

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, February 27, 2017 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, February 27, 2017, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Kelly Stimpson Tom McElwain Thomas Harding
15 Callie Langohr Mark Holston
16

17 Trustee Jeremy Presta was absent with prior Board approval. Also present were President
18 Jane Karas and Monica Settles, Clerk of the District.
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20 **II. PUBLIC COMMENT-None**
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22 **III. CONSENT ITEMS - ACTION**

- 23 A. Approval of the minutes of the Regular Board of Trustees meeting on January 23,
24 2017.
25 B. Recommendation that the Board of Trustees accept the Monthly Human Resources
26 Report as submitted.
27 C. Next regular Board of Trustees meeting – March 20, 2017
28

29 Trustee Tom McElwain moved that the Board of Trustees approve ITEMS A, B, & C
30 Under Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The
31 motion carried unanimously with six (6) "yes" votes.
32

33 **IV. COMMENTS**

34 **A. Students**
35 **Campus Recreation**

36 Campus Rec hosted a variety of activities such as: night skiing at Whitefish Mountain Resort,
37 basketball, volleyball and dodgeball at Stillwater Christian school. Bingo has been a new activity
38 that was started earlier this year. Participation continues to grow and students appreciate that
39 they can bring their families to this activity. The ping pong table was moved into the student
40 lounge over the holiday break and has been a hit. Students are being more active playing ping
41 pong instead of playing video games. Along with activities in the student lounge, tents,
42 backpacking packs and snow shoes have all been checked out during the month.

43 **Audionauts**

44 Music Club has put together jam sessions and is working on Open Mic sessions for the campus.

45 **Phi Theta Kappa**

46 PTK officers have been busy selling discount cards to raise funds to attend the national
47 conference in Nashville, TN, in April. The cards offer a variety of discounts at local merchants

1 and cost \$10. Their spring induction ceremony is set for Tuesday, April 18.

2 **Student Government**

3 Student Government hosted a magic show by John Rotellini on February 10. Attendance was
4 good with over 140 people showing up to be entertained by magic and con-artistry. There was a
5 good mix of traditional and non-traditional students and their families. A Valentine's Day table
6 and photo booth was held in the Blake Hall foyer for students to enjoy a free cup of coffee and
7 sweet treats. FVCC's Got Talent Show auditions took place on February 16&17. The Talent
8 Show is scheduled for March 10. Student Government will have the 20017-18 allocations
9 process completed by the end of the month.

10 **Interclub Council (Student Government)**

11 The Interclub Council held their first meeting this month to brainstorm ideas for the upcoming
12 semester and kick off the new process for student fee allocations. Seven of the student
13 organizations has a club representative present.

14 **Tobacco Free Task Force**

15 The Task Force has been busy planning for "Celebration on the Hill" to take place in Helena, MT
16 on Monday, February 20. Students will have the opportunity to receive training from the
17 Montana Collegiate Tobacco Prevention Initiative staff at Carroll College. They will be
18 attending the Rally in the Rotunda, meeting with local legislators, and hosting an informational
19 table. A Kick the Can event has been schedule for Through with Chew week on Tuesday,
20 February 22, in the Blake Hall foyer. The Summit and the Flathead City-County Health
21 Department will be in attendance.

22 **Global Friends**

23 Global Friends meets every Friday at Noon in the Eagle's Nest. They are hosting a European
24 Film Festival this spring. The Tiger and the Snow was featured on Friday, February 17, at 3 pm.

25 **Student Engagement**

26 The Student Engagement Office has been busy assisting with the above mentioned club activities
27 as well as recruiting volunteers for Senior Institute, Seussville University, Red Cross Blood
28 Drive, and the Service Learning Program.

29 **Appreciating Individuality, Challenges and Excellence (AICE)**

30 AICE has been hosting weekly meetings on Thursdays with several students in attendance. They
31 work closely with the TRIO program on activities.

32 **Theatre**

33 Mask and Hammer will be opening Rosencrantz and Guildenstern are Dead
34 By Tom Stoppard on Feb. 17th. This play opened on Broadway in 1967 and was selected
35 as part of FVCC's 50th Anniversary Celebration!

37 **B. Faculty Activities Report**

38 **Laura VandeKop** – The Math Department reminds us that Pi Day is coming up.
39 If you would like to come in for some pie, donations will be accepted to a scholarship for math
40 excellence. Tuesday, 3/14 is Pi Day.

41 **Brenda Rudolph** – Attended the Western Business Education Association Regional
42 conference in Bozeman. She presented with Cindy Jones from Glacier High School about the
43 concurrent enrollment experience. They have been offering concurrent enrollment at Glacier
44 High School for approximately 8 years. This is an association of business educators in the
45 Western US and affiliated with the National Business Education Association. This is also a
46 great opportunity to network and connect with business teachers as well as connect with MSU
47 and tour the Jake Jabbs Business Building.

1 **The Music Department** - The high school Women’s Choral Festival that was hosted by
2 the Music Department was a great success, despite the snowy weather. There was originally
3 supposed to be 7 high schools participating in a two-day event, but it ended up being a one-day
4 event and only 4 high schools participated. However, the concert was a great hit, 95 high school
5 students were rehearsing music on campus in AT139, and had a great time! The high schools
6 that participated were Glacier, Bigfork, Columbia Falls, and Polson.

7 **Amy Pearson** – Amy will be presenting a wilderness lecture on Feb 22: 100 Days of
8 Solitude. Amy will share the life changing experience and writings that resulted from the
9 summer she lived and worked at Jumbo Lookout in the heart of the Bob.

10 **Theatre and Music Programs** are embarking on its first official collaboration with “Bye
11 Bye Birdie. Auditions were very successful and the cast list sits at thirty FVCC students and
12 community members! Directed by Rebecca Spear with musical direction by Nichole Sanford.

13 14 **C. Monthly Reports**

15 **1. Executive Staff Activities Report**

16 The Board of Trustees thanked the Executive Staff for their informative
17 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
18 FVCC an amazing place for students.

19 20 **D. Commissioner of Higher Education Report**

21 Angela Mclean, Director of American Indian/Minority Achievement and K-12
22 Partnerships, and Zach Hawkins, Director, Gear Up, presented the Board with an update on Gear
23 Up (Gaining Early Awareness and Readiness for Undergraduate Programs). In 2011, the Office
24 of the Commissioner of Higher Education received a \$28 million seven-year GEAR UP grant.
25 The goal of this grant is to increase the number of students from low-income communities who
26 are prepared to enter postsecondary education. The GEAR UP grant serves students in grades 7-
27 12. There are some opportunities to serve students during their freshman year in college as well.
28 Mr. Hawkins noted that the main goals of GEAR UP are to increase the academic performance
29 and preparation for postsecondary education of GEAR UP students, increase the rate of high
30 school graduation and enrollment in postsecondary education for GEAR UP students, and to
31 increase GEAR UP students’ and their families’ knowledge of postsecondary education options,
32 preparation and financing. Some of the outcomes from the grant show that 68% of the students
33 who participated in the GEAR UP program that graduated high school in 2015 enrolled in
34 college for the fall semester immediately following graduation. In addition, there has been a 6%
35 increase in the completion rate of the Federal Application for Student Assistance (FAFSA)
36 among GEAR Up participants.

37 38 **V. COLLEGE ISSUES**

39 40 **A. Student Success: TeaM SCoRE Biotechnology Program/Grant**

41 Dr. Ruth Wrightsman, Associate Professor, Biology, presented the Board with an
42 update on the TeaM SCoRE (Teachers in Montana Strengthening the Continuity of Rural
43 Education in Biotechnology) Biotechnology Program Grant that was received in April 2016. The
44 college was awarded a grant worth more than \$400,000 from the National Science Foundation to
45 enhance the biotechnology curriculum in local high schools. Dr. Wrightsman noted that the grant
46 has helped implement innovative laboratory activities and projects in local high school science
47 classes that students would otherwise not have access to. The grant has been able to help host a

1 DNA boot camp for teachers. The boot camp is designed to help high school teachers create and
2 enhance biotechnology curriculum in their local classrooms. The grant is for three years and will
3 help continue to train and equip local high school science teachers to deliver biotechnology in the
4 classrooms. The grant has also helped provide lab equipment for student and teacher use. Dr.
5 Wrightsman noted that the grant not only provides local high school science teachers with the
6 training and resources they need to implement biotechnology curriculum in their classrooms it
7 also will hopefully provide a pathway for students to become more interested in and hopefully
8 enter the biotechnology field of study.

9 10 **B. Spring Enrollment Update**

11 President Karas provided the Board with an update on spring enrollment.
12 Enrollment is up slightly for Spring 2017 as compared to the same time last year. FTE is up .8%,
13 with headcount up 9 students compared to last spring or a .4% increase. Most of the growth is
14 from in-district students. The average credit load per student has increased as well from 8.27 to
15 8.31. The total headcount for the 15th day of enrollment is at 2,416 and FTE is at 1,338.

16 17 **C. Board Policy, Chapter I, Doctrine, Section 60, Discrimination, Harassment,** 18 **Sexual Misconduct, Stalking and Retaliation Policy (First Reading)**

19 The Board was presented with Board Policy, Chapter I, Doctrine, Sections 60, Discrimination,
20 Harassment, Sexual Misconduct, Stalking and Retaliation Policy (First Reading). Tom McElwain
21 moved that the Board of Trustees approve Board Policy, Chapter I, Doctrine, Section 60,
22 Discrimination, Harassment, Sexual Misconduct, Stalking and Retaliation Policy (First Reading).
23 Thomas Harding seconded the motion with the addition of previous recommendation included
24 for the second reading. Upon further discussion, Trustee Stimpson discussed addressing the line
25 that states sexual exploitation/coercion occurs when a person takes non-consensual or abusive
26 sexual advantage of another for anyone's advantage or benefit other than the person being
27 exploited. Trustee Stimpson would like to strike "other than the person being exploited" from
28 the policy. After discussion, the Board did agree to remove "other than the person being
29 exploited" from this section of the policy. In addition, Trustee Stimpson also suggested a minor
30 wording change on the sentence that states "mandatory employee reporting of sex-based
31 discrimination, sexual harassment and sexual misconduct." Trustee Stimpson suggested that you
32 want to make sure that any one of those things should be reported, not just if they are in
33 combination with one another, so Trustee Stimpson would like to see the word "and" removed
34 and replaced with "and/or", to read "mandatory employee reporting of sex-based discrimination,
35 sexual harassment and/or sexual misconduct." Trustee Stimpson wants to be sure that upon
36 receiving a report, FVCC takes prompt action and therefore recommends that in the section under
37 mandatory reporting that the policy read "upon receiving a report of alleged or possible sex-based
38 discrimination, sexual harassment, or sexual misconduct, the Title IX Coordinator will
39 **PROMPTLY** evaluate the information and determine what further action should be taken,
40 following the procedures described in the Discrimination Grievance Procedures." Trustee
41 Stimpson recommends that the policy be consistent with case law and that the college is clear
42 that it will take prompt action once a report is received. Following discussion and review of the
43 college's attorney's recommendations and Trustee Stimpson's recommendations, Trustees Tom
44 McElwain withdrew his original motion and Trustee Thomas Harding withdrew his second of the
45 original motion. Trustee Kelly Stimpson moved that the Board approve Board Policy, Chapter I,
46 Doctrine, Sections 60, Discrimination, Harassment, Sexual Misconduct, Stalking and Retaliation
47 Policy (First Reading), with the recommended and agreed to changes with a proposal to add or

1 not include the word “promptly” following further discussion with the college’s attorney prior to
2 or at the second reading. Thomas Harding seconded the motion. With no further discussion,
3 Tom McElwain called for the question, the motion carried unanimously with six (6) “yes” votes.
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5 **D. Board Policy, Chapter X, Institutional Advancement and Fundraising,**
6 **Sections 10, 20, and 30 (First Reading)**

7 The Board was presented with Board Policy, Chapter X, Institutional
8 Advancement and Fundraising, Sections 10, 20, and 30 (First Reading). Kelly Stimpson moved
9 that the Board of Trustees approve Board Policy, Chapter X, Institutional Advancement and
10 Fundraising, Sections 10, 20, and 30 (First Reading). Thomas Harding seconded the motion.
11 With no further discussion, Thomas Harding called for the question, the motion carried
12 unanimously with six (6) “yes” votes.
13

14 **E. Finance and Audit Committee Report**

15 The Finance and Audit Committee met prior to the Board meeting. It was
16 reported that the auditor presented the committee with the outcome of the recent audit. The
17 college did receive a clean unqualified audit, with one minor deficiency that has since been
18 resolved. The audit will now go to the Legislative Finance and Audit Division where it will be
19 approved, at which time the audit will be public. The committee also reviewed the spring
20 enrollment data that was presented earlier in the meeting.
21

22 **F. Resolution 17-7, Resolving to Sell Real Property Owned by the District**

23 The Board was presented with Resolution 17-7, Resolving to Sell Real Property
24 Owned by the District. It was noted that if approved, the resolution will authorize the sale of real
25 property owned by the district. The property that was originally donated to the college, is
26 unsuitable for school purposes and is located in Butte, Montana. Trustee Tom McElwain moved
27 that the Board approve Resolution 17-7, Resolving to Sell Real Property Owned by the District.
28 Thomas Harding seconded the motion. With no further discussion, Thomas Harding called for
29 the question. The motion carried unanimously with six (6) “yes” votes.
30

31 **G. ACCT National Legislative Summit Reports**

32 Trustees Shannon Lund and Kelly Stimpson presented information on their
33 experiences at the recent Association of Community College Trustees National Legislative
34 Summit in Washington, D.C. The trustees stated that they were able to meet with Montana’s
35 State Senators and Representative and all were very receptive to visiting with the Trustees and
36 President Karas. Trustee Lund and Stimpson both noted that they appreciate the opportunity to
37 represent Flathead Valley Community College at the event and stated the investment for any
38 Trustee to attend is a great benefit to the college and community.
39

40 **H. Board of Trustees Events Calendar**

41 President Karas reviewed the Trustees’ events calendar and noted that the college
42 will be celebrating the 50th Anniversary with a Founders Day Celebration that will be held on
43 April 7. The March Board of Trustees meeting will be held on Monday, March 20. This is one
44 week earlier than usual due to the Spring Break Holiday Monday, March 27-Friday, April 3. In
45 addition, the April Board meeting has been moved to Tuesday, April 25, due to scheduling
46 conflicts. Commencement is scheduled for Friday, May 12, all Trustees are encouraged to
47 attend.

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I. President’s Update

President Karas updated the Board on several items:

- President Karas provided an in-depth Legislative Session update to the Board. President Karas updated the Board on HB2, HB232 and SB159.
- Student Housing continues to move forward as scheduled, with expected move-in dates for students to be in mid-August.

VI. ADJOURNMENT

With no further discussion, the meeting was adjourned at 5:03 p.m.

ms

Shannon Lund, Chairperson of the Board

Mark Holston, Secretary to the Board