

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, January 23, 2017 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, January 23, 2017, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Kelly Stimpson	Tom McElwain	Thomas Harding
15 Callie Langohr	Jeremy Presta	Mark Holston

16
17 Trustee Tom McElwain participated via telephone conference. Also present were President
18 Jane Karas and Monica Settles, Clerk of the District.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Regular Board of Trustees meeting on December 19,
24 2016 and the Board of Trustees Retreat on December 19, 2016.
25 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
26 Report as submitted.
27 **C.** Next regular Board of Trustees meeting – February 27, 2017
28

29 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A, B, & C
30 Under Section III, Consent Agenda-Action. Trustee Thomas Harding seconded the motion.
31 Upon further discussion, the minutes of the Board Meeting on December 19, 2016 will be
32 changed to accurately reflect the vote count under Section III, Consent Items from five to seven.
33 The motion carried unanimously with seven (7) "yes" votes.
34

35 **IV. COMMENTS**

36 **A. Students**

37 A written report was submitted by student organizations.
38 Fall semester ended with 217 participants in the Campus Rec program and almost
39 100 requests from the rental shop. Some of the items rented included: gaming equipment,
40 basketballs, yard games and backpacks.

41 The Food 4 Students Food Drive and Giveaway sponsored by Student Government was a
42 huge success. We collected 684 pounds of food and received 14 requests for food, serving 45
43 individuals. We did not have enough food to cover all of the requests, however, due to several
44 employees stepping up and donating additional food and/or gift cards, we were able to cover all
45 requests!

46 Finals Week Survival Kits were distributed to approximately 75 very appreciative
47 students. The Tobacco Free Task Force plans to repeat this activity at mid-term in March.
48

49 The CASA Giving Tree was a big success. We received approximately 275 gifts

1 to be distributed to local foster children served by the CASA (Court Appointed Special
2 Advocates) for Kids program. In addition, 28 gift cards were donated for the older children.

3 As part of the Service Saturday program, around 20 students and family members
4 decorated and individually packaged 240 sugar cookies. Each cookie included a hand-decorated
5 holiday card and was distributed through the Flathead County Agency on Aging Meals on
6 Wheels program.

7 Week of Welcome (WOW) activities are scheduled for the first week of classes.
8 WOW is a week of free events welcoming new and returning students to campus. Activities
9 include a welcome table with a hot chocolate bar, "Ask Me" table, meet and greet chili feed with
10 student organizations and support services, photo scavenger hunt, bingo night, and to finish off
11 the week, Student Government is hosting a John Rotellini Magic Show.

12 13 **B. Monthly Reports**

14 **1. Executive Staff Activities Report**

15 The Board of Trustees thanked the Executive Staff for their informative
16 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
17 FVCC an amazing place for students. Trustee Mark Holston did ask for clarification on the Ross
18 Hall chemical resistant student work areas and noted how impressed he was with all of the
19 student activities that are taking place. Trustee Lund reported on the recent HiSet graduation that
20 took place and congratulated all the graduates on a well-deserved accomplishment.

21 22 **C. Commissioner of Higher Education Report**

23 Angela Mclean, Director of American Indian/Minority Achievement and K-12
24 Partnerships, presented the Board with an update on the Educator Recruitment and Retention
25 Taskforce. In August 2016, the Montana University System (MUS) Office of the Commissioner
26 of Higher Education (OCHE) created the first MUS Educator Recruitment and Retention Task
27 Force to help address critical recruitment and retention needs of qualified educators in Montana's
28 rural schools. The Task Force has worked to help launch the inaugural Rural Educator Fellows
29 Program. This program or scholarship will incentivize student teaching in Montana's most rural
30 communities. In addition, the Task Force has also worked with the MUS campuses to grow the
31 availability of EDU 202, a high school dual-enrollment course designed to expose students to
32 public education. The Task Force continues to work to ensure educator recruitment and
33 retention happens in Montana's rural schools by incorporating these and several other new
34 programs and ideas.

35 36 **V. COLLEGE ISSUES**

37 38 **A. Student Success: Student Research Projects**

39 Dr. Darlene Schottle, Interim Vice President of Instruction and Student Services,
40 presented the Board with an update on current student research projects. Dr. Schottle noted that
41 currently a student and their instructor prepare a research proposal that is reviewed and potentially
42 selected. The proposal is reviewed to see if it meets certain levels of qualifications such as, the
43 potential for learning (academic, career and personal), how it aligns with other course work,
44 budget and funding for the proposal and impact on the college. This year there were eight
45 proposals submitted and all eight were approved. In order to facilitate these projects, the
46 instructor is given one credit hour of release time to work directly with the student to produce a
47 process, an outcome or to study something in depth. The student will also receive credit for their
48 work as it is registered as a class. Michael Severino, Assistant Professor, Math, updated the
49 Board on his student's research, Graph Coloring. Mr. Severino noted that graph coloring is

1 becoming a corner stone for computer science and is becoming very important. The student's
2 research will focus on Sudoku puzzles. These puzzles can be modeled with graph coloring, which
3 involves coloring vertices. The student's research will help to write computer programs to solve
4 these puzzles. The student will be working with the graphs and writing the program to solve
5 certain Sudoku puzzles and analyze the complexity of the program. Graph coloring can also be
6 used in many applications and help to solve any scheduling problems. Graph coloring is used in
7 airports to schedule departures and arrivals, its used for scheduling exams, and bandwidth
8 relocation or allocation in computers uses graph coloring. The student will present his research at
9 the STEM Colloquium and at the end of the year at the Student Scholars Research Conference.

10 11 **B. Foundation Year End Report**

12 Colleen Unterreiner, Executive Director, Institutional Advancement, presented the
13 Board with a Foundation Year End Update. It was noted that in 2016, the Foundation was able
14 to give a record 994 individual scholarships to 582 recipients for a total of \$1,004,376. The
15 Foundation's Festival of Flavors Program and Bibler Tours helped raise \$200,000 in scholarship
16 funds. In addition to student scholarships, the Foundation was again able to award \$50,000 in
17 enhancement grants to faculty and staff. The enhancement grants will help support technology
18 to enhance learning in manufacturing, chemistry and Adult Basic Education, help support the
19 50th Anniversary Art Auction, help with an engineering design competition for high school
20 students and help several students by providing travel grants to present their research at several
21 leadership and research conferences. Colleen and the Foundation thanked the community, the
22 Board of Trustees, FVCC's faculty and staff, and President Karas for all their support.

23 24 **C. Board Policy**

25 The Board was presented with Board Policy, Chapter I, Doctrine, Sections 10, 20,
26 30, 40, 70, 80 and 85 (second reading). Kelly Stimpson moved that the Board of Trustees
27 approve Board Policy, Chapter I, Doctrine, Sections 10, 20, 30, 40, 70, 80 and 85 (second
28 reading). Jeremy Presta seconded the motion. With no further discussion Thomas Harding
29 called for the question, the motion carried unanimously with seven (7) "yes" votes.

30 31 **D. Board Policy**

32 The Board was presented with Board Policy, Chapter II, Organization, Sections
33 10, 20, 30, 40, 50, 60 (second reading). Kelly Stimpson moved that the Board of Trustees
34 approve Board Policy, Chapter II, Organization, Sections 10, 20, 30, 40, 50, 60 (second reading).
35 Thomas Harding seconded the motion. With no further discussion, the motion carried
36 unanimously with seven (7) "yes" votes.

37 38 **E. Board Policy**

39 The Board was presented with Board Policy, Chapter XII, Facilities, Section 30,
40 Use of College Facilities (second reading). Mark Holston moved that the Board of Trustees
41 approve Board Policy, Chapter XII, Facilities, Section 30, Use of College Facilities (second
42 reading). Kelly Stimpson seconded the motion. With no further discussion, the motion carried
43 unanimously with seven (7) "yes" votes.

44 45 **F. Resolution 17-6, Trustee Resolution Calling for an Election by Mail Ballot**

46 The Board is being presented with Resolution 17-6, Trustee Resolution Calling
47 for an Election by Mail Ballot. The Board of Trustees is required to approve a resolution calling
48 for Trustee Election to be held in conjunction with the regular school elections on Tuesday, May
49 2, 217. Three (3) Board positions, one (1) in the Flathead/Glacier High School District, for a

1 three-year term, beginning May 2017 and expiring May 2020, and two (2) in the Bigfork,
2 Columbia Falls and Whitefish High School Districts, for three-year terms beginning May 2017
3 and expiring May 2020. Trustee Thomas Harding moved that the Board of Trustees approve
4 Resolution 17-6, Trustee Resolution Calling for an Election by Mail Ballot. Trustee Tom
5 McElwain seconded the motion. With no further discussion, the motion carried unanimously
6 with seven (7) “yes” votes.

7 8 **G. Finance and Audit Committee Report**

9 The Finance and Audit Committee met prior to the Board meeting. It was
10 reported that the committee discussed the recommended student housing pricing. After review
11 and discussion, the committee would also recommend approval of the recommended student
12 housing price structure. In addition, the committee reviewed the quarterly budget report.

13 14 **H. Quarterly Budget Report**

15 The Finance and Audit Committee reported that after being presented with the second
16 quarterly finance report, revenues and expenses are on track with projections. The next quarterly
17 report will be presented again in April.

18 19 **I. Student Housing Pricing**

20 The Board approved student housing at their December 21, 2015 meeting. With the
21 construction of student housing on schedule, housing should be available to students for Fall 2017.
22 The Board is being presented with student housing rates. It is recommended that the Board approve
23 student housing pricing as follows:

	Academic Year Per	Summer Per Semester
	<u>Semester Rent Per Bed</u>	<u>Rent Per Bed</u>
27 Double Unit	\$2,678	\$1,786
28 Studio Unit	\$3,240	\$2,160

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30 It was noted that the pricing was based on discussions held at a prior Board Retreat,
31 comparisons to other university housing prices offered throughout the state and the potential to
32 maintain high occupancy rates. Trustee Jeremy Presta moved that the Board of Trustees approve
33 the student housing pricing as recommended. Trustee Kelly Stimpson seconded the motion.
34 With no further discussion, the motion carried unanimously with seven (7) “yes” votes.

35 36 **J. Board of Trustees Events Calendar**

37 President Karas reviewed the Trustees’ events calendar and noted that the college
38 will be hosting a 50th Anniversary Kick-Off Event on February 2, from 12:00 pm (noon)-1:00
39 p.m., in AT 139. The upcoming ACCT National Legislative Summit will be held February 13-
40 16, in Washington, D.C. The college will be closed on Monday, February 20, for the President’s
41 Day Holiday. The February Board of Trustees’ meeting is scheduled for Monday, February 27,
42 2017. A Founders Day Celebration will be held on April 7, to help celebrate the 50th
43 Anniversary.

44 45 **K. President’s Update**

46 President Karas updated the Board on several items:

- 47 • President Karas noted that the All Employee In-Service was held on
48 January 11. Employees were able to participate in a discussion on civil
49 discourse. In addition, nine employees from various areas presented

1 information in an “Innovation Slam.” These employees provided
2 information on innovative new ideas and thoughts in regards to their
3 respective areas.

- 4 • President Karas provided a Legislative Session update to the Board.
5 President Karas updated the Board on HB2, HB232 and SB95.
- 6 • Student Housing continues to move forward as scheduled, with expected
7 move-in dates for students to be in mid-August.

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9 **VI. EXECUTIVE SESSION**

10 Chairperson Lund thanked everyone for attending and inquired whether or not
11 there was any other discussion before the Board convened into an Executive Session. There
12 being no further discussion, she announced the Board would enter into an Executive Session to
13 discuss a personnel matter and it was determined that the demand of individual privacy clearly
14 exceeded the merits of public disclosure and therefore he would close the meeting. The meeting
15 was closed at 4:52 p.m. The meeting was reconvened at 4:59 p.m.

16 Following the reconvening of the meeting, Kelly Stimpson moved that the Board
17 of Trustees approve the Emeritus recommendations submitted and honor Ivan Lorentzen with
18 Emeritus distinction. Thomas Harding seconded the motion. With no further discussion, the
19 motion carried unanimously with seven (7) “yes” votes.

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22 **VII. ADJOURNMENT**

23 With no further discussion, the meeting was adjourned at 5:00 p.m.
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26 _____
27 Shannon Lund, Chairperson of the Board

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29 _____
30 Mark Holston, Secretary to the Board
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