

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, January 25, 2021 3:45 p.m.  
5 Virtual—Zoom  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, January 25, 2021, virtually via Zoom.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:  
13

14 Lyle Mitchell	Kelly Stimpson	Mark Holston
15 Callie Langohr	Patrick Gulick	Peter Akey

16  
17 Also present were Vice President of Academic and Student Affairs, Chris Clouse and Monica  
18 Settles, Clerk of the District. President Jane Karas was participating in the Legislative Session.  
19

20 **II. PUBLIC COMMENT-None**  
21

22 **III. CONSENT ITEMS - ACTION**

23 A. Approval of the minutes of the Regular Board of Trustees meeting on December 21,  
24 2020.

25 B. Next regular Board of Trustees meeting – February 22, 2021  
26

27 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A, & B Under Section  
28 III, Consent Agenda-Action. Trustee Peter Akey seconded the motion. The motion carried  
29 unanimously with seven (7) "yes" votes.  
30

31 **IV. COMMENTS**

32 **A. Monthly Reports**

33 **1. Faculty**

34 Associate Professor, Physical Therapy Assistant, Julie Robertson,  
35 presented the Board with a report from Faculty (Attachment I).  
36

37 **2. Executive Staff Activities Report**

38 The Board of Trustees received written reports from the Executive Staff  
39 for review.  
40

41 **V. COLLEGE ISSUES**

42 **A. Brewery Technician, CTS Program Update**

43 Joe Byers, Program Director, Brewing, provided the Board with an update on the  
44 new Brewery Technician, CTS program. This program was designed for students wishing to  
45 enter the brewery industry as a Brewery Operator in packaging, cellaring, or work production.  
46 This program will help students understand the entire beer production process from grain to

1 glass. The program is designed with a more hands on approach with less emphasis on the  
2 chemistry portion of brewery science. All the coursework in the program will satisfy the  
3 necessary requirements for the first year of the Brewing Science and Brewery Operations AAS  
4 degree program. Upon completion of the program, students would be proficient in the overall  
5 process of beer production, understand the basic principles of and operation of packing  
6 machinery and have an introduction into the yeast biology and fermentation part of brewery  
7 science. The program prepares students for entry-level brewery industry positions.  
8

9 **B. Board Policy, Chapter I, Doctrine, Section 111, COVID-19 Face Covering**  
10 **(Second Reading)**

11 The Board was presented with Board Policy, Chapter I, Doctrine, Section 111,  
12 COVID-19 Face Covering (Second Reading). This is a new policy. In accordance with Board  
13 policy, Chapter II, Organization, Section 60, it is requested that this policy be approved for  
14 immediate use by the Board at their December meeting in recognition of emergency conditions.  
15 It was noted that the policy has been through legal review and the recommended changes from  
16 the first reading have been implemented. The policy would bring consistency and support the  
17 health and wellbeing of the college’s employees, students, visitors and guests. Trustee Kelly  
18 Stimpson moved that the Board of Trustees approve Board Policy, Chapter I, Doctrine, Section  
19 111, COVID-19 Face Covering (Second Reading). Trustee Mark Holston seconded the motion.  
20 With no further discussion, the motion carried with six (6) “yes” votes, with Trustee Lyle  
21 Mitchell voting “no”.  
22

23 **C. Social Media Marketing Certificate of Applied Science Program Approval**

24 During its meeting on November 10, 2020, the Curriculum Committee voted to  
25 approve the new Social Media Marketing CTS program. It is recommended that the Board approve  
26 the program as presented. Vice President, Chris Clouse, noted that this program was created as a  
27 result of community and business need within the community. Trustee Callie Langohr moved that  
28 the Board of Trustees approve the Social Media Marketing Certificate of Applied Science Program.  
29 Trustee Patrick Gulick seconded the motion. With no further discussion, the motion carried  
30 unanimously with seven (7) “yes” votes.  
31

32 **D. Resolution 21-3, Trustee Resolution calling for an Election by Mail Ballot**

33 The Board was presented with Resolution 21-3, Trustee Resolution calling for an  
34 Election by Mail Ballot. The Board of Trustees is required to approve a resolution calling for  
35 Trustee Election to be held in conjunction with the regular school elections on Tuesday, May 4,  
36 2021. Trustee Kelly Stimpson moved that the Board of Trustees approve Resolution 21-3, Trustee  
37 Resolution calling for an Election by Mail Ballot. Trustee Mark Holston seconded the motion. The  
38 motion carried unanimously with seven (7) “yes” votes.  
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40 **E. Finance and Audit Committee**

41 Trustee Peter Akey noted that the Finance and Audit Committee met just prior to the  
42 Board meeting and received a budget update from Beckie Christiaens, Vice President/Chief Financial  
43 Officer, Finance and Administration. Trustee Akey noted that the mid-year fiscal contingency  
44 budget looks good and the college is in a good position for the middle of the fiscal year. Enrollment  
45 is down but with prudent fiscal discretion amongst the college’s budget managers, the college is in  
46 good fiscal standing.

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**F. Board of Trustees Events Calendar**

Vice President Chris Clouse reviewed the Trustees’ events calendar and noted that the next regularly scheduled Board meeting is Monday, February 22, 2021. The ACCT virtual Legislative Summit will be held February 8-10 and the Achieving the Dream virtual conference will be held February 16-19. The March Board of Regents meeting will be held March 11-12 and could possibly be held virtually.

**G. President’s Update**

Vice President Chris Clouse provided the Board with a brief update:

- It was noted that the Board of Regents held their January meeting virtually on January 5.
- The All Employee In-Service was held on January 13. The event was held virtually and employees were given an opportunity to participate in a variety of survey questions virtually. Employees were provided feedback on the results from the capacity café that was held at last fall’s in-service.
- Shannon Schumacher, Executive Director, Foundation, provided the Board with a brief update on the Encore Campaign. There are still some naming opportunities available to those individuals interested in naming a seat in the performance hall and fundraising continues on the campaign.

**VI. ADJOURNMENT**

With no further discussion, the meeting was adjourned at 4:22 p.m.

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Shannon Lund, Chairperson of the Board

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Kelly Stimpson, Secretary to the Board

# ATTACHMENT I

## Faculty Activity Report January 2021

### **Joe Byers, B.S., Brewing Program Director**

The Brewing program was awarded an Enhancement Grant in the fall to help purchase canning equipment. They are currently sourcing the equipment and designing the packaging, and plan to release the 'Class of 2021 Graduation Stout', an Imperial Sweet Stout, in 16 oz. cans sometime in April. It will be available at select local supermarkets, convenience stores, and specialty beer shops. They hope to be filling the Timber IPA into 19.2 oz cans by the fall, as a full-time offering. Additionally, the Brewing program was approved to offer a 29-credit Brewery Technician CTS beginning the Fall of 2021. The Brewing Science and Brewery Operations AAS was restructured such that the CTS satisfies all first-year coursework for the AAS, and CTS students may seamlessly complete their AAS if they chose to pursue the two-year route. The CTS opens the door to a more diverse potential student-base. It pushes hands-on learning to the forefront, and reserves some of the more challenging scientific theory for later in the AAS.

### **Manda Hudak, B.S. - Chef Instructor, Culinary Arts**

The Culinary Program developed a Zoom recruiting presentation that they have already presented to 8 high school classes this month. They will continue to schedule presentations with high schools around the state.

### **Tim Price, M.S. Assistant Professor - STEM**

Over winter break, Tim Price took a thirty-hour long course on Solar Power. The content included a survey of the various systems that exist and the latest solar panels, charge controllers, and inverters that are now available. It covered how to predict the amount of power that will be generated, but the real focus was on OSHA safety procedures and updates to the 2020 National Electric code. This information will be used to support the Solar Power class ELCT251 offered this spring.

### **Christina Relyea, Ph.D., Professor - Natural Resources, Honors Program Director**

Dr. Christina Relyea was selected to participate in NEWT (Network Exploring Wildlife Trade) a new undergraduate research network supported through the National Science Foundation RCN-UBE (Research Coordination Networks in Undergraduate Biology Education). This RCN intends to build the capacity of undergraduate faculty to engage students in authentic research experiences related to the increasingly relevant topic of wildlife trade. The incubator effort, starting in 2021, is comprised of 30 undergraduate Faculty in biology from across the country and from various types of academic institutions. NEWT's Steering Committee is an interdisciplinary team of experts in biology, ecology, conservation, social science, criminology, policy, and educational assessment. Undergraduate research will be incorporated into the FVCC Conservation Ecology course offered each semester.

Dr. Relyea was also appointed for the 2021 year to the National Collegiate Honors Council Science, Mathematics, & Sustainability Committee. This committee's primary focus is to study and make recommendations regarding science and mathematics in 2 and 4-year

1 college/university honors programs.  
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3 **Janice Heil, M.A., P.T. - Physical Therapist Assistant Program Director, Christine**  
4 **Degenhardt, A.A.S., Certified Medical Assistant Program Director**

5 Faculty and Program Directors from FVCC Health Sciences Programs (Physical Therapist  
6 Assistant, Medical Assistant, Nursing, EMT/Paramedicine, Surgical Technologist, Radiologic  
7 Technologist, Medical Laboratory Technician, Health Care Office Management, and Medical  
8 Coding) participated in *Pursuing Careers in Health Care and Bioscience*, a virtual career  
9 exploration event for local high school students coordinated by Luke Lavin, FVCC  
10 Apprenticeship Coordinator. The event with 14 live panels via Zoom Webinar was held on Jan.  
11 12, with roughly 70 students participating. The career fair was a collaboration between the  
12 college, KRMC, and Kalispell Chamber of Commerce and provided high school students and  
13 teachers the ability to explore related careers and career pathways in a virtual format. The panels  
14 were recorded and will be posted online along with the career exploration videos. Funding was  
15 provided by The Chamber, KRMC, and FVCC, including funds from a Perkins Grant.  
16

17 **Eliza Thomas, M.A., Assistant Professor - Education**

18 Over winter break, Eliza Thomas has been partnering with the Nurturing Center and Northwest  
19 Head Start to provide a pathway that helps early childhood educators receive their certification in  
20 early childhood as well as begin their journey towards an AAS degree. The collaboration will  
21 greatly support area Head Start programs. The early childhood and education programs also have  
22 an updated articulation agreement in process with the University of Montana – Western, allowing  
23 students more opportunities to receive their bachelor's degrees. In addition, Eliza Thomas  
24 presented her research review on January 9 at a virtual symposium on the role “infodoodling”  
25 plays in increasing student comprehension of abstract content. She was also privileged to be the  
26 keynote speaker for Kalispell Public Schools' new teachers as a part of their induction process.  
27

28 **Tim Eichner, M.S., Associate Professor - Surveying/Natural Resources**

29 All second-year natural resource students have been successful in securing employment for the  
30 upcoming summer field season. Employment opportunities continue to expand, and this year  
31 include the placement of students in the US Forest Service, National Park Service, MT  
32 Department of Natural Resources and Conservation, Northwest Management Inc., MT Fish,  
33 Wildlife and Parks, and American Forest Management. Natural resource students are trained with  
34 highly sought after field skills in the measurement and evaluation of timber, water, and soil; are  
35 introduced to traditional skills of crosscut and chainsaw operation, and stock packing; and are  
36 provided broad exposure to geospatial technology, forest fire management, wildlife management,  
37 and recreation management. This diverse curriculum sets the stage for students to seek a variety  
38 of opportunities, and it is proving to be successful.  
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