

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, July 22, 2019, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, July 22, 2019, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Kelly Stimpson (arrived at 3:48 pm) Stephanie Wallace Lyle Mitchell
15 Callie Langohr Mark Holston Peter Akey
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17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
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19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 **A.** Approval of the minutes of the Regular Board of Trustees' meeting on June 24, 2019
23 **B.** FY20 Administrator and Professional Contracts
24 **C.** Next regular Board of Trustees meeting – September 23, 2019
25

26 Trustee Stephanie Wallace moved that the Board of Trustees approve ITEMS A, B & C Under
27 Section II, Consent Agenda-Action. Trustee Lyle Mitchell seconded the motion. The motion
28 carried unanimously with six (6) "yes" votes.
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30 **IV. COMMENTS**

31 **A. Monthly Reports**

32 **1. Executive Staff Activities Report**

33 The Board of Trustees thanked the Executive Staff for their informative
34 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
35 FVCC an amazing place for students.
36

37 **V. COLLEGE ISSUES**

38 **A. Accreditation: Statement of Mission Fulfillment**

39 Following review of compiled core theme data at a previous retreat, the Board is
40 being asked to provide their support by approving the following Board Statement of Mission
41 Fulfillment.

42 The compiled core theme data show that FVCC is meeting or exceeding 85% of
43 its core theme indicators. Therefore, the FVCC Board of Trustees concludes that the college is
44 clearly fulfilling its mission. The self-study process has allowed the college to identify areas of
45 strengths and areas for continuous improvement. We are confident that the college is capable of
46 adapting to changing circumstances in order to ensure lasting relevancy, productivity, viability,
47 and sustainability.

1 Following review of the mission fulfillment statement, Trustee Kelly Stimpson
2 moved that the Board approve and support the Board Statement of Mission Fulfillment as
3 indicated. Trustee Mark Holston seconded the motion. With no further discussion, the motion
4 passed unanimously with seven (7) “yes” votes.

5
6 **B. Board Policy, Chapter VI, Human Resources (Second Reading)**

7 The Board was presented with Board Policy, Chapter VI, Human Resources
8 (Second Reading). President Karas noted that the suggested minor revisions were made since the
9 first reading. Trustee Kelly Stimpson moved that the Board approve Board Policy, Chapter VI,
10 Human Resources, as presented. Trustee Peter Akey seconded the motion. With no further
11 discussion, the motion passed unanimously with seven (7) “yes” votes.

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13 **C. Board Policy Chapter XII, College Facilities (First Reading)**

14 The Board was presented with Board Policy, Chapter XII, College Facilities (First
15 Reading). Following review, Trustee Mark Holston moved that the Board approve Board Policy,
16 Chapter XII, (First Reading) as presented. Trustee Stephanie Wallace seconded the motion.
17 With no further discussion, the motion passed unanimously with seven (7) “yes” votes.

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19 **D. Resolution 20-1, Disposal of Surplus Property**

20 The Board is being presented with Resolution 20-1, Disposal of Surplus Property.
21 Flathead Valley Community College’s Campus has found it necessary to dispose of surplus
22 property that is no longer suitable for the college or is obsolete. Following review of Resolution
23 20-1, Disposal of Surplus Property, Trustee Kelly Stimpson moved that the Board approve
24 Resolution 20-1, Disposal of Surplus Property. Trustee Mark Holston seconded the motion.
25 With no further discussion, the motion passed unanimously with seven (7) “yes” votes.

26
27 **E. Finance and Audit Committee Report**

28 **A. Finance and Audit Committee Update**

29 It was noted that the Finance and Audit Committee did meet prior to the
30 meeting and reviewed the Quarterly Budget Analysis, ending June 30, 2019, and the second
31 reading of the FY19 budget. The committee reported that no changes had been made since the
32 first public hearing and approval at the June 25, 2018 Board meeting. In addition, the
33 committee listened to a presentation given by Jodi Daugherty, Audit Partner, Eide Bailly, in
34 regards to the college’s most recent audit.

35
36 **B. Fiscal Year 2020 Proposed Budget (Second Public Hearing)**

37 The budget plan for Fiscal Year 2020 (Second Reading) was developed
38 and submitted to the Board for review and action. President Karas indicated that this is the
39 second public reading of the budget and that no changes have been made since the first reading.
40 Following review of the budget, Trustee Peter Akey moved that the Board of Trustees approve
41 the Fiscal Year 2020 Proposed Budget (Second Reading) of \$20,632,446, with a continuing
42 education budget of \$675,000, including \$645,000 for the Kalispell campus and \$30,000 for the
43 Lincoln County Campus in Libby. Trustee Lyle Mitchell seconded the motion. With no further
44 discussion, the motion carried unanimously with seven (7) “yes” votes.

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46 **F. Board of Trustees Events Calendar**

47 President Karas reviewed the Trustees’ events calendar and noted that there is no

1 Board meeting held in August and that the next regularly scheduled Board meeting is Monday,
2 September 23. The Governor's Cup Dinner will once again be held on the FVCC campus on
3 August 1. An all employee in-service will be held on Monday, August 26, prior to the start of
4 Fall classes, with Fall classes beginning on August 28.

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6 **G. President's Update**

7 President Karas updated the Board on several items:

- 8 • President Karas reported that the college will continue with its Encore
9 Campaign to raise an additional three million dollars for the College
10 Center. The additional funding will be used to add additional seating and
11 space in the performance hall.
- 12 • The Achieving the Dream (ATD) core team continues to meet monthly
13 and work with ATD coaches. A kick-off event for ATD will be held in
14 January.
- 15 • Summerfest held on July 11 was a great success with approximately 150
16 people in attendance raising \$60,000 for scholarships.
- 17 • The college honored its current class of physical therapy assistants during
18 its recent pinning ceremony on Friday, July 19.

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20 **VI. ADJOURNMENT**

21 With no further discussion, the meeting was adjourned at 4:01 p.m.

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25 Shannon Lund, Chairperson of the Board

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27 _____
28 Kelly Stimpson, Secretary to the Board
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