

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, March 23, 2015, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, February 23, 2015, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Robert Nystuen called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
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14 Thomas Harding Mark Holston Tom McElwain
15 Shannon Lund Callie Langohr
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District. Trustee
18 John Phelps was absent with prior board approval.
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20 **II. CONSENT ITEMS - ACTION**

- 21 **A.** Approval of the minutes of the Board of Trustees meeting on February 23, 2015
22 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
23 Report as submitted.
24 **C.** Next regular Board of Trustees meeting – April 27, 2015
25

26 Tom McElwain moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,
27 Consent Agenda-Action. Shannon Lund seconded the motion. The motion carried unanimously
28 with six (6) "yes" votes.
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30 **III. COMMENTS**

31 **A. Students**

32 Audrey Jones, Vice President of Phi Theta Kappa (PTK), presented the Board
33 with the Student Activities Report (Attachment I).
34

35 **B. Faculty and Staff**

36 Dr. Gregg Davis, Associate Professor, Economics, submitted a written report to
37 the Board (Attachment II). The Board reviewed the written report and had no further questions.
38

39 **C. Monthly Reports**

40 **1. Executive Staff Activities Report**

41 The Board of Trustees thanked the Executive Staff for their informative
42 reports. Trustees noted all the hard work all faculty and staff do every day to continue to make
43 FVCC an amazing place for students. Trustee Thomas Harding noted that he was impressed
44 with the college's administration and staff on their professional development outreach efforts to
45 other community groups and businesses.
46

47 **D. Commissioner of Higher Education Report-**

48 John Cech, Deputy Commissioner of Two-Year Education, submitted a written
49 report to the Board (Attachment III) and it was reviewed with no questions. Deputy

1 Commissioner Cech introduces Zack Hawkins, Director, Gear Up, from the Commissioner's
2 Office. Mr. Hawkins shared some outcomes from the recent 2014 College Application Week
3 effort that was held throughout the state.

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5 **E. Public Comment**

6 None

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8 **IV. COLLEGE ISSUES**

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10 **A. Student Success: Costa Rica Study Abroad Trip Update**

11 Mirabai McCarthy, Assistant Professor, Plant Biology, updated the Board on the
12 recent Costa Rica Study Abroad Trip. In addition to sharing with the Board what the course
13 consisted of, what work was required of the students, what the experience meant to the students,
14 Mirabai also thanked the Board for their support of the program. Student Nick Glynos was also
15 present to share with the Board his experience in the trip and what it meant to him.

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17 **B. College for a Day Update**

18 Laura VanDeKop, Associate Professor, Math, presented the Board with an update
19 on the recent College for a Day. Laura reported that the college hosted approximately 700-800
20 high school juniors from multiple high schools throughout the valley during its seventh annual
21 College-for-a-Day event on March 3. Students participated from Glacier High School, Flathead
22 High School, Bigfork High School, Whitefish High School and Columbia Falls High School.
23 College-for-a-Day is a day-long event that gives area high school students the opportunity to
24 participate in various college course offerings and learn about what college has to offer through
25 hands-on classroom activities. Students were able to participate in a variety of sessions related to
26 their specific areas of interest. Areas were broken down into health sciences, business, STEM
27 (Science, Technology, Engineering, and Math), occupational trades, performing arts and culinary
28 arts. Students were able to experience the college classroom setting, meet college professors and
29 learn about the diverse career options and degrees FVCC offers. Laura noted that student
30 feedback was extremely positive. Many students were able to gain an idea of what they would
31 like to study when they begin college and some students were excited to learn the variety in
32 degrees and options offered at FVCC.

33
34 **C. Board Policy, Chapter XII, Facilities, Section 10-60, First Reading**

35 The Board was presented with Board Policy, Chapter XII, Facilities, Section 10-
36 60, for a first reading. Following review of the presented policies, Thomas Harding moved that
37 the Board approve Board Policy, Chapter XII, Facilities, Section 10-60, First Reading. Tom
38 McElwain Seconded the motion. Upon further discussion, President Karas noted that the
39 policies have been reviewed by Executive Staff and College Council. Should there be any
40 comments or changes they will be noted during the second reading at the April Board meeting.
41 With no further discussion, Thomas Harding called for the question. The motion carried
42 unanimously with six (6) "yes" votes.

43
44 **D. Finance and Audit Committee Report**

45 The Finance and Audit Committee met prior to the Board meeting. Trustee
46 Nystuen reported that the committee was presented with a draft of the recent audit, ending June
47 30 2014, conducted by Denning, Downey and Associates. The audit results were unmodified
48 with no findings. Trustee Nystuen thanked President Karas, Chuck Jensen, Vice President of
49 Administration and Finance, Kirk Zander, Controller, and staff for all their hard work in helping

1 receive the unmodified opinion, one of the highest marks you can receive on an audit. The draft
2 audit will be presented to the Legislative Finance Division during their next meeting and after
3 review the audit will be available for public release.

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5 **E. Request for Approval to Purchase Equipment and Transfer**
6 **Ownership under FVCC TAACCCT Grant**

7 The College requests approval to use no more than \$1,600,000 from the Trade
8 Adjustment Assistance Community College and Career Training Grant #TC-25034-13-60-A-30
9 to purchase equipment to support its new advanced manufacturing latticed, online delivery
10 format, certificates and NIMS certification projects. The equipment the college proposes to
11 purchase will specifically support the Advanced Manufacturing Machining Tier II, III and IV
12 tracks as well as Electronics II, III and IV Certificates. To aid SWAMMEI students who live
13 outside of FVCC's service area in achieving these credentials, the SWAMMEI statement of work
14 identified four partner colleges to participate as the hands-on assessment centers. These centers
15 will deliver the hands-on portion of the coursework as well as the NIMS (Machining) projects
16 associated with the credentialing exams. The College also requests approval to transfer
17 ownership of this equipment to the respective campuses as approved by the Department of Labor
18 (DOL). Shannon Lund moved that the Board approve the request to purchase equipment in the
19 amount up to \$1,600,000 and transfer ownership under the FVCC TAACCCT Grant. Mark
20 Holston seconded the motion. With no further discussion, Thomas Harding called for the
21 question. The motion carried unanimously with six (6) "yes" votes.

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23 **F. Request for Approval to Purchase Equipment under FVCC**
24 **TAACCCT Grant**

25 The college is requesting approval to use an estimated \$150,000 from the Trade
26 Adjustment Assistance Community College and Career Training Grant #TC-25034-13-60-A-30
27 to purchase a truck driving simulator for the CDL program. The grantor has also approved this
28 use of funds. Tom McElwain moved that the Board of Trustees approve the purchase of a truck
29 driving simulator for the CDL program an estimated \$150,000 from the Trade Adjustment
30 Assistance Community College and Career Training Grant. Thomas Harding seconded the
31 motion. The motion carried unanimously with six (6) "yes" votes.

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33 **G. Trustees Events Calendar**

34 Trustees reviewed the Board of Trustees Events Calendar included in the
35 agenda. President Karas noted that the next Board meeting is scheduled for April 27. The
36 evaluators for the year three accreditation visit will be on campus the week of April 27. The
37 President's Donor Dinner will be held on Thursday, May 14, and Commencement will be held
38 on Friday, May 15. The Board of Regents will be holding their May meeting on campus May
39 21-22.

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41 **H. President's Update**

42 President Karas updated the Board on several items:

- 43 • President Karas gave the Board an update on the current legislative
44 session. House Bill 2 has passed the house without any amendments. The
45 bill will now move through the senate side of the legislature. House Bill
46 13 (pay plan bill), has moved out of the appropriations committee but has
47 not yet made it to the house floor. The college will continue watch these
48 bills as they make their way through the legislature.

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- The Mountain States Association of Community Colleges met February 26-27 in Arizona. During the meeting there was discussion on the future of the association. A small committee of members was established to work on next steps to help define the future of the organization.
- The Board of Regents had their meeting March 5-6 in Helena. There were no agenda items that were related to the college.
- On Saturday, March 21, the college hosted its Napa in Bloom event. The event was the kick-off for Festival of Flavors.

V ADJOURNMENT

With no further discussion, the meeting was adjourned at 4:45 p.m.

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Robert Nystuen, Chairperson of the Board

Shannon Lund, Secretary of the Board