

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, July 24 2017, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, July 24, 2017, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Mark Holston Kelly Stimpson Tom McElwain
15 Callie Langohr Stephanie Wallace Peter Akey
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
18

19 **II. PUBLIC COMMENT-None**
20

21 **III. CONSENT ITEMS - ACTION**

22 ! Approval of the minutes of the Regular Board of Trustees meeting on June 26, 2017 and the
23 Board of Trustees Retreat on June 26, 2017

24 ! Recommendation that the Board of Trustees accept the Monthly Human Resources Report as
25 submitted.

26 ! Next regular Board of Trustees meeting – September 18, 2017
27

28 Kelly Stimpson moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,
29 Consent Agenda-Action. Tom McElwain seconded the motion. The motion carried
30 unanimously with seven (7) "yes" votes.
31

32 **IV. COMMENTS**

33 **A. Monthly Reports**

34 , **Executive Staff Activities Report**

35 The Board of Trustees thanked the Executive Staff for their informative
36 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
37 FVCC an amazing place for students.
38

39 **B. Commissioner of Higher Education Report**

40 Kaye Norris, Director, HealthCARE Montana, presented the Board with an update
41 on the HealthCARE Montana Grant. HealthCARE Montana is a partnership among Montana
42 Department of Labor and Industry, Montana's two-year colleges and healthcare employers
43 around the state. The goal is to create access to rural education and employment. To date, the
44 HealthCARE Montana grant has created 84 apprenticeship opportunities for students in a variety
45 of occupations (Surgical Technology, Certified Nurse Aides, Practical Nurses, Pharmacy
46 Technicians, Health Information Technology). These apprenticeships have allowed students to
47 receive on-the-job training while also receiving their related instruction. These apprenticeships

1 make higher education accessible to more students and helps with retention and recruitment
2 efforts. The two-year schools throughout the state partner with the Department of Labor and
3 Industry to provide the educational component of the apprenticeship programs.

4 5 **V. COLLEGE ISSUES**

6 **II Student Success: Student Health Center**

7 Shelley Naomi, MS, PA-C, Student Health Clinic Provider, updated the Board on
8 the Student Health Center. The Student Health Clinic is currently in its fourth year of operation
9 and has three employees. The student health clinic provides affordable basic health care services
10 to students taking seven or more credits. Students taking 4-6 credits can opt in by paying the \$45
11 per semester health fee. Summer hours for the clinic are Monday and Wednesdays from 9 a.m. –
12 2:30 p.m. Some of the services that are offered to students include primary health and urgent care
13 (colds, flu, bladder infections, immunizations, TB testing, Department of Transportation
14 physicals, STD evaluations and testing, pregnancy testing, blood and urine testing if needed,
15 reproductive health care, flu shots, medical, surgical and dental referrals. Since its opening, the
16 Student Health Clinic has had approximately 1,700 visits. The clinic has also begun to offer
17 vaccination services and will be giving out 1,000 first aid kits to students per year. In addition, the
18 clinic participates in a student wellness fair twice per year and staffs a monthly informational table
19 in the Blake Hall foyer.

20 21 **II Strategic Planning Goals and Objectives**

22 The Board was presented with Strategic Planning Goals and Objectives for
23 approval. President Karas did indicate that the Board did do a thorough review of the presented
24 goals and objectives at the June 26, Board Retreat and are now being asked to approve them.
25 Mark Holston moved that the Board approve the Strategic Planning Goals and Objectives as
26 presented. Kelly Stimpson seconded the motion. With no further discussion, the motion carried
27 unanimously with seven (7) “yes” votes.

28 29 **II Finance and Audit Committee Meeting**

30 The Finance and Audit Committee met prior to the Board meeting. Trustee Akey
31 presented the Board with a brief update of that meeting. The college’s recent audit was accepted
32 at the Legislative Audit Committee meeting that was held on June 27, in Helena. The committee
33 also reviewed the Fiscal Year 2018 Proposed Budget.

34 35 **II Fiscal Year 2018 Proposed Budget (Second Public Hearing)**

36 The budget plan for Fiscal Year 2018 (Second Reading) was developed and
37 submitted to the Board for review and action. President Karas indicated that this is the second
38 public reading of the budget. Following review of the budget, Trustee Peter Akey moved that the
39 Board of Trustees approve the Fiscal Year 2018 Proposed Budget of \$19,984,393, with a
40 continuing education budget of \$675,000, including \$645,000 for the Kalispell campus and
41 \$30,000 for the Lincoln County Campus in Libby. Trustee Mark Holston seconded the motion.
42 With no further discussion, the motion carried unanimously with seven (7) “yes” votes.

43 44 **II Board of Trustees Events Calendar**

45 President Karas reviewed the Trustees events calendar and noted that the
46 Governor’s Cup Dinner will once again be held on the FVCC campus on July 27. A Student
47 Housing Ribbon Cutting Ceremony will be held on August 23 and students will begin moving in

1 on August 25. An all employee in-service will be held on Wednesday, August 23, prior to the
2 start of fall classes. Fall classes will begin on August 28. The September Board of Trustees
3 meeting is scheduled for Monday, September 18.
4

5 **II President's Update**

6 President Karas updated the Board on several items:

7 I. President Karas provided an update on Student Housing and noted
8 that an open house and ribbon cutting ceremony will be held on
9 Wednesday, August 23.

10 II. President Karas reported that the Festival of Flavors "Summer Fest
11 on Flathead Lake" on July 13 was a success. The event had approximately
12 130 people in attendance and helped raise \$50,000 for student
13 scholarships.

14 III. Several college employees helped volunteer again at the Event at
15 Rebecca Farm. Most of the volunteers worked in the parking area and
16 helped raise \$120,000 for Halt Cancer at X through parking donations.

17 IV. The Physical Therapy Assistant program held its graduation on
18 July 21.

19 V. The Governor's Cup Dinner will be held on campus on Thursday,
20 July 27. This is an opportunity for individuals to visit the FVCC campus
21 and to experience FVCC. People from across the state and nation will be
22 attending the event.
23

24 **VI. ADJOURNMENT**

25 With no further discussion, the meeting was adjourned at 4:18 p.m.

26 ms
27
28

29 Shannon Lund, Chairperson of the Board
30

31
32 Mark Holston, Secretary to the Board
33