

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday November 22, 2021, 3:45 p.m.  
5 Blake Hall 140/144  
6  
7

8 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
9 3:45 p.m., Monday, November 22, 2021.  
10

11 **I. CALL TO ORDER AND ROLL CALL**

12 Chairperson Pete Akey called the meeting to order at 3:45 p.m. The following Board  
13 members were in attendance:

14 Shannon Lund Patrick Gulick Lyle Mitchell  
15 Callie Langohr Kelly Stimpson Mark Holston  
16

17 Also present were President Jane Karas and Beckie Christiaens, Interim Clerk of the  
18 District.  
19

20 **II. PUBLIC COMMENT-None**  
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Regular Board of Trustees meeting on October 25,  
24 2021  
25 **B.** Next regular Board of Trustees meeting is scheduled for December 20, 2021  
26

27 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B under Section  
28 III, Consent Agenda-Action. Trustee Patrick Gulick seconded the motion. The motion carried  
29 unanimously with seven (7) "yes" votes.  
30

31 **IV. COMMENTS**

32 **A. Students Activities Report**

33 The Student Activities Report was presented by Emmett Jeschke, Sitting  
34 President from Student Government, to the Board for review (see attachment I).  
35

36 **B. Faculty Activities Report**

37 The Faculty Activities report was submitted to the Board and presented by Julie  
38 Robertson, Associate Professor, Physical Therapy Assistant Program (see attachment II).  
39

40 **C. Executive Staff Activities Report**

41 The Board acknowledged the Executive Staff for their informative reports.  
42

43 **V. COLLEGE ISSUES**

44 **A. Student Success: CARES Block Grant Dashboard**

45 Vice President for Administration and Finance / CFO, Beckie Christiaens,  
46 reviewed the Fall 2021 distribution of CARES Block grants using the Power BI platform. A  
47 total of \$781,000 was distributed to 1,006 students.  
48

1           **B.     Financial Aid Year-End Report**

2           Dean of Student Financial Services and Compliance, Brenda Hanson, was  
3 present to review the annual Financial Aid report. She noted that FVCC had a total of  
4 \$7,201,420 in total grant assistance for 1,267 students in fiscal year 2021.  
5

6           **C.     Board Policy, Chapter IV – Fiscal Affairs – Section 10 Accounting Systems  
7 to Section 180 Budget System – First Reading**

8           President Karas summarized minor updates to the Chapter IV, Fiscal Affairs  
9 Board Policies:

- 10           • Chapter IV-Fiscal Affairs-Sec 10-Accounting Systems
- 11           • Chapter IV-Fiscal Affairs-Sec 20-Investment of Surplus Funds
- 12           • Chapter IV-Fiscal Affairs-Sec 30-Tuition
- 13           • Chapter IV-Fiscal Affairs-Sec 40- Student Fees Establishment and Publication
- 14           • Chapter IV-Fiscal Affairs-Sec 50-Accounting of Funds Student Orgs
- 15           • Chapter IV-Fiscal Affairs-Sec 60-Contracts
- 16           • Chapter IV-Fiscal Affairs-Sec 70-Purchasing
- 17           • Chapter IV-Fiscal Affairs-Sec 80-General Administrative Procedures
- 18           • Chapter IV-Fiscal Affairs-Sec 90-Competition with Private Business
- 19           • Chapter IV-Fiscal Affairs-Sec-100-Unclaimed Property
- 20           • Chapter IV-Fiscal Affairs-Sec-110-Capital Equipment and Supply Disposal
- 21           • Chapter IV-Fiscal Affairs-Sec-120-Capital Assets and Control Policy
- 22           • Chapter IV-Fiscal Affairs-Sec-130-Use of College Equipment Policy
- 23           • Chapter IV-Fiscal Affairs-Sec-140-Travel Policy
- 24           • Chapter IV-Fiscal Affairs-Sec-150-Foundation and Development Policy
- 25           • Chapter IV-Fiscal Affairs-Sec-160-Credit Card Policy
- 26           • Chapter IV-Fiscal Affairs-Sec-170-Fraud Policy
- 27           • Chapter IV-Fiscal Affairs-Sec-180-Budget System the Finance and Audit

28  
29           Trustee Kelly Stimpson moved that the Board of Trustees approve ITEM C under  
30 Section V, College Issues -Action. Trustee Mark Holston seconded the motion. The motion  
31 carried unanimously with seven (7) "yes" votes.  
32

33           **D.     Building Naming Committee Recommendation**

34           President Karas reviewed the recommendation of the Building Naming  
35 Committee who consulted Board Policy Chapter XII, Section 10, to name the Black Box  
36 Theatre to the “Joe Legate Black Box Theatre”.

37           Trustee Mark Holston moved that the Board of Trustees approve ITEM D under  
38 Section V, College Issues -Action. Trustee Shannon Lund seconded the motion. The motion  
39 carried unanimously with seven (7) "yes" votes.  
40

41           **E.     Trustees Events Calendar**

42           President Karas reviewed the Trustees events calendar. The next Board meeting  
43 is scheduled for Monday, December 20.  
44

45           **F.     President’s Update**

46           President Karas updated the Board on several items:

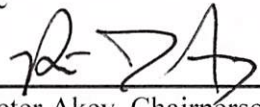
- 47           • Funding Formula Updates – A comprehensive review of all credit offerings is


- 1 • Funding Formula Updates – A comprehensive review of all credit offerings is  
2 underway to make sure each class is categorized with the appropriate CIP codes.  
3 The formula’s funding and weighting factors will be subject to the legislative  
4 process.  
5 • Board of Regents Meeting, November 17 to 19 – There was a Board of Regent’s  
6 Policy, 910.1 Budgeting – Community Colleges, revised as a result of 20-15-309,  
7 MCA and 20-15-312, MCA, that aligns data due dates for calculating the funding  
8 formula.  
9 • Washington DC visit with Congressional Delegation – President Karas recently  
10 met with key legislators regarding community college issues.  
11 • Chamber Banquet – Representatives from the Board of Trustees and the college  
12 attended the Kalispell Chamber Banquet on November 10. President Karas  
13 underscored the value of supporting the Chamber and our local businesses.  
14 • Partnerships with Local Employers –FVCC is taking the initiative to partner with  
15 local employers to address the common issue of recruiting and retaining  
16 employees. President Karas shared various ways to deliver courses.  
17 • Suzanne DeCamp, the new Executive Assistant to the President will be starting  
18 next week.  
19

20 **VI. ADJOURNMENT**

21 With no further discussion, the meeting was adjourned at 4:28 p.m.

22 bc

23   
24 \_\_\_\_\_  
25 Peter Akey, Chairperson of the Board

26   
27 \_\_\_\_\_  
28 Patrick Gulick, Secretary to the Board

## Student Activities Report

November 2021

The Audionauts (Music Club) Club enjoys weekly meetings with listening to music and eating pizza. Playing music for each other and receiving homework support is very helpful.

Chess Club has been officially established this month by completing the necessary paperwork. The club has been attending Interclub Council meetings and getting to know other students.

Tasks for the month include deciding how best to allocate their funds, determining overall goals, and school and community involvement.

In October, Mask and Hammer performed Rumors by Neil Simon. Auditions were held for Stupid Fucking Bird. The club is busy building the set for performances in December. Their booth at the FVCC Halloween Carnival won first place.

InterVarsity Christian Fellowship meets every Thursday evening for pizza and Bible studies. Tuesday meetings are held in the cafeteria at noon. Club members enjoyed a bonfire off campus on October 22<sup>nd</sup>, and participated in the Halloween Carnival on October 27<sup>th</sup>.

The Native American Student Association (NASA) sponsored a Halloween Carnival on October 27<sup>th</sup>. Carnival booths were hosted by GSA, InterVarsity Christian Fellowship, Mask & Hammer, Student Government, Student Wellness and TRIO Mentors. The event was for students, staff and faculty, as well as families. A warming station and food/treats were provided in LRC 102, courtesy of NASA. The event promoted fun, a sense of community, and fellowship between clubs.

Campus Rec and Wellness had 60 students attend events, many attending multiple events. The average attendance for each event was about 15 students. Kickball and Cornhole were the two least attended events. The Fritz Haunted Corn Maze had the most students at 18. Grocery Bingo/Trivia, Bob Ross Paint Night and gaming tournaments had 12-16 attendees per event.

In honor of Domestic Violence Awareness month, the Student Wellness Team hung up posters with purple ribbons across campus. A clothesline with t-shirts containing domestic violence facts was located under the covered walkway. In addition, they hosted an event called "Does Your Love Succ?" in which participants learned about healthy and unhealthy relationships and planted a succulent. Two Healthy Relationships and Bystander Intervention workshops were held in October.

October is also Substance Abuse Prevention month, the Student Wellness Team created a PowerPoint presentation and uploaded it to Eagle Online for students to view. Participants received a Sweet Peaks gift card for taking the quiz at the end. The presentation contained information pertaining to alcohol safety tips; the dangers associated with spiked drinks; basic information and health complications of marijuana, opioid, and meth use; and the different types of resources available to students seeking cessation. The Student Wellness Team participated in the Halloween Carnival by making mocktails and handing out information for calculating blood alcohol content.

**Faculty Activity Report  
November 2021**

**Marty Manor Mullins, Ph.D., Adjunct Instructor - History and Political Science**

Dr. Marty M. Mullins recently won the 2021 Slovak Studies Association Prize for Best Article. The article titled "Forgotten Velvet: Understanding Eastern Slovakia's 1989," was published in *New Perspectives, the Interdisciplinary Journal of Central and East European Politics and International Relations*, vol. 27, no. 3, 2019. The prize committee notes, "Mullins' well-researched and elegantly written article focused on an important and overlooked regional center, challenging the notion that people throughout Slovakia followed leaders of the Velvet Revolution in Bratislava. . . this article is a substantive contribution to understanding the events that occurred in Eastern Slovakia in 1989, presenting a clearer picture of the diversity of Slovakia's experience during the collapse of communism."

The prize affords positive publicity for FVCC as Dr. Mullins lists FVCC as her institutional affiliation, which appears under her by-line. The full text of the article can be viewed at the following link:

[Forgotten Velvet: Understanding Eastern Slovakia's 1989 - Marty Manor Mullins, 2019 \(sagepub.com\)](https://www.sagepub.com/journalsPermissions.nav?path=/journals/interdisciplinary-journal-of-central-and-east-european-politics-and-international-relations/vol27-no3-2019/10.1177/1525001519881111)

**Janice Heil, PT, MAPT, Associate Professor and Physical Therapist Assistant Program Director**

The Physical Therapist Assistant Program reports a 100% pass rate for the national licensing exam that the nine 2021 program graduates took in October. Only 34 out of 255 PTA programs hold a 100% pass rate. This far exceeds the national pass rate average of 80.5%. In addition, the national mean score for all PTA students taking the exam this year was 648.5 (600 - 800 scale). The FVCC PTA cohort's mean score was 686.7, with the majority of students scoring above the 700 mark.

**Heather Estrada, Ph.D., Associate Professor, Chair of the Teaching and Learning Center**

FVCC's Teaching and Learning Center (TLC) offered its first "Scholar Sandbox" where faculty can come together to discuss instruction -- to "play" with pedagogy together. The first topic was using a discussion protocol called The 4 A's (for Agree, Argue, Ask, and Aspire). Eliza Thomas, Associate Professor - Education, presented on this topic and discussed its instructional implications along with other TLC committee members and faculty.

**Amy B. Chisholm, M.M., Adjunct Instructor - Music**

Amy Chisolm will be the soprano soloist for Glacier Symphony's upcoming presentation of Messiah by Handel. Concerts will be held in Kalispell, Bigfork, and Whitefish the first weekend of December.

**Manda Hudak, B.S., Chef Instructor and Program Director, The Culinary Institute of Montana**

Chefs Manda Hudak, Howard Karp, and Dan Moe lead The Culinary Institute of Montana through six events of The Festival of Flavors Fall to support the FVCC Foundation. In addition, Chef Dan Moe presented two continuing education classes in October including Crisp, Crumble, Cobbler, Buckle and French Desserts for Deux.

**Eliza Thomas, M.A., Associate Professor - Education**

The Early Childhood (EDEC) Program recently partnered with the Nurturing Center to provide the Introduction to Early Childhood class (EDEC 108) with their first required class in the Montana Early Childhood Project's training program, Early Childhood Essentials. By taking this course embedded into EDEC 108 students could possibly substitute in a child care center and/or have an advantage if applying to a childcare program prior to graduating.

Eliza Thomas continues to serve on a state task force and a local task force working with other stakeholders to try and provide possible solutions to the child care crisis in the Flathead Valley specifically, and in Montana more generally. In addition, Eliza provided professional development for Human Resources's professional development series on Trauma-Informed practices.

**Dr. Janice Alexander, Ph.D., Professor - Chemistry, Forensic Science, Mathematics**

Dr. Janice Alexander served as a peer evaluator for an NWCCU (Northwest Commission on Colleges and Universities) ad hoc accreditation peer evaluation visit for a college in Oregon October 19th, 2021. Last April she served as chair of a mid-cycle visit for a college in Oregon.