

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, March 19, 2018 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, March 19, 2018, in the Board Room of Blake Hall 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Tom McElwain Peter Akey Stephanie Wallace
15 Mark Holston Kelly Stimpson Callie Langohr
16

17 Trustees Tom McElwain and Kelly Stimpson participated via conference phone. Also
18 present were President Jane Karas and Monica Settles, Clerk of the District.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Regular Board of Trustees meeting on February 26,
24 2018
25 **B.** Next regular Board of Trustees meeting – April 23, 2018
26

27 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A & B Under
28 Section III, Consent Items-Action. Trustee Callie Langohr seconded the motion. The motion
29 carried unanimously with seven (7) "yes" votes.
30

31 **IV. REPORTS/COMMENTS**

32 **A. Students**

33 **1. Student Activities Report**

34 Emily Baker, Student Government President, presented the Board with a
35 review of the student activities report.

36 **• AICE**

37 AICE members volunteered at Seussville University, Flathead Food Bank, and the Maker's
38 Fair in February. Members also participated in the Audionauts dance event and ice skating
39 activity at Woodland Ice Rink. A guest from the Social Work Program at the University of
40 Montana joined our group to observe the support group process and share her experiences as a
41 student with a disability. She transferred from a community college to the University of
42 Montana.

43 **• Audionauts**

44 The club continues to meet weekly and host jam sessions and open mic events. Jam sessions
45 are open to everyone and all skill levels and instrument types are welcome. For Open Mic
46 events, all types of acts are welcome to perform, including non-musical (comedy, poetry). A PA
47 system, keyboard, guitar, and ukulele are provided.

1
2 • **Phi Theta Kappa**

3 Phi Theta Kappa members hosted the concessions stand for Student Government's movie
4 night and hosted a Trivia Night in the Eagles Nest on February 22. Members volunteer regularly
5 at the Flathead Food Bank and Feeding the Flathead.

6 • **Student Government**

7 Student Government meets weekly at 8 am on Thursdays. The focus this month has been on
8 the 2018-19 allocations process. Allocation of the anticipated student activity fees in the amount
9 of \$38,000 has been successfully budgeted between the student clubs. On February 9, Student
10 Government hosted a Dinner and a Movie event. Pizza, salad, beverages and the movie were
11 provided for free. There were 87 students in attendance.

12 • **S.W.A.T.**

13 SWAT members met with Anna San Diego to discuss partnering with the TRIO program to
14 collaborate on a trip to MSU on April 5th and 6th. S.W.A.T has 10 Members who would like to
15 attend this trip to learn about the computer science programs. The club is discussing bringing
16 back a help desk for students. This would allow students to ask questions about issues they are
17 having with their computers.

18 • **Veterans Association**

19 The Veteran's Association recently hosted a Chili Open House and raised funds for
20 scholarships. We have been working with FVCC's Art Committee to design a veteran's
21 monument on campus. The association is working on upgrading the computers and software in
22 the Veteran's Center for the occupational trades student veterans.

23 • **Student Engagement Office**

24 The office is busy with about 15-20 student visits per day and general student organization
25 activities. Two new clubs have started this month with approximately 15 members in attendance.
26 The 2018-19 allocations process went smoothly with the Interclub Council taking the lead in the
27 process. Community Involvement activities for February included planning and facilitating the
28 19th Annual Seussville University. This year, seven second grade classes attended from
29 Muldown Elementary School along with students from Fairmont Egan, Marion and Olney-
30 Bissell. There were 187 students in attendance. The University of Montana 2+2 elementary
31 education students led the five stations: Reading, Math, Music, Art and Science. In total, 23
32 students volunteered 82.5 hours to make the event a success. Currently, 17 students serve on
33 weekly basis at Senior Institute. Students help setup/tear down, serve lunch, and assist in the
34 classrooms. Three additional faculty members are participating in the Service Learning Program
35 this semester. Students have been placed at several non-profits across the valley and have
36 assisted with local events. Wendy recently attended the Montana Campus Compact Advisory
37 Committee meeting and the Community Engagement Conference at MSU in Bozeman. The Food
38 Pantry continues to be a success. In February, the pantry received 1335.8 pounds in donations
39 and distributed 600 pounds to 38 visitors, serving 51 people total. The pantry continues to
40 expand their services for students and offers personal hygiene products, healthy recipes and
41 information on additional local resources. A brief donation drive was hosted for Browning and
42 the surrounding area residents. In three days, 430 pounds of non-perishable food, diapers, wipes
43 and formula and \$455 were collected.

44 • **Campus Rec**

45 Students have been utilizing the equipment check out program this winter with regular check
46 outs of the snow shoes, backpacks and sleeping bags. The student lounge continues to be busy
47 with 20-30 students visiting weekly, hanging out playing ping pong, foosball or playing on the

1 Wii and/or Xbox. The ice skating night was a success bringing in students of all ages and
2 students with families. Other events that have taken place are ski nights at Whitefish Mountain
3 Resort, Basketball, Volleyball, Cosmic Bowling, Dodgeball and Bingo. There are no activities
4 planned for spring break but programs will resume the first week back from spring break.
5

6 **B. Faculty**

7 **1. Faculty Activities Report**

8 Rich Haptonstall, Faculty Senate, Vice President, presented the Board with
9 the Faculty activities report.

10 • **Dave Dorsett** along with three current surveying students, attended the Montana
11 Registered Land Surveyors Association (MARLS) annual conference in Helena for three days in
12 February. Of the 250 surveyors and technicians in attendance, over 50 were FVCC surveying
13 grads. Also, 1994 graduate Joe Kauffman was awarded “outstanding surveyor” for 2017. This
14 was the third year in a row that the outstanding surveyor has come from FVCC.

15 • **Craig Naylor**, Adjunct in music, is now a finalist for the American Prize in two
16 divisions: Wind Ensemble and Vocal Chamber Music. Winners in the Wind Ensemble division
17 are supposed to be announced any day. Craig's revision of his Continental Harmony
18 composition, *What the Sky Touches*, pared from 300 performers to 3, was performed by Nicole
19 Sanford and Micah Hunter on March 2 at FVCC. The work received a standing ovation. Dr.
20 Naylor played piano for the performance.

21 • **Nicole Sanford**, FVCC Music Faculty, Dawson Community College Music Department
22 faculty, Dr. Tsai-Ying Li on French horn and Dr. Wei Pai on piano, performed in the recent
23 FVCC Friday night concert. Amazing performance! Students, community members, FVCC
24 faculty, etc. were all present.

25 • **Amy Pearson** is doing a performance of her book 100 Days in concert with the Flathead-
26 Kootenai Montana Wilderness Association at Casey's in Whitefish on April 13. Actors for the
27 show will include FVCC theatre majors: Mikey Christensen, Emily Baker, and Justin Allred. At
28 that time, the winner of a \$500 FVCC Scholarship, a Natural Resource Major, will be
29 announced. The selected student will read a portion of their essay regarding the Antiquities Act.

30 • **Ami Mezahav** will be presenting at the annual conference of the Pacific Sociological
31 Association in Long Beach from March 28-30. It will be his second year serving on the
32 association's committee for community colleges.

33 • **Adam Wenz** will be presenting at the 2YC₃ (Two-Year College Chemistry Consortium)
34 conference in New Orleans. Both Janice Alexander and Adam will also be presenting during this
35 event. The presentations are all related to various aspects of progression through the use of
36 different methods for student placement into chemistry courses.

37 • **Laura VanDeKop** and the Math Department are hosting the 3rd annual MCTM
38 Northwest Regional math contest for local middle and high school students on Thursday, March
39 15. The Math Dept. is also having their annual Pi Day celebration on Wednesday, March 14,
40 from 10:30 – 1:30 (or whenever the pie runs out, as it is not irrational like Pi...) in the Blake Hall
41 foyer.
42

43 **C. Monthly Reports**

44 **1. Executive Staff Activities Report**

45 The Board of Trustees received written reports from the Executive Staff
46 for review.
47

1 **V. COLLEGE ISSUES**

2
3 **A. Student Success: Accounting Student Video Project**

4 Ronnie Laudati, Professor, Accounting/Business, and her student, Adam Jones,
5 were in attendance to present the Board with a video that Mr. Jones completed as part of a project
6 for Professor Laudati's Accounting 201, Principles of Financial Accounting class. The
7 parameters of the assignment were to create a video at least five minutes long that had to be on
8 an accounting topic covered in class. This was the first semester and first time that students were
9 required to do a video presentation for this class. The video can be found by following the link at
10 https://youtu.be/Mr6nYBr_efY.

11
12 **B. Board Policy, Chapter IV, Fiscal Affairs (First Reading)**

13 The Board was presented with Board Policy Chapter IV, Fiscal Affairs, First
14 Reading. After review, Trustee Mark Holston moved that the Board of Trustees approve Board
15 Policy, Chapter IV, Fiscal Affairs (First Reading). Stephanie Wallace seconded the motion.
16 With no further discussion, the motion carried unanimously with seven (7) "yes" votes.

17
18 **C. Human Services, AAS Deletion**

19 During its March 9, 2018 meeting, Curriculum Committee voted to delete the
20 Human Services, AAS program due to low interest and enrollment. Following review and
21 discussion, Trustee Tom McElwain moved that the Board of Trustees approve the deletion of the
22 Human Services, AAS program. Trustee Mark Holston seconded the motion. With no further
23 discussion, the motion carried unanimously with seven (7) "yes" votes.

24
25 **D. Medical Assistant, AAS Program Moratorium**

26 During its March 9, 2018 meeting, Curriculum Committee voted to place the
27 Medical Assistant, AAS Program in moratorium. The advisory committee for the program
28 advised that a more streamlined program, such as a proposed Medical Assistant, Certificate of
29 Applied Science, would fit better with today's Medical Assistant field. A new streamlined
30 program would also eliminate some redundancy in training to students in the program.
31 Following discussion and review of the program, Trustee Callie Langohr moved that the Board
32 of Trustees approve placing the Medical Assistant, AAS program in moratorium. Trustee Peter
33 Akey seconded the motion. With no further discussion, the motion carried unanimously with
34 seven (7) "yes" votes.

35
36 **E. Medical Assistant, CAS Program Approval**

37 During its March 9, 2018 meeting, the Curriculum Committee voted to replace the
38 previous Medical Assistant, AAS program with the recommended Medical Assistant, CAS
39 program. Following discussion and review of the program, Trustee Peter Akey moved that the
40 Board of Trustees approve the Medical Assistant, CAS program. Trustee Kelly Stimpson
41 seconded the motion. With no further discussion, the motion carried unanimously with seven
42 (7) "yes" votes.

43
44 **F. Welding and Fabrication Technology, Tiers 2, 3 and 4 Deletion**

45 During its March 9, 2018 meeting, Curriculum Committee voted to delete Tiers 2,
46 3, and 4 of the Welding and Fabrication Technology Program, due to no enrollment in tiers 2, 3,
47 and 4. The Welding and Fabrication, CTS Program will now just consist of tier 1. Following

1 discussion and review of the program, Trustee Stephanie Wallace moved that the Board of
2 Trustees approve the Medical Assistant, CAS program. Trustee Kelly Stimpson seconded the
3 motion. With no further discussion, the motion carried unanimously with seven (7) “yes” votes.
4

5 **G. Culinary Arts and Catering, AAS**

6 During its March 9, 2018 meeting, Curriculum Committee voted to approve a
7 revised Culinary Arts and Catering, AAS Program. The recommendation is based on some
8 curriculum revisions to the program and revising the name to Culinary Arts and Catering. The
9 recommended changes to the program will help make it easier for prospective students to see
10 what classes will be required and what succession to take them in. Trustee Mark Holston
11 moved that the Board of Trustees approve the Culinary Arts and Catering, AAS program.
12 Trustee Stephanie Wallace seconded the motion. With no further discussion, the motion carried
13 unanimously with seven (7) “yes” votes.
14

15 **H. Building Naming Recommendation**

16 At its previous meeting the Board directed President Karas to establish a
17 committee, per Board Policy Chapter XII, College Facilities, Section 10, Facility Design and
18 Planning, to bring recommendations, in naming the proposed College Center, to the President and
19 Trustees. The committee members met and recommended a name to the President. Per the ONE
20 Campaign, should a donor donate \$4 million they would have the opportunity to have their name on
21 the College Center. With the \$4 million donation recently given to the campaign for the College
22 Center by Mr. Paul Wachholz, the committee and President Karas both recommend the name of
23 *Paul D. Wachholz College Center*. Following discussion, Trustee Kelly Stimpson moved that the
24 Board approve the naming recommendation of the proposed College Center as the *Paul D.*
25 *Wachholz College Center*. Trustee Peter Akey seconded the motion. With no further discussion,
26 Mark Holston called for the question. The motion carried unanimously with seven (7) “yes” votes.
27

28 **I. Board of Trustees Events Calendar**

29 President Karas reviewed the Trustees’ events calendar and noted that the next
30 regularly scheduled Board meeting is Monday, April 23, 2018. Spring Break will be the week of
31 March 26, there will be no classes but the college will be open. Commencement is scheduled for
32 Friday, May 18, and President Karas highly encouraged all Board members to attend. Former
33 FVCC student Sarah Rugheimer will be this year’s commencement speaker. The annual
34 President’s Dinner will be held on Monday, May 21, following the May Board meeting held the
35 same day.
36

37 **J. President’s Update**

38 President Karas updated the Board on several items:

- 39 • President Karas shared that that she attended the most recent Board of
40 Regents meeting in Dillon, March 8-10.
- 41 • The three community colleges in the state continued to meet and discuss
42 the community college funding formula that is up for review during the
43 coming biennium. The three community colleges, the Office of the
44 Commissioner of Higher Education, the Governor’s Budget Office and the
45 Legislative Fiscal Division continue to meet to review the current formula
46 structure.
- 47 • President Karas announced a \$2 million donation to the FVCC ONE

1 Campaign from Whitefish residents Al and Lisa Stinson. The donation
2 comes from the Stinson Family Foundation to support the development of
3 the new College Center. President Karas thanked the Stinson family for
4 their incredible gift and for their continued support of FVCC and its
5 community. The campaign's total goal is \$18 million and with this
6 gracious gift the campaign has raised approximately \$11.8 million.
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8 **VI. ADJOURNMENT**

9 With no further discussion, the meeting was adjourned at 4:28 p.m.

10 ms

11
12 _____
13 Shannon Lund, Chairperson of the Board

14
15 _____
16 Mark Holston, Secretary to the Board