

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, June 27 2016, 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, June 27, 2016, in the Board Room of Blake Hall/SCA 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:  
13

14 Thomas Harding Kelly Stimpson Jeremy Presta  
15 Callie Langohr Mark Holston Tom McElwain  
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District.  
18

19 **II. PUBLIC COMMENT-None**  
20

21 **III. CONSENT ITEMS - ACTION**

- 22 **A.** Approval of the minutes of the Regular Board of Trustees meeting on June 27, 2016  
23 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources  
24 Report as submitted.  
25 **C.** Full Time Faculty Contract  
26 **D.** Next regular Board of Trustees meeting – July 25, 2016  
27

28 Thomas McElwain moved that the Board of Trustees approve ITEMS A, B, C & D Under  
29 Section II, Consent Agenda-Action. Thomas Harding seconded the motion. The motion carried  
30 unanimously with seven (7) "yes" votes.  
31

32 **IV. COMMENTS**

33 **A. Students**

34 The Board was presented with a written report from student activities for review

35 • **Student Engagement**

36 The 2015-16 year wrapped up with a very successful Student Awards  
37 Brunch on Friday, May 20. Approximately 50 faculty, staff, and family  
38 members were present to recognize 30 students for their outstanding  
39 leadership, service, and engagement on and off campus. Katy Branston  
40 was the guest speaker and delivered an excellent message on leadership  
41 and becoming civically engaged.

42 • **Intramurals/Campus Recreation**

43 On Friday, June 3, the first Outdoor Pursuits activity took place. Six  
44 students enjoyed a beautiful day horseback riding in Glacier National  
45 Park. Upcoming activities include: whitewater rafting, zip lining,  
46 kayaking on Flathead Lake, and an overnight camp trip and bike ride.  
47

48 **B. Monthly Reports**

49 **1. Executive Staff Activities Report**

1 The Board of Trustees thanked the Executive Staff for their informative  
2 reports. Trustees noted all the hard work faculty and staff do every day to continue to make  
3 FVCC an amazing place for students.  
4

5 **C. Commissioner of Higher Education Report**

6 Angela McLean, Director of American Indian/Minority Achievement and K-12  
7 Partnerships, presented the Board with an update from the Commissioner's office. An update  
8 was given on the American Indian Scholar Program, Year One. It is noted that American Indian  
9 students constitute only 5% of our student population in the MUS. There is also a low retention  
10 and completion rate for our American Indian students. Only 52.6% of American Indian students  
11 return for their second year at their starting institution in the MUS. The American Indian and  
12 Minority Achievement Partnership launched the American Indian Scholars Spring 2016.  
13 Following the launch of the program this year, 43 Student Scholars have been identified  
14 throughout the Montana University System. The Scholar Program planning for year two, will  
15 begin in June.  
16

17 **V. COLLEGE ISSUES**

18 **A. Student Success: Summer Experience**

19 Brenda Hanson, Dean of Students, presented the Board with an update on  
20 Summer Experience. Summer Experience started in 2014 with 28 students. The Summer  
21 Experience program is designed for high school students who will be entering their junior or  
22 senior years in the fall. The program offers students the opportunity to earn free college credits  
23 during the summer. Students can choose from several different courses and can earn up to four  
24 college credits. Some of the course offerings include American History, College Writing,  
25 Psychology, Programming with Java I and Interpersonal Communications. In addition, students  
26 will have the opportunity to explore career options, participate in intramural activities and  
27 engage in service learning projects. The program has experienced tremendous growth over the  
28 past three years. The program began in 2014 with 28 students and in 2015 had grown to 39  
29 students. For the 2016 session, there are 80 students registered to participate in the program.  
30 Summer Experience participants have consistently returned to FVCC upon their completion of  
31 high school to continue their education.  
32

33 **B. Preliminary Summer Enrollment Report**

34 Maya Tsidulko, Institutional Research Analyst, presented the Board with an  
35 update on preliminary summer enrollment. Maya noted that the preliminary summer enrollment  
36 is currently up 24.7 FTE or an increase of 11.5% from the same time last year. Total headcount  
37 is up 33 or an increase of 5.1% from the same time last year. Some of the factors that have  
38 effected enrollment include a large increase of Running Start students. Running Start had an  
39 increase of 47 students for a 53% over the same period last year. Additional factors include  
40 continued enrollment growth in programs such as the Summer Experience, and Teacher's Camp.  
41

42 **C. Board Policy, Chapter XII, Facilities, Section 70, No Camping (Second  
43 Reading)**

44 The Board was presented with Board Policy, Chapter XII, Facilities, Section 70,  
45 No Camping, first reading. President Kars noted that the proposed new policy was reviewed by  
46 College Council as well as legal counsel. Following review of the presented policy, Kelly  
47 Stimpson moved that the Board approve Board Policy, Chapter XII, Facilities, Section 70, No  
48 Camping (First Reading). Thomas Harding seconded the motion. With no further discussion,  
49 the motion carried unanimously with seven (7) "yes" votes.

1  
2 **D. Board Policy, Chapter VII, Students, Section 60, Code of Student Conduct**  
3 **and Student Complaints (First Reading)**

4 The Board was presented with Board Policy, Chapter VII, Students, Section 60,  
5 Code of Student Conduct and Student Complaints, first reading. It was noted that revisions are  
6 being made to policy after review of the current student handbook. The changes to the policy  
7 have been reviewed by Executive Staff as well as legal counsel. Following review of the  
8 presented policy, Thomas Harding moved that the Board approve Board Policy, Chapter VII,  
9 Students, Section 60, Code of Student Conduct and Student Complaints (First Reading) as  
10 presented. Jeremy Presta Seconded the motion. Upon further discussion, Trustee Stimpson  
11 asked how many different student handbooks there are. President Karas noted that all students  
12 receive a general student handbook and that in addition, some programs have a separate  
13 handbook. For example, the Nursing Program has a separate handbook as that program has  
14 specific program requirements. Trustee McElwain suggested some formatting changes, which  
15 will be made prior to the second and final reading. With no further discussion, Trustee Mark  
16 Holston called for the question. The motion carried unanimously with seven (7) “yes” votes.  
17

18 **E. Inter-local Agreements**

19 The Board is being presented with Interlocal Agreement and exhibit for review  
20 and approval. Both FVCC’s Board of Trustees and the school district Boards of Arlee, Bigfork,  
21 Columbia Falls, Cut Bank, Powell County High School (Deer Lodge), Flathead, Glacier,  
22 Hamilton, Lincoln County High School (Eureka), Libby, Lincoln County School of Innovation,  
23 Polson, Thompson Falls, Troy, Whitefish, Plains and Superior High School must sign the  
24 Interlocal Agreements, based upon MCA 7-11-404. The agreements are being updated as they  
25 are several years old and have not been recently reviewed and changes needed to be made to  
26 their contents to align them with the current Running Start program. Following review of the  
27 interlocal agreement, Trustee Thomas Harding moved that the Board approve the execution of  
28 the agreements as presented for Arlee, Bigfork, Columbia Falls, Cut Bank, Powell County High  
29 School (Deer Lodge), Flathead, Glacier, Hamilton, Lincoln County High School (Eureka),  
30 Libby, Lincoln County School of Innovation, Polson, Thompson Falls, Troy, Whitefish, Plains  
31 and Superior High School. Trustee Mark Holston seconded the motion. With no further  
32 discussion, the motion carried unanimously with seven (7) “yes” votes  
33

34 **F. Fiscal Year 2017 Proposed Budget (First Public Hearing)**

35 The budget plan for Fiscal Year 2017 (First Reading) was developed and  
36 submitted to the Board for review and action. President Karas indicated that this is the first  
37 public reading of the budget and it will again be brought before the Board at the July Trustees  
38 meeting for a second reading. Following review of the budget, Trustee Jeremy Presta moved  
39 that the Board of Trustees approve the Fiscal Year 2017 Proposed Budget of \$19,622,513, with a  
40 continuing education budget of \$770,000, including \$740,000 for the Kalispell campus and  
41 \$30,000 for the Lincoln County Campus in Libby. Trustee Kelly Stimpson seconded the motion.  
42 With no further discussion, Trustee Thomas Harding called for the question. The motion carried  
43 unanimously with seven (7) “yes” votes.  
44

45 **G. Board of Trustees Events Calendar**

46 President Karas reviewed the Trustees events calendar and noted that she recently  
47 finished her annual Community Conversations. The college will be closed in observance of the  
48 Independence Day Holiday on July 4. The foundation will be hosting a Festival event on  
49 Flathead Lake, the Savory Summer Fest, on July 13. The Bibler Summer Kick-Off, Garden

1 Party is scheduled for July 18, at Bibler Gardens. The next regularly scheduled Board meeting is  
2 Monday, July 25. The Governor's Cup Dinner will once again be held on the FVCC campus on  
3 July 28. An all employee in-service will be held on Monday, August 22, prior to the start of fall  
4 classes. It was also noted that the Foundation will also be hosting a Summer Social at the home  
5 of Suzy Williams on August 10.  
6

#### 7 **H. President's Update**

8 President Karas updated the Board on several items:

- 9 • President Karas reported that she has completed her annual Community  
10 Conversations. President
- 11 • Big Night was held on June 10. The event helped raise \$16,000-\$17,000  
12 in scholarship funds for students to be able to attend the Venice Study  
13 Abroad Program along with other study abroad programs the college  
14 offers.
- 15 • The Legislative Audit Committee met on June 17. President Karas and  
16 Kirk Zander, Vice President of Administration and Finance, attended the  
17 meeting in Helena. A presentation from the auditor will be given at a  
18 future meeting.
- 19 • On June 17, employees participated in Armed Intruder Training. The  
20 training provided employees with valuable skills should such a situation  
21 happen on campus. Another session of the training will be held in August  
22 so that all employees are able to participate in this valuable training.  
23 President Karas did extend an invitation for any of the Trustees to attend  
24 the training.  
25

#### 26 **VI. ADJOURNMENT**

27 With no further discussion, the meeting was adjourned at 4:30 p.m.

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30 \_\_\_\_\_  
31 Shannon Lund, Chairperson of the Board  
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33 \_\_\_\_\_  
34 Mark Holston, Secretary to the Board  
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