

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, June 28, 2021, 3:45 p.m.
5 Blake Hall, Room 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, June 28, 2021.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Peter Akey called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Kelly Stimpson Patrick Gulick Mark Holston
15 Callie Langohr Lyle Mitchell
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District. Trustee
18 Shannon Lund was absent with prior Board approval.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Board of Trustees meeting on May 24, 2021.
24 **B.** Approval of the minutes of the Special Board meeting on May 28, 2021.
25 **C.** Approval of the minutes of the Board of Trustees Retreat on June 18, 2021.
26 **D.** Approval of the Adjunct Faculty Bargaining Agreement
27 **E.** Approval of the Classified Bargaining Agreement
28 **F.** Approval of Extension of the President's Contract
29 **G.** Next regular Board of Trustees meeting – July 26, 2021
30

31 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A, B, C, D, E, F and
32 G Under Section II, Consent Agenda-Action. Trustee Mark Holston seconded the motion. The
33 motion carried unanimously with six (6) "yes" votes.
34

35 **IV. COMMENTS**

36 **A. Executive Staff Activities Report**

37 The Board of Trustees thanked the Executive Staff for their informative reports.
38 Trustees and President Karas noted all the hard work faculty and staff do every day to continue to
39 make FVCC an amazing place for students.
40

41 **V. COLLEGE ISSUES**

42 **A. Student Success: None**

43 Due to scheduling conflicts, the student scholarship recipient was unable to attend
44 the Board meeting to provide an update to the Board.
45

46 **B. Board Policy, Chapter VII, Students, Section 10, Admissions (Second**
47 **Reading)**

1 The Board was presented with the Board Policy Chapter VII, Students, Section
2 10, Admissions (Second Reading) for review and approval. It was noted that no changes have
3 been made since the approval of the first reading on May 24, 2021. Trustee Kelly Stimpson
4 moved that the Board approve Board Policy, Chapter VII, Students, Section 10, Admissions
5 (Second Reading). Trustee Patrick Gulick seconded the motion. With no further discussion, the
6 motion carried unanimously with six (6), “yes” votes.

7
8 **C. Board Policy, Chapter VII, Students, Section 60, Code of Student Conduct**
9 **and Student Complaints (Second Reading)**

10 The Board was presented with the Board Policy Chapter VII, Students, Section
11 60, Code of Student Conduct and Student Complaints (Second Reading) for review and approval.
12 It was noted that no changes have been made since the approval of the first reading on May 24,
13 2021. Trustee Kelly Stimpson moved that the Board approve Board Policy, Chapter VII,
14 Students, Section 60, Code of Student Conduct and Student Complaints (Second Reading).
15 Trustee Mark Holston seconded the motion. With no further discussion, the motion carried
16 unanimously with six (6), “yes” votes.

17
18 **D. Board Policy, Chapter I, Doctrine, Section 120, Recording and Intellectual**
19 **Property Rights (First Reading)**

20 The Board was presented with the Board Policy Chapter I, Doctrine, Section 120,
21 Code of Student Conduct and Student Complaints (Second Reading) for review and approval. It
22 was noted that this is a new policy created to focus on student’s abilities to record classroom
23 lectures while protecting faculty intellectual property rights. Trustee Kelly Stimpson moved that
24 the Board approve Board Policy, Chapter I, Doctrine, Section 120, Recording and Intellectual
25 Property Rights (First Reading). Trustee Patrick Gulick seconded the motion. With no further
26 discussion, the motion carried unanimously with six (6), “yes” votes.

27
28 **E. Resolution 21-6, Disposal of Surplus Property**

29 The Board was presented with Resolution 21-6, Disposal of Surplus Property
30 through Sale. The college found it necessary to dispose of surplus property that is no longer
31 suitable for the college. Trustee Patrick Gulick moved that the Board of Trustees approve
32 Resolution 21-6, Disposal of Surplus Property. Trustee Lyle Mitchell seconded the motion.
33 With no further discussion, the motion carried unanimously with six (6) “yes” votes.

34
35 **F. Finance and Audit Committee Update**

36 Trustee Peter Akey noted that the Finance and Audit Committee did meet prior to
37 the meeting and had a previous in-depth review of the FY22 budget. Following the thorough
38 review of the proposed budget, the Finance and Audit Committee recommends approval of the
39 first reading of the fiscal year 2022 proposed budget.

40
41 **1. Fiscal Year 2022 Proposed Budget (First Public Hearing)**

42 The budget plan for Fiscal Year 2022 (First Reading) was developed and
43 submitted to the Board for review and action. President Karas indicated that this is the first
44 public reading of the budget and it will be presented before the Board at the July Trustees
45 meeting for a second reading. Beckie Christiaens, Vice President/Chief Financial Officer,
46 Finance and Administration, presented the Board with a review of the budget prior to the meeting
47 during a Board Retreat and again during the Finance and Audit Committee meeting. Trustee

1 Lyle Mitchell moved that the Board of Trustees approve the preliminary Fiscal Year 2022
2 Proposed Current Unrestricted (General Fund) budget (First Reading). Trustee Kelly Stimpson
3 seconded the motion. With no further discussion, the motion carried unanimously with six (6)
4 “yes” votes.

5
6 **G. Trustees Events Calendar**

7 President Karas reviewed the Trustees events calendar and noted that the college
8 will be closed on Monday, July 5, in observance of the Independence Day holiday. The next
9 regularly scheduled Board meeting is scheduled for Monday, July 26. There is no regularly
10 scheduled Board meeting for the month of August. The annual Governor’s Cup dinner, to be
11 hosted on campus, will be held on July 29. The All Employee In-Service will be held on August
12 23 and fall semester classes will begin on August 26.

13
14 **H. President’s Update**

15 President Karas updated the Board on several items:

- 16 • President Karas provided an update on the old library in the LRC building.
17 The plan is to turn the space into a student center to consolidate services
18 for students. The college is currently working on a final plan for space
19 usage and will be working with those areas that will be impacted by a
20 move to a new space.
- 21 • The Campus Farm remains busy. The farm is offering farm shares and is
22 also selling their produce online. Individuals can order online on Tuesday
23 and pick up their orders on Thursday. The farm continues to collaborate
24 with the cafeteria and culinary programs by providing fresh vegetables.
- 25 • The College Center project continues to move forward and is projected to
26 be completed April 2022. The college is currently working on operating
27 policies and procedures, ticketing systems, and are advertising for a
28 Director of the College Center.
- 29 • A new edition of the staff and faculty academic journal, *As It Happens*, is
30 available.
- 31 • Shannon Schumacher, the Executive Director, Foundation, will be leaving
32 FVCC in the middle of July. Shannon has been a great addition to college.
33 The Foundation will have an interim Director until a replacement is hired.
- 34 • President Karas held the annual Custodian Dinner in June for all
35 custodians as an appreciation for all the exceptional work they do for the
36 college.

37
38 **VI. ADJOURNMENT**

39 With no further discussion, the meeting was adjourned at 4:04 p.m.

40 Ms

41 _____
42 Peter Akey, Chairperson of the Board

43
44 _____
45 Patrick Gulick, Secretary to the Board