

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, June 22, 2015, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, June 22, 2015, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Robert Nystuen called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13 Thomas Harding Mark Holston Tom McElwain
14 Shannon Lund Callie Langohr John Phelps
15

16 Also present were President Jane Karas and Monica Settles, Clerk of the District.
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18 **II. CONSENT ITEMS - ACTION**

- 19 **A.** Approval of the minutes of the Board of Trustees meeting on May 18, 2015.
20 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
21 Report as submitted.
22 **C.** Next regular Board of Trustees meeting – July 27, 2015
23

24 Tom McElwain moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,
25 Consent Agenda-Action. Shannon Lund seconded the motion. The motion carried unanimously
26 with seven (7) "yes" votes.
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28 **III. COMMENTS**

29 **A. Monthly Reports**

30 **1. Executive Staff Activities Report**

31 The Board of Trustees thanked the Executive Staff for their informative
32 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
33 FVCC an amazing place for students. Trustee Holston noted the impressive amount of work that
34 everyone on campus is doing. Trustee McElwain noted that he was excited to see the new
35 Teacher's Camp Program as he felt this is a great way to get local educators on the campus.
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38 **B. Commissioner of Higher Education Report-**

39 John Cech, Deputy Commissioner, Academic and Student Affairs, provided the
40 Board with an update. Deputy Commissioner Cech commended President Karas and FVCC on
41 hosting a successful and wonderful Board of Regents meeting this past May. Deputy
42 Commissioner Cech updated the Board on Montana's Big Sky Pathways Program. Big Sky
43 Pathways is a college and career initiative that allows students to achieve success by seamlessly
44 transferring from high school to college and careers through a program of study. The
45 Commissioner's Office helps support this program through its Federal Carl Perkins office.
46 Deputy Commissioner Cech commended FVCC for the work it has been doing with the Big Sky
47 Pathways Program and Dual Credit. It was noted that FVCC has nearly doubled its dual
48 enrollment not just in traditional academic courses, but also in career and technical courses, areas
49 that Big Sky Pathways focuses on. Some of the programs that were highlighted were the

1 Columbia Falls High School offerings of Medical Terminology and Certified Nursing classes in
2 the Therapeutic Services pathways.

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4 **C. Public Comment**

5 None

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7 **IV. COLLEGE ISSUES**

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9 **A. Student Success: Nursing**

10 Myrna Ridenour, Director, Nursing Program, updated the Board on the nursing
11 program. Over the past two years, the program has accepted 20 Practical Nursing students and
12 has graduated all 20 students, with all students passing their boards. The Registered Nursing
13 program accepted 19 students all 19 students graduated and 18 students passed their boards, with
14 one student passing on their second attempt. This year Myrna noted that the nursing program
15 recently graduated its eighth class of practical nurses. During the ceremony, twenty graduates
16 received their practical nursing pins. Five of the recent graduates have taken their NCLEX and
17 all five have passed. In addition, the program also recently graduated its fourth class of
18 registered nurses. One of the new additions to the application process is group interviews which
19 foster team work and group cohesion among the incoming students. This process has helped
20 foster student success for all students. In addition, the Practical Nursing Students are required to
21 participate in a two day NCLEX review course and the Registered Nursing Students are required
22 to participate in a four day NCLEX review course. The review course is content and testing
23 strategy based. Some of the strategies that the program is looking at to improve student success
24 is adding more simulation for students. Simulation helps the students develop critical thinking
25 and clinical judgment skills to help further the students' success following the program. The
26 program will begin to work to offer the Practical Nursing program at the Lincoln County
27 Campus in Libby through the Healthcare Montana Grant. It is hoped that this offering in Libby
28 can be a model to be used by other institutions to get nursing education out to more underserved
29 rural areas.

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31 **B. Center for Manufacturing Advancement**

32 Chris Parson, Director, Center for Manufacturing Advancement, provided the
33 Board with an update on the college's recent Center for Manufacturing Advancement. Chris
34 shared the mission statement of the center with the Board. The mission statement is to
35 strengthen and support the growth of manufacturers and be an ambassador for the industry. We
36 do this by listening to our manufacturers, promoting collaborative relationships, capitalizing on
37 industry identified opportunities and producing well trained talent for industry led curriculum.
38 Chris noted that he has been visiting with at least one manufacturer daily. Some of the
39 manufacturers are reaching out to the center as well. The center will be working on sector
40 partnerships through an event that will be held on July 21, to foster discussion through a
41 facilitator to better serve the manufacturing industry. The center will be holding an open house
42 in partnership with Hass Manufacturing Company. Hass Manufacturing does business with
43 several local manufacturers. It was also noted that FVCC's manufacturing programs work
44 directly with Hass equipment. This open house will provide great opportunities for the local
45 manufacturing industry along with our students who learn and train on Hass equipment.

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47 **C. Preliminary Summer Enrollment Report**

48 President Karas provided the Board with a preliminary summer enrollment report.
49 President Karas noted that the preliminary summer enrollment is currently down 20 FTE in in-

1 district students but up in out-of-district and out-of-state students, which is a decrease of 10 FTE
2 overall or 4.7% from the same time last year. Total headcount is up 22 or an increase 3.5% in
3 total headcount. Some of the factors that have affected enrollment include, course offerings and
4 the second year of the elimination of summer Pell Grants.
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6 **D. Finance and Audit Committee Report**

7 Trustee Thomas Harding reported that the Finance and Audit Committee met
8 prior to the Board meeting in which the committee reviewed the Fiscal Year 2016 Proposed
9 Budget. Following review and discussion of the budget, the Finance and Audit Committee
10 recommends approval of the first reading.
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12 **E. Fiscal Year 2016 Proposed Budget (First Reading)**

13 The budget plan for Fiscal Year 2016 (First Reading) was developed and
14 submitted to the Board for review and action. President Kars indicated that this is the first public
15 reading of the budget and it will again be brought before the Board at the July Trustees meeting
16 for a second reading. Following review of the budget, Tom McElwain moved that the Board of
17 Trustees approve the Fiscal Year 2016 Proposed Budget of \$18,552,004, with a continuing
18 education budget of \$770,000, including \$740,000 for the Kalispell campus and \$30,000 for the
19 Lincoln County Campus in Libby. Shannon Lund seconded the motion. With no further
20 discussion, John Phelps called for the question. The motion carried unanimously with seven (7)
21 “yes” votes.
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23 **F. Trustees Events Calendar**

24 Trustees reviewed the Board of Trustees Events Calendar included in the agenda.
25 President Karas noted that the next Board meeting is scheduled for July 27. Fall semester classes
26 will begin on Thursday, August, 27. An all employee in-service will be held prior to the start of
27 fall classes on Monday, August 24.
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29 **G. President’s Update**

30 President Karas updated the Board on several items:

- 31 • President Karas thanked all the employees who helped with the planning
32 and organizing of the recent Board of Regents meeting that was hosted
33 this past May.
- 34 • President Karas is finishing up her Community Conversations with visits
35 scheduled in Lincoln County and Whitefish in the coming days. President
36 Karas will present an overall review of the conversations at a future date.
- 37 • Big Night was held on June 5. The event helped raise \$20,000 in
38 scholarship funds for students to be able to attend the Venice Study
39 Abroad program.
- 40 • FVCC’s US-Brazil Connect Students just arrived in Brazil and will begin
41 their interaction with students in a week.
- 42 • FVCC did receive the 2014 Presidential Community Service Honor Roll.
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44 **V. ADJOURNMENT**

45 With no further discussion, the meeting was adjourned at 4:35 p.m.

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