

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, December 19, 2016 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, December 19, 2016, in the Board Room of Blake Hall/SCA 140/144.
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Kelly Stimpson	Tom McElwain	Thomas Harding
15 Callie Langohr	Jeremy Presta	Mark Holston

16
17 Also present were President Jane Karas and Monica Settles, Clerk of the District.
18

19 **II. PUBLIC COMMENT-None**
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21 **III. CONSENT ITEMS - ACTION**

- 22 A. Approval of the minutes of the Regular Board of Trustees meeting on November 28,
23 2016.
24 B. Recommendation that the Board of Trustees accept the Monthly Human Resources
25 Report as submitted.
26 C. Next regular Board of Trustees meeting – January 23, 2017
27

28 Trustee Jeremy Presta moved that the Board of Trustees approve ITEMS A, B, & C Under
29 Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The motion
30 carried unanimously with seven (7) "yes" votes.
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32 **IV. COMMENTS**

33 **A. Students**

34 A written report was submitted by student organizations.

35 **Campus Rec**

36 Basketball and volleyball have increased participation throughout the semester and
37 continue to take place at Stillwater Christian School. Students who participated in the
38 annual turkey bowl donated almost 50 pounds of food to the local food bank. Gaming
39 tournaments have been hosted on Wednesdays during the lunch hour in the student
40 lounge. Bingo was a big hit with 40 participants, students and their families enjoyed this
41 free family friendly event. The Ugly Christmas Sweater Bowl will be the last event for
42 the semester. There have been 217 participants in Campus Rec events and activities this
43 semester.

44 **Phi Theta Kappa**

45 Several PTK officers and members attended the Student Leadership Development
46 Program workshop in November. We learned how to run an effective meeting. We also
47 had our Fall Induction Ceremony on the November 29. We had a little over half of the
48 new inductees attend. After the ceremony, almost everyone stayed around to eat cake and
49 visit for an hour. We have been focusing a quite a bit of our time completing the

1 necessary requirements to become a 5-Star Chapter. Two of those requirements being our
2 Honors in Action project and our College Project. We are on track for completing both
3 and reaching our goal of becoming a 5-star chapter status.

4 **Student Government**

5 The Food 4 Students Food Drive and Giveaway is going well. We have had an
6 overwhelming response in donations. Food boxes will be distributed to the students
7 through finals week with all excess donations going to the local food banks. So far,
8 twelve individuals have received food.

9 **Veterans Association**

10 We have reorganized the Veterans' Center to be more functional and beneficial for our
11 veterans. Thank you to President Karas and staff for their support, and to the IT
12 department for helping move the computers. We will be assisting with the Flathead
13 Marines Toys for Tots toy drive by collecting toys at the parade this month.

14 **Tobacco Free Task Force**

15 Two students from the Tobacco Free Task Force attended The BACHUS Initiative of
16 NASPA General Assembly in Kansas City, MO on November 17-20. A wide variety of
17 breakout sessions were attended in regards to building an exceptional peer education
18 program focusing in the areas of health, safety, and student leadership. Finals Week
19 Survival Kits will be distributed by the Tobacco Free Task Force.

21 **B. Faculty**

22 Faculty presented the Board with a written Faculty report.

23 **Don Hicketier, Mike Severino, Erin Wenner, and Laura VandeKop** all attended the
24 annual American Mathematical Association of Two Year Colleges (AMATYC) in
25 Denver, 11/16 – 11/20. Don presented a talk on algebraic issues faced by Differential
26 Equation (& Calculus) teachers. Erin & Laura presented a talk on our Foundational Math
27 program, our new M094-Quantitative Reasoning course, and our math pathways for
28 foundational math. Mike spent time looking into research at the two-year college level
29 and ways to integrate math research in with other disciplines. All attended some very
30 informative and inspiring sessions to help them in their classrooms.

31 **The FVCC Agriculture Program** hosted the 14th Annual Montana Organic Association
32 Conference from December 1-3, 2016. The conference attracted over 200 farmers,
33 research scientists, students, and agricultural experts from across Montana and the
34 surrounding region. Highlights included a keynote address from Dr. John Reganold,
35 Regents Professor of Soil Science at Washington State University, many informative
36 seminars, farm tours in the Kalispell area, and a student poster competition in which
37 FVCC students presented their agriculturally-related research to an array of industry
38 professionals. The conference provided Dr. Heather Estrada with the opportunity to
39 showcase the Agriculture program and the FVCC campus. Many conference-goers
40 commented on the vibrancy of the campus and spoke about their favorable impression of
41 the College, and its students and staff.

42 **The Music Program** did their first ever Jury Exams for the private instruction students.
43 These are done at every other university across Montana and are a big deal for the MUSI
44 195 & 295 courses. The Choral Ensemble performed at the Faculty Christmas Party on
45 Saturday. This was their third performance this semester.

48 **C. Monthly Reports**

49 **1. Executive Staff Activities Report**

1 The Board of Trustees thanked the Executive Staff for their informative
2 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
3 FVCC an amazing place for students.
4

5 **D. Commissioner of Higher Education Report**

6 Erik Rose, Compliance and Workforce Data Analyst, provided the Board with an
7 update from the Commissioner's Office. Mr. Rose provided the Board with an overview of
8 HealthCARE Montana. HealthCARE Montana is connecting employer and education partners to
9 develop high quality, locally accessible, industry relevant training opportunities. Adult learners,
10 including rural workers, veterans, Native Americans, and unemployed Montanans are being
11 trained for high-demand, high-skilled, and highly-paid jobs in the healthcare industry.
12 HealthCARE Montana is expanding access to nursing and allied health programs through
13 distance technology, work-based learning experiences, and homegrown innovations.
14 HealthCARE MT has directly served over 1,700 students with a total of over 5,000 students
15 enrolled in healthcare courses (including pre-requisites). Faculty from 15 campuses representing
16 155 healthcare programs and over 200 industry representatives are working together to address
17 healthcare workforce shortages. HealthCARE MT has seen a 20-25% reduction in time and up
18 to an \$8,300 reduction in cost for each of the Practical Nursing, Certificate of Applied Science
19 and Associate of Science Registered Nursing programs. In addition, there has been a 20%
20 reduction in time and up to an \$9,500 reduction in cost to transition from an ASN to a Bachelor
21 of Science Registered Nurse (BSN). HealthCARE MT is looking to offer Allied Health Core
22 Curriculum of common foundational and core competencies via distance delivery. In addition,
23 math and Anatomy and Physiology requirements will be streamlined across allied health and
24 nursing programs and across colleges.
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26 **V. COLLEGE ISSUES**

27 **A. Student Success: Adult Basic Education (ABE)**

28 Margaret Girkins, Director, Adult Basic Education, presented the Board with an
29 update on the current Adult Basic Education Program. The Adult Basic Education Program offers
30 the high school diploma equivalency test, HiSet (High School Equivalency Test). This test gives
31 students the same diploma as the GED. Students are able to enroll in the free class to help them
32 study and pass the HiSet test. Students take the TABE (Test of Adult Basic Ed) assessment to
33 determine their skills and then would enroll in an Adult Education Course. The course is a five-
34 week block class that will prepare the students to take the HiSet. During the 2015/2016 academic
35 year, 309 students took the TABE assessment and 234 students logged 12 or more hours in the
36 ABE program. A graduation for those students who successfully completed the program and
37 passed the HiSet will be held on Wednesday, January 18, at 5:30 pm in the Arts and Technology
38 Building, Room 139. This graduation will have 60-70 graduates who will receive their certificate
39 of completion. In addition, the ABE Program also offers English as a Second Language (ESL)
40 classes. Students receive an increased understanding of American culture and improve their
41 English speaking, writing, reading and math skills. ESL also provides classes in US citizenship
42 preparation. Currently there are about 25 students who are or have recently participated in ESL
43 classes.
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45 **B. 50th Anniversary Update**

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1 Heidi, Hicketier, Director, Foundation Development, presented the Board with
2 an update on the college's 50th Anniversary Celebration. The 50th Anniversary Steering
3 Committee has been meeting and planning a great year to celebrate FVCC's 50th Anniversary.
4 The year will feature a series of commemorative events, publications and videos that will
5 highlight the achievements of the last five decades. The 50th Anniversary Commemorative
6 Publication will go out in January. The publication will look back at the history of the college to
7 present day. The college will be locating 50th Anniversary flags with the 50th Anniversary logo
8 at entrances and exits to campus. In addition, the 50th Kickoff event will be held on February
9 2nd with guest speaker Garrett Garrels. A Founder's Day Celebration will be held on April 7
10 followed by the Festival of Flavors Springfest on April 8.

11 12 **C. Board Policy**

13 The Board was presented with Board Policy, Chapter I, Doctrine, Sections 10, 20,
14 30, 40, 70, 80 and 85 (first reading). Tom McElwain moved that the Board of Trustees approve
15 Board Policy, Chapter I, Doctrine, Sections 10, 20, 30, 40, 70, 80 and 85 (first reading). Kelly
16 Stimpson seconded the motion. Upon further discussion, the Board did request that all
17 applicable codes from the Montana Code Annotated be noted in the footnotes. Thomas Harding
18 called for the question, the motion carried unanimously with seven (7) "yes" votes.

19 20 **D. Board Policy**

21 The Board was presented with Board Policy, Chapter II, Organization, Sections
22 10, 20, 30, 40, 50, 60 (first reading). Tom McElwain moved that the Board of Trustees approve
23 Board Policy, Chapter II, Organization, Sections 10, 20, 30, 40, 50, 60 (first reading). Kelly
24 Stimpson seconded the motion. Upon further discussion, the Board did request that all
25 applicable codes from the Montana Code Annotated be noted in the footnotes. Thomas Harding
26 called for the question, the motion carried unanimously with seven (7) "yes" votes.

27 28 **E. Board Policy**

29 The Board was presented with Board Policy, Chapter XII, Facilities, Section 30,
30 Use of College Facilities (first reading). Tom McElwain moved that the Board of Trustees
31 approve Board Policy, Chapter XII, Facilities, Section 30, Use of College Facilities (first
32 reading). Kelly Stimpson seconded the motion. With no further discussion, the motion carried
33 unanimously with seven (7) "yes" votes.

34 35 **F. Resolution 17-5, Donation and Conveyance of Land**

36 The college has been given an opportunity to accept a land donation from an anonymous
37 donor, for 31 acres located on Foothill Road. The Board is being asked to approve Resolution 17-5,
38 authorizing President Karas to accept the donation and sign documents related to the donation of
39 land. Kelly Stimpson moved that the Board of Trustees approve Resolution 17-5, Donation and
40 Conveyance of Land. Trustee Thomas Harding seconded the motion. With no further discussion,
41 the motion carried unanimously with seven (7) "yes" votes.

42 43 44 **G. Board of Trustees Events Calendar**

45 President Karas reviewed the Trustees' events calendar and noted that the college
46 will be closed December 23, 2016-January 2, 2017 for the semester break. The college will be
47 closed on Monday, January 17, for the Martin Luther King Holiday and Spring Semester classes
48 will begin on Tuesday, January 17. The January Board of Trustees' meeting is scheduled for
49 Monday, January 23, 2017.

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2 **H. President's Update**

3 President Karas updated the Board on several items:

- 4 • President Karas noted that Phi Theta Kappa (PTK) held its fall induction
5 ceremony on November 29.
- 6 • The All Employee Holiday Party was held on Saturday, December 10,
7 with a great turnout. A great time was had by all. President Karas also
8 thanked those Board members who attended and joined the employees
9 during the celebration.
- 10 • The Culinary Arts Program graduated 17 students on December 13. The
11 graduates had more than 200 family and friends in the audience.
- 12 • The Foundation hosted an all employee luncheon on December 14 and
13 awarded \$35,000 in enhancement grants to faculty and staff.
- 14 • The Legislative session is set to begin on Monday, January 2. President
15 Karas has been speaking with our local area legislators about upcoming
16 legislative bills and issues.
- 17 • Student housing continues to move ahead on schedule despite the current
18 weather. Students should be able to move in mid-August.

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20 **VI. ADJOURNMENT**

21 With no further discussion, the meeting was adjourned at 4:32 p.m.

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25 Shannon Lund, Chairperson of the Board

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28 Mark Holston, Secretary to the Board
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