

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, January 22, 2018 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, January 22, 2018, in the Board Room of Blake Hall 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Tom McElwain Peter Akey Kelly Stimpson  
15 Stephanie Wallace Mark Holston  
16

17 Trustee Callie Langohr was absent with Board approval. Trustee Tom McElwain  
18 participated via conference phone. Also present were President Jane Karas and Monica Settles,  
19 Clerk of the District.  
20

21 **II. PUBLIC COMMENT-None**  
22

23 **III. CONSENT ITEMS - ACTION**

- 24 **A.** Approval of the minutes of the Regular Board of Trustees meeting on December 21,  
25 2017 and the Board of Trustees Retreat-December 13, 2017.  
26 **B.** Next regular Board of Trustees meeting – February 26, 2018  
27

28 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B Under Section  
29 III, Consent Agenda-Action. Trustee Stephanie Wallace seconded the motion. The motion  
30 carried unanimously with six (6) "yes" votes.  
31

32 **IV. REPORTS/COMMENTS**

33 **A. Monthly Reports**

34 **1. Executive Staff Activities Report**

35 The Board of Trustees received written reports from the Executive Staff  
36 for review.  
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38 **V. COLLEGE ISSUES**  
39

40 **A. Student Success: FVCC ONE Campaign**

41 President Karas announced its plans to expand the Kalispell campus over the next  
42 two years. This expansion will better serve students and the community. At a press conference  
43 earlier in the day, President Karas and FVCC ONE Campaign Co-Chair, Justin Sliter, outlined  
44 the goals of the ONE Campaign, a privately funded philanthropic effort to support the  
45 construction of a new Library and Learning Commons (Phase I) and a College Center (Phase II).  
46 It was noted that to date, \$5.6 million has been raised for the \$18 million project. Funding for  
47 the Library and Learning Commons addition to the Rebecca Chaney Broussard Center for  
48 Nursing and Health Science building is complete thanks to a lead gift of \$2.5 million from the

1 Broussard family. The Library and Learning Commons will provide new and exciting  
2 opportunities for students and community members to learn, create and innovate. The 12,000  
3 square-foot addition will include a library with leading-edge technology, collaborative spaces for  
4 small group projects, a student lounge area, multi-media services, a Makerspace and a virtual  
5 reality lab. Construction of the Library and Learning Commons, Phase I of the project, will  
6 begin this spring with plans to open the facility in January 2019. Construction of the College  
7 Center, Phase II, will begin in the spring of 2019 with plans to open the facility in the fall of  
8 2020. Phase II, is a planned 50,000 square-foot center which will include a performance and  
9 lecture hall, a multi-purpose activity center with two full basketball courts, an outdoor  
10 amphitheater and a lobby with a secured art gallery. Glacier Symphony will be partnering with  
11 FVCC to raise funds for the performance hall, which will serve as the organization's home. The  
12 College will seek bids for the construction of Phase I, the Library and Learning Commons later  
13 this spring.

14  
15 **B. Board Policy, Chapter IX, Section 10, Planning and Research (Second**  
16 **Reading)**

17 The Board was presented with Board Policy, Chapter IX, Section 10, Planning  
18 and Research, second reading. After review, Kelly Stimpson moved that the Board of Trustees  
19 approve Board Policy, Chapter IX, Section 10, Planning and Research (First Reading). Tom  
20 McElwain seconded the motion. With no further discussion, the motion carried unanimously with  
21 six (6) "yes" votes.

22  
23 **C. Deletion of Health Occupations CTS Program**

24 During its December 1, 2017 meeting, Curriculum Committee voted to delete the  
25 Health Occupations CTS program due to low interest and enrollment. It was reported that  
26 currently no students are affected by this deletion. Following review and discussion, Trustee  
27 Stephanie Wallace moved that the Board of Trustees approve the deletion of the Health  
28 Occupations CTS program. Trustee Kelly Stimpson seconded the motion. The motion carried  
29 unanimously with six (6) "yes" votes.

30  
31 **D. Resolution 18-2, Trustee Resolution calling for an Election by Mail Ballot**

32 The Board was presented with Resolution 18-2, Trustee Resolution calling for an  
33 Election by Mail Ballot. The Board of Trustees is required to approve a resolution calling for Trustee  
34 Election to be held in conjunction with the regular school elections on Tuesday, May 8, 2018. Trustee  
35 Mark Holston moved that the Board of Trustees approve Resolution 18-2, Trustee Resolution calling  
36 for an Election by Mail Ballot. Trustee Tom McElwain seconded the motion. The motion carried  
37 unanimously with six (6) "yes" votes.

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39 **E. Finance and Audit Committee**

40 **A. Quarterly Budget Report**

41 The Finance and Audit Committee met prior to the Board meeting to  
42 discuss the Quarterly Budget Report ending December 31, 2017. An update  
43 on the General Fund Budget Analysis report was provided to the Board. It was  
44 noted that the recent projected budget reduction of ten percent were reduced.  
45 The overall report is positive with the college maintaining a small contingency  
46 thanks to the college community's response to the state revenue reductions and  
47 budget cuts. President Karas also recognized Kirk Zander for all his work in  
48 his role as the Vice President of Administration and Finance and wished him

1 luck in his future endeavors and also welcomed Beckie Christiaens, the new  
2 Vice President of Administration and Finance.  
3

#### 4 **F. Board of Trustees Events Calendar**

5 President Karas reviewed the Trustees' events calendar and noted that the next  
6 regularly scheduled Board meeting is Monday, February 26, 2018. The college will be closed for  
7 President's Day on Monday, February 19, 2018. The Annual Association of Community College  
8 Trustees National Legislative Summit in Washington, D.C. will be held February 11-14, 2018.  
9 The Board of Regents will hold their next meeting March 8-9, 2018 in Havre.  
10

#### 11 **G. President's Update**

12 President Karas updated the Board on several items:

- 13 • The Board of Regents held their meeting January 11 in Helena where they  
14 approved FVCC's recently approved Firearms Technology program. The  
15 Regents also approved all colleges' budgets with required reductions.
- 16 • President Karas attended Business Days at the Capital January 10-11.  
17 During this time President Karas also met with the Legislative Fiscal  
18 Division, the Governor's Budget Office, The Office of the Commissioner  
19 of Higher Education and the other two Community College Presidents to  
20 discuss the Community College Funding Formula that is up for review in  
21 the next biennium.
- 22 • An All Employee In-Service was held on January 17. Several employees  
23 presented Innovation Slams. Employees presented an innovation (a  
24 product, a design, an idea or process on campus) that made you go  
25 "WOW." It was an opportunity to share new ideas and innovative thoughts  
26 on things occurring in our college community. Presenters were each  
27 given three minutes and one slide to tell their stories in lighting rounds.  
28 The topic was anything that is currently being implemented or is in  
29 development.
- 30 • The FVCC ONE Campaign had its official public kick-off earlier in the  
31 day.  
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#### 33 **VI. ADJOURNMENT**

34 With no further discussion, the meeting was adjourned at 4:21 p.m.

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38 Shannon Lund, Chairperson of the Board  
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41 Mark Holston, Secretary to the Board  
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