

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Thursday, December 21, 2017 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Thursday, December 21, 2017, in the Board Room of Blake Hall 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Tom McElwain Peter Akey Mark Holston  
15 Callie Langohr Stephanie Wallace  
16

17 Trustee Kelly Stimpson was absent with Board approval. Trustee Tom McElwain  
18 participated via conference phone. Also present were President Jane Karas and Monica Settles,  
19 Clerk of the District.  
20

21 **II. PUBLIC COMMENT-None**  
22

23 **III. CONSENT ITEMS - ACTION**

- 24 A. Approval of the minutes of the Regular Board of Trustees meeting on November 27,  
25 2017.  
26 B. Recommendation that the Board of Trustees accept the Monthly Human Resources  
27 Report as submitted.  
28 C. Next regular Board of Trustees meeting – January 22, 2018  
29

30 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A, B, & C Under  
31 Section III, Consent Agenda-Action. Trustee Stephanie Wallace seconded the motion. The  
32 motion carried unanimously with six (6) "yes" votes.  
33

34 **IV. COMMENTS**

35 **A. Students**

36 Tanya Baker, Student Government, presented the Board with an update on student  
37 activities.

38 Accepting Individuality, Challenges, and Excellence (AICE)

39 AICE met every Thursday in November. Events included sponsoring a hat and glove drive as  
40 part of Interclub Council's Weeks of Giving event and hosting a people's first language  
41 information table to celebrate the International Day of Persons with Disabilities Day on  
42 December 4.  
43

44 Audionauts

45 The Audionauts hosted the following events during the months of November and December:

- 46 - Jam Session on November 22 with 5-6 students participating  
47 - Open Mic on November 28 with 7-8 students participating

- 1 - Tacos and Karaoke Stress Reliever Event for Finals on December 6, with 10-12 students  
2 participating  
3

#### 4 Gay Straight Alliance

5 The GSA club hosted a Worlds AIDS Day table in the Blake Hall Foyer on December 1.  
6

#### 7 Phi Theta Kappa

8 The chapter officers led and participated in the C4 Completion Project on November 15. Phi  
9 Theta Kappa also participated in the Weeks of Giving event by collecting gently used and new  
10 coats. The coats will be distributed at the Community Kitchen later this month. The Honors in  
11 Action project will also be completed and submitted by the end of December. PTK continues to  
12 serve at the Flathead Food Bank once a month and hosts the concessions for the Student  
13 Government movie nights. The fall induction ceremony was held on November 30. Thirty-one  
14 new members were inducted into Phi Theta Kappa. To be a member of Phi Theta Kappa,  
15 students must earn at least 12 credits and hold a 3.4 GPA or higher.  
16

#### 17 Student Government

18 A free movie night was hosted on December 1 with 26 people in attendance. This is low  
19 compared to other movie nights, so we are reevaluating our movie night events. The Food Pantry  
20 Committee has been assisting in the setup of the FVCC Food Pantry and is currently hosting a  
21 food drive. Suggestion boxes have also been set out around campus to collect comments from  
22 the student body.  
23

#### 24 Student Wellness Team

25 The Student Wellness Team hosted an exceptional Stress Less Day event on December 6 from  
26 10am to 2pm in the Blake Hall foyer. The event was a huge success with over 100 students in  
27 attendance. The event included free chair massages, therapy dogs (pet hugs), arts and crafts, mini  
28 manicures, tea, snacks and more. A brief assessment was taken by 89 students in regards to  
29 student health and wellness topics that they would like to learn more about next semester. The  
30 top six areas identified were stress & anxiety, sleep, time management, depression, nutrition &  
31 physical activities, and mindfulness & meditation.  
32

#### 33 Veterans Association

34 The Veterans' Association took part in Toys for Tots and collected toys on campus to give to the  
35 Toys for Tots drive that is being put on by the Flathead Marines. A new printer was ordered to  
36 better serve the increasing number of Veterans who have been using the Vet Center on campus,  
37 and to cut down the cost of the ink that the current printer uses by over 60%. The Vet center has  
38 seen a 300% increase in the number of Veterans that utilize the Center. The Veterans'  
39 Association has partnered with the FVCC Art Committee to create the final design of the future  
40 monument.  
41

#### 42 Campus Rec & Intramurals

43 The semester wrapped up with the annual Ugly Christmas Sweater bowling night with 39  
44 participants. There have been a total of 234 students who have participated in the Campus Rec  
45 and Intramurals program for fall semester. A variety of sports activities were offered this fall as  
46 well as gaming events, trivia, bingo and bowling. Campus Rec & Intramurals continue to work  
47 with the community—specifically, Pick's Bowling Alley, Montana Sports Indoors, Kids Sports

1 Complex and Stillwater Christian School—to offer a variety of activities and intramural sports  
2 for students.

### 3 4 Student Engagement

5 The focus of this past month has been on opening the new FVCC Food Pantry. The pantry  
6 opened on December 11 in time to provide students needed resources prior to the semester break  
7 and the official grand opening in January. So far the Food Panty has collected 653 pounds of  
8 food and has room for at least another 1,200 pounds. The third annual Cookie Decorate and  
9 Donate event held on December 2 was a success. About 230 cookies were decorated and  
10 packaged by 18 volunteers for the Flathead County Meals on Wheels program. The Student  
11 Engagement Office also hosted a CASA Giving Tree toy drive which concluded on December  
12 12. Toys received were distributed to foster children in Flathead County.

### 13 14 **B. Faculty and Staff**

15  
16 **Laura VanDeKop** attended the 43<sup>rd</sup> AMATYC Annual Conference (American Mathematical  
17 Association of Two Year Colleges) November 9 – 12 in San Diego. She also presented a short  
18 topic on Egyptian Fractions in the “Engaging Future Teachers with Concepts of Rational  
19 Numbers” themed session and presented a full session on creating Islamic art with Euclidean  
20 Geometry.

21  
22 **Chris Moore** and the Heavy Equipment Operations 105 and 110 classes finished building a pad  
23 for a new playground at Smith Fields in Whitefish. Project Whitefish Kids, Inc. is a Montana  
24 nonprofit corporation organized to construct the Smith Field Complex, a \$1.2 million-dollar  
25 facility dedicated to youth sports.

26  
27 **Tim Price, Jurek Koziol, and Effat Rady** started the STEM challenge a year ago through a  
28 FVCC enhancement grant. The group has met with the high schools and provided them with a  
29 tutorial, parts, and some coaching so they can build small autonomous vehicles. In February we  
30 will have the second contest at FVCC to see which vehicles can best navigate the prescribed  
31 course. Currently Bigfork, Libby, Flathead, Columbia Falls, Whitefish, and Linderman schools,  
32 as well as Heritage home school are involved.

33  
34 **Eliza Thomas** and the Early Childhood Program have been hosting an advisory council of local  
35 community early childhood partners to investigate program offerings, assessments, and future  
36 practicum experiences and expectations for our early childhood students. Participation has been  
37 fantastic and input has been invaluable. The third and final meeting for the year is next week.  
38 The Early Childhood Center has begun implementing physical activity and art experiences for the  
39 children as part of the grant the center received. Children are getting martial arts experience and  
40 hands on art time with a local business and a local not-for profit museum. As the semester winds  
41 down the ECC reflects on the volume of observations the lab school was able to accommodate --  
42 from our EDU 201 course, to the early childhood courses, to the UM 2+2 education students, and  
43 even far reaching to Glacier High School's early childhood students. The lab school is serving  
44 many variations of students and learners. Recently, the early childhood program also participated  
45 in the Career Fair hosted by Glacier High School to talk to freshman about education and career  
46 opportunities in the field of education generally speaking, and early childhood specifically.

1 **Craig Naylor's** band works (three of them), *Lullaby for a Sweet Soul*, *Snow Falling Softly*, and  
2 *Joshua Fought the Battle of Jericho*, are now distributed by Aamano Music. His two  
3 compositions, *Kiai*, for wind ensemble and *Our Voices, For Now, Sustained*, for Vocal  
4 Chamber Music (a setting of six poems from Claudia Emerson's Pulitzer-winning *Late Wife*), are  
5 semi-finalists for the prestigious American Prize. The American Prize celebrates American  
6 excellence in the arts with recognition and reward to America's finest performing artists,  
7 ensembles and composers based on recorded performances.

### 8 9 **C. Monthly Reports**

#### 10 **1. Executive Staff Activities Report**

11 The Board of Trustees received written reports from the Executive Staff  
12 for review.

### 13 14 **V. COLLEGE ISSUES**

#### 15 16 **A. Student Success: Library Update**

17 Susan Matter, Director, Library Services, updated the Board on the current college  
18 library. Susan noted that the Library is offering a variety of new technology based learning  
19 applications for students. Some of these include PRIMO, a one stop search application, a library  
20 research guide and Montana Academic Library Consortium where students can access over  
21 200,000 e-books. The library has taught over 53 classes this past year on topics such as how to  
22 effectively research and access databases. Susan noted that some of the projects for the coming  
23 year that she hopes to make available are virtual reality and virtual reality platforms designed to  
24 give students a hands-on learning tool in their local library. From July 2017-December 2017,  
25 students have accessed 58,433 databases, checked-out 4,000 different materials and 24,000  
26 individuals accessed the library.

#### 27 28 **B. Board Policy, Chapter IX, Section 10, Planning and Research (First Reading)**

29 The Board was presented with Board Policy, Chapter IX, Section 10, Planning  
30 and Research, first reading. After review, Tom McElwain moved that the Board of Trustees  
31 approve Board Policy, Chapter IX, Section 10, Planning and Research (First Reading). Peter  
32 Akey seconded the motion. With no further discussion, the motion carried unanimously with six  
33 (6) "yes" votes.

#### 34 35 **C. Board of Trustees Events Calendar**

36 President Karas reviewed the Trustees' events calendar and noted that the next  
37 regularly scheduled Board meeting is Monday, January 22, 2018. The college will be closed for  
38 winter break December 23, 2017-January 2, 2018. An All Employee In-Service will be held on  
39 January 17, 2018 and spring semester will begin on January 22.

#### 40 41 **D. President's Update**

42 President Karas updated the Board on several items:

- 43 • Phi Theta Kappa held its recent induction ceremony on November 30.
- 44 • An all employee holiday luncheon and enhancement grant program was  
45 held on December 15. Employees were able to enjoy a nice holiday  
46 luncheon and the Enhancement Grants were announced and awarded  
47 during a short program during the luncheon.

- The Annual Student Art Show and Sale was held December 4-6, where students were able to display and sell their art.
- The Student Research Conference was held on December 8 with 47 students giving presentations and 31 judges who participated in the event.
- The RN Nursing Pinning Ceremony was held on December 14. Thirteen nurses were pinned during the ceremony.
- The Culinary Arts graduation was held on December 15, where 14 students graduated and a celebration was held for Chef Howard Karp who retired.

**VI. ADJOURNMENT**

With no further discussion, the meeting was adjourned at 4:17 p.m.

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Shannon Lund, Chairperson of the Board

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Mark Holston, Secretary to the Board