

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, July 25 2016, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, July 25, 2016, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Thomas Harding Kelly Stimpson Tom McElwain
15 Callie Langohr Jeremy Presta
16

17 Trustee Mark Holston was absent with prior Board approval. Also present were President
18 Jane Karas and Monica Settles, Clerk of the District.
19

20 **II. PUBLIC COMMENT-None**
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22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Regular Board of Trustees meeting on June 27, 2016
24 and the Board of Trustees Retreat on June 27, 2016
25 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
26 Report as submitted.
27 **C.** Adjunct Faculty Contract
28 **D.** Next regular Board of Trustees meeting – September 26, 2016
29

30 Thomas Harding moved that the Board of Trustees approve ITEMS A, B, C & D Under Section
31 II, Consent Agenda-Action. Kelly Stimpson seconded the motion. The motion carried
32 unanimously with six (6) "yes" votes.
33

34 **IV. COMMENTS**

35 **A. Monthly Reports**

36 **1. Executive Staff Activities Report**

37 The Board of Trustees thanked the Executive Staff for their informative
38 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
39 FVCC an amazing place for students.
40

41 **B. Commissioner of Higher Education Report**

42 Deputy Commissioner John Cech presented the Board with an update on the Prior
43 Learning Assessment (PLA). The PLA council has identified focus areas for the coming year.
44 Prior Learning Assessments are to help address the ongoing need to increase access and promote
45 affordability to better enable Montana's adult population to pursue higher and continuing
46 education. Some of the areas that will be focus areas are establish methods to track success of
47 PLA students, explore strategies to asses prior learning in Career and Technical Education,
48 consider PLA opportunities available with apprenticeships and internships, discuss strategies for
49 outreach and marketing of PLA opportunities statewide and to consider approaches to address

1 veteran's issues. In addition, work will continue on building awareness of veteran's
2 opportunities in connection with PLAs along with financial counseling and literacy for veterans
3 to help veterans who face a number of obstacles while furthering their education.
4

5 **V. COLLEGE ISSUES**

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7 **A. Board Self Evaluation Review**

8 The Board recently conducted a Board Self Evaluation and reviewed the results.
9 All Board members completed an updated and new self-evaluation. The process showed an
10 overall strong Board evaluation. President Karas did note that the Board does a self-evaluation
11 annually not only to show Board strengths and possible areas of improvement but is also tied into
12 the accreditation process. The Trustees stated that they did like the new format and feel the self-
13 evaluation and process is a good tool to look at how the Board is performing and how it could
14 improve.
15

16 **B. Board Policy, Chapter VII, Students, Section 60, Code of Student Conduct 17 and Student Complaints (Second Reading)**

18 The Board was presented with Board Policy, Chapter VII, Students, Section 60,
19 Code of Student Conduct and Student Complaints, second reading. It was noted that revisions
20 are being made to policy after review of the current student handbook. The changes to the policy
21 have been reviewed by Executive Staff as well as legal counsel. No additional changes have
22 been since the first reading at the June Board meeting. Following review of the presented policy,
23 Tom McElwain moved that the Board approve Board Policy, Chapter VII, Students, Section 60,
24 Code of Student Conduct and Student Complaints (Second Reading) as presented. Kelly
25 Stimpson Seconded the motion. With no further discussion, Trustee Tom McElwain called for
26 the question. The motion carried unanimously with six (6) "yes" votes.
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28 **C. Strategic Planning Goals and Objectives**

29 The Board was presented with Strategic Planning Goals and Objectives for
30 approval. President Karas did indicate that the Board did do a thorough review of the presented
31 goals and objectives at the June 27, Board Retreat and are now being asked to approve them.
32 Thomas Harding moved that the Board approve the Strategic Planning Goals and Objectives as
33 presented. Jeremy Presta seconded the motion. With no further discussion, the motion carried
34 unanimously with six (6) "yes" votes.
35

36 **D. Finance and Audit Committee Meeting**

37 The Finance and Audit Committee met prior to the Board meeting. Trustee Presta
38 presented the Board with a brief update of that meeting. The college received a clean audit with
39 one minor recommendation. President Karas thanked Kirk Zander and his staff for all their hard
40 work during the audit.
41

42 **E. Fiscal Year 2017 Proposed Budget (Second Public Hearing)**

43 The budget plan for Fiscal Year 2017 (Second Reading) was developed and
44 submitted to the Board for review and action. President Karas indicated that this is the second
45 public reading of the budget. Following review of the budget, Trustee Tomas Harding moved
46 that the Board of Trustees approve the Fiscal Year 2017 Proposed Budget of \$19,622,513, with a
47 continuing education budget of \$770,000, including \$740,000 for the Kalispell campus and
48 \$30,000 for the Lincoln County Campus in Libby. Trustee Tom McElwain seconded the motion.
49 With no further discussion, the motion carried unanimously with six (6) "yes" votes.

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2 **F. Resolution 17-1 and Delegation of Authority**

3 The Board is being presented with Resolution 17-1, Financing the approximate
4 amount of \$11,000,000 in connection with a student housing facility; and authorizing the negotiation
5 of a bond, note, loan or other obligation in connection therewith. The Board is also designating
6 President Karas as the Authorized Representative of the College to sign all related loan documents in
7 connection with student housing. Following review of the resolution, Trustee Tom McElwain
8 moved that the Board of Trustees approve Resolution 17-1, relating to the financing in the
9 approximate amount of \$11,000,000 in connection with a student housing facility; and authorizing
10 the negotiation of a bond, note, loan or other obligation in connection therewith and also designating
11 President Karas as the Authorized Representative of the College to sign all related loan documents in
12 connection with student housing. Trustee Thomas Harding seconded the motion. With no further
13 discussion, the motion carried unanimously with six (6) “yes” votes.
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15 **G. Board of Trustees Events Calendar**

16 President Karas reviewed the Trustees events calendar and noted that the
17 Governor’s Cup Dinner will once again be held on the FVCC campus on July 28. An all
18 employee in-service will be held on Monday, August 22, prior to the start of fall classes. Fall
19 classes will begin on August 25.
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21 **H. President’s Update**

22 President Karas updated the Board on several items:

- 23 • President Karas reported that the Festival of Flavors kick-off event, the
24 Savory Summer Fest on Flathead Lake on July 13 was a success. The
25 event had approximately 125 people in attendance and helped raise
26 \$40,000 for student scholarships.
- 27 • Several college employees helped volunteer again at the Event at Rebecca
28 Farm. Most of the volunteers worked in the parking area and helped raise
29 \$117,000 for Halt Cancer at X through parking donations.
- 30 • The Physical Therapy Assistant program held its graduation on July 22.
- 31 • The Governor’s Cup Dinner will once again be held on campus on
32 Thursday, July 28. This is a great opportunity for people to visit the
33 FVCC campus and to see what a great place FVCC is. People from all
34 over the state will be attending the event.
- 35 • President Karas announced that Brad Eldredge, Vice President of
36 Instruction and Student Services will be leaving FVCC in early September
37 and Darlene Schottle will be serving as the Interim Vice President until a
38 replacement is made. The college will greatly miss Dr. Eldredge and
39 wishes him the best of luck in his future endeavors.
- 40 • The Bibler Tours continue with two more events scheduled for August.
41 President Karas thanked all the volunteers who made these events
42 possible.
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44 **VI. ADJOURNMENT**

45 With no further discussion, the meeting was adjourned at 4:41 p.m.

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1 Shannon Lund, Chairperson of the Board

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Mark Holston, Secretary to the Board

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