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2 FLATHEAD VALLEY COMMUNITY COLLEGE  
3 BOARD OF TRUSTEES  
4 Regular Board Meeting  
5 Monday, January 28, 2019 3:45 p.m.  
6 Board Room - Blake Hall/SCA Building  
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8 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
9 3:45 p.m., Monday, January 29, 2019, in the Board Room of Blake Hall 140/144.  
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11 **I. CALL TO ORDER AND ROLL CALL**

12 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
13 members were in attendance:  
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15 Callie Langohr Peter Akey Kelly Stimpson  
16 Stephanie Wallace Mark Holston  
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18 Trustee Lyle Mitchell was absent with Board approval. Also present were President Jane  
19 Karas and Monica Settles, Clerk of the District.  
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21 **II. PUBLIC COMMENT-None**  
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23 **III. CONSENT ITEMS - ACTION**

24 A. Approval of the minutes of the Regular Board of Trustees meeting on December 17,  
25 2018.

26 B. Next regular Board of Trustees meeting – February 25, 2019  
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28 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B Under Section  
29 III, Consent Agenda-Action. Trustee Stephanie Wallace seconded the motion. The motion  
30 carried unanimously with six (6) "yes" votes.  
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32 **IV. REPORTS/COMMENTS**

33 **A. Monthly Reports**

34 **1. Faculty Activities Report**

35 Dr. Heather Estrada presented the Board with the Faculty Activities  
36 Report, please see Attachment I.  
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38 **2. Executive Staff Activities Report**

39 The Board of Trustees received written reports from the Executive Staff  
40 for review.  
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46 **V. COLLEGE ISSUES**  
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48 **A. Student Success:**

1 Christina Relyea, Associate Professor, Natural Resources, presented the Board  
2 with an update on new natural resource classes. After meeting with industry leaders and advisory  
3 committee members, the college has added three new classes to the Natural Resources and  
4 Forestry programs. The classes are designed to provide students with more traditional skill sets  
5 industry leaders are looking for. The program has added three new classes, Wilderness First Aid,  
6 Chainsaw and Crosscut Operation and Maintenance and Stock Packing Skills. Wilderness First  
7 Aid will cover basic emergency medical and trauma scenarios typically encountered in remote or  
8 wilderness environments. The Chainsaw and Crosscut Operation and Maintenance class is  
9 designed to provide the technical knowledge and skills needed to safely operate and maintain  
10 chainsaws and crosscut saws. The Stock Packing Class will allow students to learn the  
11 fundamentals of stock packing for the backcountry. Stock packing is an integral part of a  
12 backcountry management plan. This class will teach animal behavior and herd dynamics, care  
13 and feeding of stock, tack, saddling and riding, types of pack saddles, packing resources, pack  
14 regulations and sustainable stock practices. These classes began this semester with the  
15 Wilderness First Aid class having full enrollment.

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17 **B. Board Policy, Chapter XIII, Information Systems, Sections 10-40, (Second**  
18 **Reading)**

19 The Board was presented with Board Policy, Chapter XIII, Information Systems, Sections  
20 10-40, second reading. After review, Kelly Stimpson moved that the Board of Trustees approve  
21 Board Policy, Chapter IX, Section 10, Planning and Research (Second Reading). Pete Akey  
22 seconded the motion. With no further discussion, the motion carried unanimously with six (6)  
23 “yes” votes.

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25 **C. Board Policy, Chapter I, Doctrine, Section 100, Trespassing on College**  
26 **Property (Second Reading)**

27 The Board was presented with Board Policy, Chapter I, Doctrine, Section 100,  
28 Trespassing on College Property, second reading. This is a new policy to the college. After  
29 review, Stephanie Wallace moved that the Board of Trustees approve Board Policy, Chapter I,  
30 Doctrine, Section 100, Trespassing on College Property (Second Reading). Mark Holston  
31 seconded the motion. Upon further discussion, Trustee Stimpson suggested changing the word  
32 “regulation” to “policy.” Trustee Stephane Wallace then amended her motion to move that the  
33 Board of Trustees approve Board Policy, Chapter I, Doctrine, Section 100, Trespassing on  
34 College Property (Second Reading), with the recommended change. Mark Holston seconded the  
35 amended motion. The motion carried unanimously with six (6) “yes” votes.

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37 **D. Board Policy, Chapter VI, Section 110, Leaves (Second Reading)**

38 The Board was presented with Board Policy, Chapter VI, Section 110, Leaves, second  
39 reading. The policy contains some minor changes to reflect current changes in Montana Code. After  
40 review, Kelly Stimpson moved that the Board of Trustees approve Board Policy, Chapter VI, Section  
41 110, Leaves (Second Reading). Mark Holston seconded the motion. With no further discussion, the  
42 motion carried unanimously with six (6) “yes” votes.

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46 **E. Board Policy, Chapter IV, Fiscal Affairs, Section 30, Student Tuition (First**  
47 **Reading)**

1 The Board was presented with Board Policy, Chapter IV, Fiscal Affairs, Section 30,  
2 Student Tuition, first reading. After review, Mark Holston moved that the Board of Trustees approve  
3 Board Policy, Chapter VI, Fiscal Affairs, Section 30, Student Tuition (First Reading). Callie Langohr  
4 seconded the motion. With no further discussion, the motion carried unanimously with six (6) “yes”  
5 votes.

#### 7 **F. Resolution 18-9, Trustee Resolution calling for an Election by Mail Ballot**

8 The Board was presented with Resolution 18-9, Trustee Resolution calling for an  
9 Election by Mail Ballot. The Board of Trustees is required to approve a resolution calling for Trustee  
10 Election to be held in conjunction with the regular school elections on Tuesday, May 7, 2019. Trustee  
11 Peter Akey moved that the Board of Trustees approve Resolution 18-9, Trustee Resolution calling for  
12 an Election by Mail Ballot. Trustee Stephanie Wallace seconded the motion. The motion carried  
13 unanimously with six (6) “yes” votes.

#### 14 **G. Finance and Audit Committee**

##### 15 **A. Quarterly Budget Report**

16 The Finance and Audit Committee met prior to the Board meeting to  
17 discuss the Quarterly Budget Report ending December 31, 2018. An update on the General Fund  
18 Budget Analysis report was provided to the Board. The overall report is positive with the college  
19 maintaining a contingency and revenues and expenditures on track with projected budget totals.  
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##### 21 **H. Board of Trustees Events Calendar**

22 President Karas reviewed the Trustees’ events calendar and noted that the next  
23 regularly scheduled Board meeting is Monday, February 25, 2019. The college will be closed for  
24 President’s Day on Monday, February 18, 2019. The Annual Association of Community College  
25 Trustees National Legislative Summit in Washington, D.C. will be held February 11-13, 2019.  
26 The Board of Regents will hold their next meeting March 7-8, 2019 in Helena.  
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##### 28 **I. President’s Update**

29 President Karas updated the Board on several items:

- 30 • The Board of Regents held their meeting January 8 in Helena.
- 31 • President Karas was planning to attend Business Days at the Capital  
32 January 7-8. Due to weather related issues, President Karas was unable to  
33 attend as planned.
- 34 • An All Employee In-Service was held on January 16. Several employees  
35 presented Innovation Slams. Employees presented an innovation (a  
36 product, a design, an idea or process on campus) that made you go  
37 “WOW.” It was an opportunity to share new ideas and innovative thoughts  
38 on things occurring in our college community. Presenters were each  
39 given three minutes and one slide to tell their stories in lighting rounds.  
40 The topic was anything that is currently being implemented or is in  
41 development. In addition, an accreditation update was provided to the  
42 entire campus community.  
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#### 44 **VI. ADJOURNMENT**

45 With no further discussion, the meeting was adjourned at 4:16 p.m.  
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Shannon Lund, Chairperson of the Board

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Kelly Stimpson, Secretary to the Board

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