

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, February 28, 2022, 3:45 p.m.
5 Blake Hall 140
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, February 28, 2022.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Pete Akey called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13 Patrick Gulick	Mark Holston	Callie Langohr
14 Shannon Lund	Lyle Mitchell	Kelly Stimpson

15
16 **II. PUBLIC COMMENT - None**
17

18 **III. CONSENT ITEMS - ACTION**

19 **A.** Approval of the minutes of the Regular Board of Trustees meeting on January 24,
20 2022.
21

22 **B.** Next regular Board of Trustees meeting is scheduled for March 28, 2022.
23

24 Trustee Kelly Stimpson moved that the Board of Trustees approve ITEMS A & B under Section
25 III, Consent Agenda - Action. Trustee Mark Holston seconded the motion. The motion carried
26 unanimously with seven (7) "yes" votes.
27

28 **IV. MONTHLY REPORTS**

29 **A. Students Activities Report**

30 The Student Activities Report was presented by Emmett Jeschke, Student
31 Government President, for the Board to review (see Attachment I).

32 1. Student Awards

- 33 • Two students were in attendance to receive their Montana Student
34 Volunteer Awards: Kylee Dougherty a Chemistry major from the
35 Kalispell campus and Savannah Phillipson an English Literature
36 major from the Lincoln County campus.
- 37 • Savannah Phillipson was also awarded an All-Montana Academic
38 Team medal.
- 39 • Jennifer Hvizdak was recognized for being chosen as one of
40 thirteen recipients of the prestigious George M. Dennison
41 Scholarship.
42

43 **B. Faculty Activities Report**

44 The Faculty Activities Report was submitted to the Board and presented by Dr.
45 Julie Robertson, Associate Professor, Physical Therapy Assistant Program (see Attachment II).

1 **C. Executive Staff Activities Report**

2 The Board acknowledged the Executive Staff for their informative reports.

3
4 **V. COLLEGE ISSUES**

5 **A. Student Success: Medical Library Technician Program**

6 Dr. Janice Alexander – professor of Chemistry, Forensic Science and
7 Mathematics and advisor for the Medical Laboratory Technician Program and Denise Pacovsky
8 – program director and instructor of the Medical Laboratory Technician Program, explained
9 how they are moving the didactic portion of the program online and are setting up clinical sites
10 across the state to allow students to complete the program without leaving their hometowns.

11 Since the program was created in 2018, it has only been offered on the Kalispell
12 campus with the first year being in-person classes and the second year professional courses
13 with local labs. They are working on converting the first year pre-requisite courses to on-line
14 and the second year hybrid distance partnership professional courses. Two students, one from
15 Libby and the other from Missoula, will pilot the new program in Fall 2022. Current facilities
16 where students can do their professional courses are located in Eureka, Libby, Missoula, Plains
17 and Shelby. They are talking to people in Wolf Point and a few other locations that aren't
18 confirmed yet. Students will graduate with an Associates of Applied Science degree.

19 Thus far, all students who have completed the program have signed contracts for
20 employment prior to graduation. If they choose, they can further their degree with two more
21 years at Montana State University to become a Medical Lab Scientist.

22
23 **B. Foundation Report**

24 Tagen Vine, Chief Development Officer - Foundation reported on the fundraising
25 activity for calendar year 2021, including dollars raised for student scholarships and pledges
26 and payments received for the ONE Campaign. He presented the upcoming Foundation events
27 for 2022.

28
29 **C. Board Policy, Chapter IX – Planning and Research-Section 10: Planning
30 and Research – Second Reading - ACTION**

31 The Board was presented with the Chapter IX, Planning and Research policy,
32 second reading for review and approval.

33
34 Trustee Kelly Stimpson moved that the Board of Trustees approve Board Policy Chapter IX –
35 Planning and Research: Section 10 – Action. Trustee Lyle Mitchell seconded the motion.
36 With no further discussion, the motion carried unanimously with seven (7) "yes" votes.

37
38 **D. Board Policy, Chapter XIII-Information Technology-Section 10 Security to
39 Section 40 Infrastructure - First Reading - ACTION**

40 President Karas presented the Chapter XIII-Information Technology Board
41 Policies, there are no suggested revisions from the college.

- 42 • Chapter XIII-Information Technology-Sec 10-Security
- 43 • Chapter XIII-Information Technology-Sec 20-Privacy
- 44 • Chapter XIII-Information Technology-Sec 30-Acceptable Use
- 45 • Chapter XIII-Information Technology-Sec 40-Infrastructure

1 Trustee Patrick Gulick moved that the Board of Trustees approve Board Policy Chapter XIII-
2 Information Technology: Sections 10-40 – Action. Trustee Lyle Mitchell seconded the motion.
3 Trustee Kelly Stimpson asked if there needed to be a second reading when no changes are
4 recommended? It was determined that a second reading is not necessary if unanimously
5 approved on the first reading. With no further discussion, the motion carried unanimously with
6 seven (7) "yes" votes.
7

8 **E. ACCT NLS Update**

9 President Karas and Board Chair, Pete Akey, attended the ACCT NLS Summit in
10 Washington, D.C. at the beginning of February. The Secretary of Labor and the Secretary of
11 Education were both presenters as well as First Lady, Dr. Jill Biden, who is also a community
12 college professor. They were also able to meet with Senators Jon Tester and Steve Daines and
13 Congressman Matt Rosendale.
14

15 **F. Board of Trustees Events Calendar**

16 President Karas reviewed the Trustees events calendar. The Board of Regents
17 will be meeting in early March. A Scholarship Reception will be held at 4:00 p.m. on March
18 16th, please let Tagen Vine know if you'd like to attend. Spring Break is March 21st – 25th, the
19 college will be open. The next Board of Trustees meeting will be on March 28th. Springfest
20 will be April 7th, tickets will be available through the Foundation soon.
21

22 **G. President's Report**

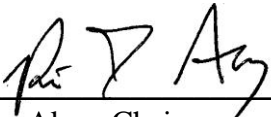
23 President Karas updated the Board on several items:

- 24 • Board of Regents Meeting – March 10th-11th – the meeting will be held in Dillon
25 at the University of Montana Western.
- 26 • The values on the funding formulas still are not set. The Education Budget
27 Committee is scheduled to meet in Helena on March 16th, she and Beckie
28 Christiaens are planning to attend.
- 29 • College Center – Beginning the process to identify furniture, fixtures and
30 equipment.
- 31 • Tour – The Board was invited to tour the Occupational Trades Building
32 following adjournment.
33

34 **VI. ADJOURNMENT**

35 With no further discussion, the meeting was adjourned at 4:42 p.m.

36 sd

37 

38 _____
39 Peter Akey, Chairperson of the Board

40 

41 _____
42 Patrick Gulick, Secretary to the Board
43
44

Student Activities Report**February 2022**

1
2
3
4
5
6 Student activities are off to a great start this year and it is wonderful to see more engaged
7 students! The semester started with 4 days of Week of Welcome (WOW) activities. These
8 activities included a welcome breakfast, student lounge open house, Ask Me table, Club Day,
9 movie night, and ice-skating at Woodland Ice Center. Several other departments participated in
10 WOW including the Foundation Office, Financial Aid, TRIO, and Career Services.

11
12 Campus Rec opened the spring semester with a student lounge open house, movie night, and an
13 ice-skating event for Week of Welcome. Ice skating was the most popular with 25 students in
14 attendance. January also marked the restart of intramurals; the first basketball event of the
15 semester was held with 13 players. Campus Rec also hosted a Mario Kart Tournament, Grocery
16 Bingo night, and a Bob Ross Paint Along which had over 20 attendees. For January 2022,
17 Campus Rec had about 100 student participants.

18
19 The Food Pantry has received 16 visits and benefited 43 individuals.

20
21 The new Student Lounge in LRC 102 is a great space for students to rest and relax, study, and
22 enjoy a variety of games. Currently, 9 of the 13 clubs are hosting their meetings and events in
23 the lounge. A new screen and projector have been ordered to host movies on a regular basis.
24 During the first two weeks of the semester, student organizations are busy establishing regular
25 meetings and planning future events. There were 10 clubs that participated in Club Day during
26 Week of Welcome. Several of the student organizations were successful in recruiting new
27 members.

28
29 Active student organizations include: Student Government, Student Wellness Team,
30 Audionauts, Computer Club, Mask and Hammer, Phi Theta Kappa, Native American Student
31 Association, Intervarsity Christian Fellowship, Firearms Enthusiasts, Chess Club, Outdoor Club,
32 Genders and Sexualities Alliance, and a new Environmental Club.
33

Faculty Activity Report**February 2022****Heather Estrada, Ph.D., Associate Professor - Agriculture, Chair - FVCC Teaching and Learning Center**

Dr. Heather Estrada, Dr. Gerda Reeb, and Eliza Thomas from the Teaching and Learning Center Committee organized a workshop on February 17 titled “Using Eagle Online to Reach Everyone”. The workshop drew from Dr. Thomas Tobin’s faculty inservice presentation on Universal Design for Learning, and focused on the following topics: best practice organization of Eagle Online content, using Eagle Online templates, applying accessibility standards to content, and use of the TiLT (Transparency in Teaching and Learning) framework to communicate assignment expectations effectively. Presenters included Associate Professor Jim Goudy, and FVCC Instructional Designers Jodi Harms and Julie Wenz.

James LaPierre. A.A.S., Lab Coordinator - EMS

James LaPierre traveled to Miles City for the first two weeks of this semester to launch the first class at their satellite location. He taught the students daily with his new lead instructor, Sarah Lewin, who is also a Battalion Chief with Miles City Fire Department. The students were given their crash course in advanced airway management, IV and medication administration, and 12 lead EKG interpretation. James taught Ms. Lewin how to use Eagle Online and Brady MyLab technology.

This has been a long time coming, having received GEER (Governor’s Emergency Education Relief) grant funding in 2021. James coordinated the construction of a brand-new lab space, ordered all the supplies needed for the labs, and traveled to Miles City in 2021 to assemble and test the lab equipment, which has been extremely successful. FVCC is the first Paramedic Program in the state to have a satellite program under their accreditation, and they have managed to do this from 545 miles away.

Dan Leatzow, Ph.D., Senior Instructor - Advanced Manufacturing

Dr. Leatzow serves as a liaison to regional manufacturers in developing the skilled labor needed to sustain and grow manufacturing in NW Montana. With 25 years of experience, he provides instruction in solids modeling (Solidworks), CAM (MasterCAM) (computer automated manufacturing), and multi-axis CNC (computer numerical control). Dr. Leatzow was recently profiled on the camInstructor website. [Testimonials - Teachers edition \(camInstructor.com\)](https://www.camInstructor.com)

Mirabai McCarthy, Ph.D., Associate Professor - Biology

Dr.'s Mirabai McCarthy & Wendy Westbroek were awarded a \$56,840 grant from the National Institutes of Health (NIH), Montana INBRE program for the 2022-223 academic year to support an undergraduate research project entitled "Antibiotic Potential of Lichen, Fungi and Plants in NW Montana".

Eliza Thomas, M.A., Associate Professor - Education

On February 12th Eliza Thomas took time to share Numeracy Strategies and Routines for

1 Young Children with over 50 area early childhood educators. It was in partnership with the
2 Nurturing Center and was a way to give back to area educators as well as recruit potential AAS
3 degree seekers by showing what type of classes they would have the chance to attend within the
4 Early Childhood program. It was a fun day of learning about the numeracy progression for
5 young learners, playing games and doing activities to support that progression, and planning for
6 implementation back at their childcare facilities.

7
8 The Early Childhood Program Advisory Council met in mid January and discussed the AAS
9 EDEC Program as it is seen by the community at large, the directors of local programs, early
10 childhood organizations, and graduates of the program. The feedback was very positive. Work
11 will continue to focus on recruiting early childhood educators into the profession through
12 continued high school dual enrollment offerings, scheduling adjustments to support childcare
13 providers working in the field by desiring continued education, and partnering with entities to
14 address the childcare crisis in the valley and beyond. No major changes to the program were
15 recommended at this time.

16
17 **Manda Hudak, B.S., Chef Instructor and Program Director, The Culinary Institute of**
18 **Montana**

19 Chef Howard Karp made a recruiting trip to Drummond High School, Great Falls High School
20 and Helena High. He also visited the three Missoula High Schools. This is the first time the
21 culinary arts program visited Big Sky High School in Missoula. Chef Karp spoke to
22 approximately 130 students.

23
24 Chefs Manda Hudak and Dan Moe made recruiting trips to Butte High School, Billings Career
25 Center and Bozeman High School. They also visited Gallatin High School for the first time.
26 They spoke with approximately 150 students. All trips were well received with very positive
27 feedback from students and teachers alike.
28