

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, June 25 2018, 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, June 25, 2018, in the Board Room of Blake Hall/SCA 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Peter Akey Kelly Stimpson Stephanie Wallace  
15 Callie Langohr Mark Holston Lyle Mitchell  
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District.  
18

19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 **A.** Approval of the minutes of the Regular Board of Trustees' meeting on May 21, 2018  
23 and the Board of Trustees' Retreat on June 6, 2018  
24 **B.** Classified Bargaining Agreement  
25 **C.** Next regular Board of Trustees meeting – July 23, 2018  
26

27 Kelly Stimpson moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,  
28 Consent Agenda-Action. Stephanie Wallace seconded the motion. The motion carried  
29 unanimously with seven (7) "yes" votes.  
30

31 **IV. COMMENTS**

32 **A. Students**

33 The Board was presented with a written report from students.

34 **Student Engagement**

35 As part of the Student Leadership Program, the Student Engagement Office hosted the  
36 4<sup>th</sup> Annual Student Awards Brunch on Friday, June 18<sup>th</sup>. Twenty-five students were recognized  
37 for their outstanding leadership at FVCC.

38 **Campus Rec**

39 The school year finished with the Annual Student versus Employee Softball Smash,  
40 which employees won. It was well attended and a lot of fun. Campus Rec and Intramurals  
41 ended the school year with a total of 316 participants. The first summer Campus Rec trip was a  
42 horseback ride in Glacier National Park and the next one in June is whitewater rafting. Trips will  
43 continue throughout the summer.

44 **Phi Theta Kappa**

45 PTK met to discuss and vote on their Honors in Action project for the upcoming year.  
46 The theme selected was Networks of Life: How do relationships among organisms, their  
47 environments, and the systems in which they exist transform each other?

1 For their College Project, they decided to focus on student success and the PTK  
2 Community College Completion Corps (C4) project. They are exploring mentoring  
3 opportunities through the TRIO program.  
4

## 5 **B. Monthly Reports**

### 6 **1. Executive Staff Activities Report**

7 The Board of Trustees thanked the Executive Staff for their informative  
8 reports. Trustees noted all the hard work faculty and staff do every day to continue to make  
9 FVCC an amazing place for students.  
10

## 11 **V. COLLEGE ISSUES**

### 12 **A. Student Success: Applied Technology/CTE Programs Update**

13 Peter Fusaro, Director, Trades and Industrial Arts, presented the Board with an  
14 update on Applied Technology and Career and Technical Education Programs. Peter Fusaro  
15 updated the Board on several programs including, Brewery, Culinary, Heavy Equipment, CDL,  
16 Machining, Heating Ventilation, Air Conditioning, and Welding. It was noted that the Welding  
17 program recently hosted twenty-six concurrent enrolled high school welding teachers who  
18 participated in the Welding Teachers Camp. The teachers earned welding qualifications through  
19 the American Welding Society. The camp helped equip teachers with the skills needed to teach  
20 Running Start welding classes in local area high schools. Welding currently has seventeen  
21 concurrently enrolled High Schools participating in the program with 120 high school students  
22 receiving dual credit. The machining program is working on a new apprenticeship program for  
23 its students which will help give students practical experience with local businesses while they  
24 receive their education. The electrical program has received a golf cart that they plan to modify  
25 to run directly off of solar energy. The Culinary program will be changing some of its  
26 curriculum, adding advanced baking and pastry classes and offering a new Certificate Program.  
27 The Brewing program continues to brew their IPA to sell at local businesses. A portion of the  
28 profit from the sales at these local establishments are used to provide scholarships to students in  
29 the program.  
30

### 31 **B. Board Self Evaluation Review**

32 The Board recently conducted a Board Self Evaluation and reviewed the results.  
33 All Board members completed an updated and new self-evaluation. The process showed an  
34 overall strong Board evaluation. President Karas did note that the Board does a self-evaluation  
35 annually not only to assess Board performance and possible areas of improvement but also as a  
36 part of the accreditation process. Trustee Holston stated that he would like to see some revisions  
37 to the format and questions of the self-evaluation. Trustee Holston noted that there appeared to  
38 be some redundancy and overlapping of questions asked throughout the evaluation. President  
39 Karas stated the Board had previously reviewed the assessment instrument based on ACCT  
40 surveys. The general consensus of the Board was that they find value in the process and the self-  
41 evaluation is a good tool to look at how the Board is performing as a whole and how it could  
42 improve.  
43

### 44 **C. Strategic Planning Goals and Objectives**

45 The Board was presented with Strategic Planning Goals and Objectives for approval. If  
46 the Board approves the goals and objectives as presented, they provide the college the framework  
47

1 for the college's Core Themes, Objectives and Indicators. President Karas noted that should the  
2 Board approve the Strategic Planning Goals and Objectives, the Board would be presented, at the  
3 July Board meeting, with the core themes and indicators which will show in more detail how we  
4 measure the goals and objectives in the strategic plan. Kelly Stimpson moved that the Board  
5 approve the Strategic Planning Goals and Objectives as presented. Peter Akey seconded the  
6 motion. Upon further discussion, Trustee Langohr did suggest dating the document for future  
7 use. With no further discussion, the motion carried unanimously with seven (7) "yes" votes.  
8

9 **D. Finance and Audit Committee Update**

10 It was noted that the Finance and Audit Committee did meet prior to the meeting  
11 and reviewed the first reading of the FY19 budget.  
12

13 **E. Fiscal Year 2019 Proposed Budget (First Public Hearing)**

14 The budget plan for Fiscal Year 2019 (First Reading) was developed and  
15 submitted to the Board for review and action. President Karas indicated that this is the first  
16 public reading of the budget and it will again be brought before the Board at the July Trustees  
17 meeting for a second reading. Beckie Christiaens, Vice President/Chief Financial Officer,  
18 Finance and Administration, presented the Board with a review of the budget. Following review  
19 of the budget, Trustee Peter Akey moved that the Board of Trustees approve the Fiscal Year 2019  
20 Proposed Budget (First Reading) of \$19,972,036, with a continuing education budget of  
21 \$675,000, including \$645,000 for the Kalispell campus and \$30,000 for the Lincoln County  
22 Campus in Libby. Trustee Lyle Mitchell seconded the motion. With no further discussion, the  
23 motion carried unanimously with seven (7) "yes" votes.  
24

25 **F. Board of Trustees Events Calendar**

26 President Karas reviewed the Trustees events calendar and noted that she recently  
27 finished her annual Community Conversations. The college will be closed in observance of the  
28 Independence Day Holiday on July 4. The foundation will be hosting a Festival event on  
29 Flathead Lake, Summer Fest, on July 12. The next regularly scheduled Board meeting is  
30 Monday, July 23, where the second reading of the budget will be presented. The Governor's Cup  
31 Dinner will once again be held on the FVCC campus on August 2. An all employee in-service  
32 will be held on Monday, August 27, prior to the start of Fall classes, with Fall classes beginning  
33 on August 29.  
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35 **G. President's Update**

36 President Karas updated the Board on several items:

- 37 • President Karas noted that the Board of Regents met May 23-24 in Havre.  
38 During the meeting, the recent tuition and fee rates the Board had  
39 approved in April were accepted.
- 40 • Summer enrollment numbers are up slightly from the same time last year.  
41 Final numbers will be available later in the summer.
- 42 • President Karas reported that she has completed her annual Community  
43 Conversations.
- 44 • Big Night was held on June 14. The event helped raise scholarship funds  
45 for students to be able to attend the Venice Study Abroad Program along  
46 with other study abroad programs the college offers.
- 47 • The college continues its ONE Campaign with ONE Week this week.

1 ONE Week is a series of events that will provide community members the  
2 opportunity to hear about the exciting plans for the new College Center  
3 and how this project will better serve our students and the community.  
4 Construction will begin this week on the new Library and Learning  
5 Commons or Phase I of the project. To date, \$9.3 million has been raised  
6 of the \$15 million needed for the College Center. The college is  
7 continuing to raise the additional \$5.7 million needed for the College  
8 Center with hopes of completing the new center by Fall 2020.  
9

10 **VI. ADJOURNMENT**

11 With no further discussion, the meeting was adjourned at 4:26 p.m.

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14 \_\_\_\_\_  
15 Shannon Lund, Chairperson of the Board

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17 \_\_\_\_\_  
18 Kelly Stimpson, Secretary to the Board  
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