painting program at FVCC. **Craig Naylor**, Adjunct Instructor of Music, had his  
6 commissioned music premiered September 27 at the First United Methodist Church in Santa  
7 Monica, California. Craig was also one of only two conductors chosen to direct a massed choir  
8 of one-hundred singers from Catholic, Lutheran, and Methodist churches from around the  
9 Flathead at the Northridge Lutheran Church Festival Choir in Kalispell, October 25<sup>th</sup>. **Nicole**  
10 **Sanford**, Instructor of Music, reports that FVCC Music faculty, including **Wai Mizutani**, **Nicole**  
11 **Sanford**, and **Steve Eckels**, completed three free performances for the Flathead community as  
12 part of a fund-raising effort for FVCC music student scholarships. Student performances began  
13 this month and will feature string students (November 20), vocal jazz and choral ensembles  
14 (December 8), and will finish with performances by students under private instruction  
15 (December 10). **Dr. Christina Relyea**, Associate Professor of Natural Resources, and Director,  
16 FVCC Honors Program, represented FVCC on a four-member panel at the National Collegiate  
17 Honors Council annual meeting in Chicago. Over one-thousand participants attend representing  
18 two and four-year (mostly four-year) honors programs across the country. The topic, what else?  
19 STEM education in honors programs. Although not a faculty accomplishment per-se, FVCC  
20 still has some bragging rights concerning one of our students. Glacier High School junior and  
21 FVCC Running Start student **Silas Schwarz** is a member of the first Montana team slated to  
22 compete in the Harvard-MIT Math Tournament in mid-November.

### 23 24 **C. Executive Staff Activities Report**

25 The Board of Trustees thanked the Executive Staff for their informative reports.  
26 Trustees noted all the hard work faculty and staff do every day to continue to make FVCC an  
27 amazing place for students.

### 28 29 **D. Commissioner of Higher Education Report-**

30 Erik Rose, Compliance and Workforce Data Analyst, presented the Board with the  
31 Commissioner of Higher Education Report. Mr. Rose updated the Board on projected work force  
32 shortages over the next 10 years and how to address the shortages. The number of Montanan's  
33 who will retire is disproportionately higher than the number of youth. Those retirements, as well  
34 as new job growth, will create a substantial workforce shortage.

- 35 ○ Shortage of 24,000 (conservative estimate) people over next 10 years
- 36 ○ 31,500 workers over the age of 65
- 37 ○ 97,000 workers between 55-64
- 38 ○ 123,000 people between 16-24 to replace those over 55

39 Within that workforce shortage, there is a severe skills shortage due to retirements. We will  
40 struggle to fill jobs that need specialized training in fields such as:

- 41 ○ Healthcare – about 1,200 annual job openings, 50% due to retirements
- 42 ○ Construction – about 1,300 annual job openings, 40% due to retirements
- 43 ○ Transportation – about 1,000 annual job openings, 67% due to retirements
- 44 ○ Installation, maintenance, and repair – about 800 annual job openings, 63% due to  
45 retirements

46 Part of the solution to the workforce shortage is increasing worker efficiency and productivity  
47 through higher education.

- 1 ○ Industry and education will “do more with less”
- 2 ○ Increasing shorter training programs – very beneficial for incumbent workers and
- 3 meeting immediate demand
- 4 ○ Increasing Certificates of Technical Skills – also would substantially increase
- 5 completion rates

6 Fewer high school graduates in the state until fall 2019, combined with low unemployment rates,

7 will continue to challenge two-year college enrollment levels.

- 8 ○ Four straight years of decline, down 15% since 2012
- 9 ○ Possible that we will have four more years of no growth or loss

10 Exploring innovative strategies can lead to improvements in college health and student success.

- 11 ○ Dual enrollment (DE) has had tremendous growth and participating students
- 12 matriculate into the MUS at a high rate, take more credits in college, and have a
- 13 higher GPA.

- 14 ■ DE has shown to improve degree attainment at the national level
- 15 ■ Roughly ¼ of MT’s dual enrollment is in career and technical education
- 16 ■ DE streamlines workforce development by reducing time to graduation
- 17 and increasing the rate students enroll in college immediately after high
- 18 school graduation

19 RevUp programs have 33% growth in FTE since the start of the statewide enrollment decline.

- 20 ○ 50% difference between the FTE change in RevUp programs vs. two-year FTE
- 21 Intrusive services and support (performed by Workforce Navigators) is critical in
- 22 student:

- 23 ■ Recruitment – exponential increase in referrals entering college from job
- 24 services
- 25 ■ Retention – RevUp’s Fall 2014 cohort retention rate was 8% higher than
- 26 the two-year average for the 2013 cohort
- 27 ■ Placement – students are indicating high rates of employment upon
- 28 graduation
- 29 ■ Navigators are collaborating with one another to direct graduates to jobs
- 30 across the state

## 31 **E. Public Comment**

32 None

33

34

## 35 **IV. COLLEGE ISSUES**

### 36 **A. Student Success: Honors Program Update**

37 Christina Relyea, Director, Honors Program, provided the Board with an update

38 on the Honors Program at FVCC. Dr. Relyea, noted that the Honors Program is beginning its

39 seventh year this year. FVCC’s Honors Hybrid Program continues to be a model for two year

40 college programs. Students who participate in FVCC Honors Program are provided the

41 opportunity to seamlessly transition to either the Davidson Honors College at the University of

42 Montana or the University Honors College at Montana State University. The Honors Program at

43 FVCC provides an opportunity for highly motivated students to experience academically

44 rigorous cross-disciplinary honors courses. The seminar style classes present students a more

45 extensive perspective on topics by incorporating two or more disciplines. Students in the

46

1 program are required to maintain a 3.4 GPA or higher, they take three honors courses and earn  
2 thirty hours of service learning credit. In addition to the update, Dr. Ivan Lorentzen shared some  
3 success stories of previous students who participated in The Honors Program.

4  
5 **B. Financial Aid Year End Report**

6 Brenda Hanson, Dean of Students, presented the Board with the Financial Aid  
7 Year End Report. It was noted that the FVCC's Cohort Default rate has gone down  
8 considerably. The rate is down to 12.8% compared to 17.2% from the previous year. During the  
9 academic year 2014-15, the Financial Aid Office made awards to and/or processed assistance for  
10 1,565 students. There were 2,050 degree/certificate seeking students for 214-15 and of those,  
11 1,399 or 68% received some type of aid processed through the financial aid office.

12  
13 **C. Tenure Recommendations**

14 President Karas indicated faculty members Timothy Eichner, Assistant Professor,  
15 Surveying/Natural Resources, Molly Maxwell, Assistant Professor, Mathematics, Mirabai  
16 McCarthy, Assistant Professor, Plant Biology, Amatzya Mezahav, Assistant Professor,  
17 Sociology, Daniel Paine, Assistant Professor, Mathematics, Julie Robertson, Assistant Professor,  
18 Physical Therapy Assistant and Adam Wenz, Assistant Professor, Chemistry, submitted  
19 portfolios for tenure review. President Karas reported that she, the Tenure Committee, Vice  
20 President of Academic Affairs (Instruction and Student Services), Brad Eldredge, and the Board  
21 of Trustees Personnel Committee had reviewed the applications. Based on the recommendations  
22 of the Tenure Review Committee and Vice President, Brad Eldredge, President Karas  
23 recommended tenure for Timothy Eichner, Molly Maxwell, Mirabai McCarthy, Amatzya  
24 Mezahav, Daniel Paine, Julie Robertson and Adam Wenz. Thomas Harding moved that the  
25 Board of Trustees approve the recommendations for tenure for faculty members Timothy  
26 Eichner, Molly Maxwell, Mirabai McCarthy, Amatzya Mezahav, Daniel Paine, Julie Robertson  
27 and Adam Wenz. Mark Holston seconded the motion. With no further discussion, Thomas  
28 Harding called for the question. The motion carried unanimously with seven (7) "yes" votes.

29  
30 **D. Board Policy, Chapter VI, Human Resources, Sections 10-190 (Second**  
31 **Reading)**

32 The Board was presented Board Policy, Chapter VI, Human Resources, Sections  
33 10-190, (Second Reading). It was noted that the policies have been reviewed by the Executive  
34 Staff and College Council and have been reviewed by legal counsel. Minor suggested changes  
35 have been made since the first reading of the policies. John Phelps moved that the Board  
36 approve the Board Policy, Chapter VI, Human Resources, Sections 10-190 (Second Reading), as  
37 presented. Thomas Harding seconded the motion. With no further discussion, the motion carried  
38 unanimously with seven (7) "yes" votes.

39  
40 **E. Deletion of Building Trades Program, Certificate of Applied Science Degree**  
41 **and Associate of Applied Science Degree**

42 The Curriculum Committee has voted to delete the Building Trades Program, Certificate  
43 of Applied Science degree and Associate of Applied Science Degree. The program has been in  
44 moratorium since Fall 2014 due to lack of enrollment and student interest. Thomas Harding  
45 moved that the Board of Trustees approve the deletion of the Building Trades Program,  
46 Certificate of Applied Science Degree and Associate of Applied Science Degree. John Phelps  
47 seconded the motion. With no further discussion, the motion carried unanimously with seven (7)  
48 "yes" votes.

1           **F. Trustees Events Calendar**

2           Trustees reviewed the Board of Trustees Events Calendar included in the agenda.  
3           President Karas noted that the next Board meeting is scheduled for December 21. A Board of  
4           Trustees Retreat is scheduled for Tuesday, December 8, at 10:30 am on the FVCC Campus. The  
5           last day of the semester is December 17.

6  
7           **G. President's Update**

8           President Karas updated the Board on several items:

- 9           • President Karas noted the recent 100% pass rate of FVCC's health  
10           programs. The surgical technology, practical nursing, registered nursing,  
11           physical therapist assistant and paramedicine programs have been  
12           recognized for their most recent graduates achieving a 100 percent pass  
13           rate on the national certification examinations.
- 14           • The recent Festival of Flavors was a great success with \$210,000 being  
15           raised for student scholarships.
- 16           • The Scholarship Luncheon was held on October 29. The luncheon is a  
17           great way for all those who donate money to student scholarships to hear  
18           how their donations directly impact FVCC students.
- 19           • President Karas and Chuck Jensen attended a Two Year Education  
20           meeting in Helena on November 2.
- 21           • The Board of Regents held their November meeting in Bozeman  
22           November 19-20. Several staff members attended the meeting.
- 23           • The college will be working with School District 5 on alternatives to their  
24           and the college's welding programs. Due to increased demand for the  
25           program and scheduling of the welding lab, FVCC will need to use the its  
26           own facilities and space more often than it has in the past and this will  
27           affect District 5's usage of FVCC facilities and equipment for its high  
28           school program.
- 29           • President Karas and staff will continue to work with the Interim  
30           Legislative Finance and Audit Committee to discuss possible changes to  
31           community colleges funding formula.

32  
33           **V. ADJOURNMENT**

34           With no further discussion, the meeting was adjourned at 4:46 p.m.

35           ms

36  
37           \_\_\_\_\_  
38           Shannon Lund, Chairperson of the Board

39           \_\_\_\_\_  
40           Mark Holston, Secretary to the Board