

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, December 17, 2018 3:45 p.m.  
5 Board Room - Blake Hall/SCA Building  
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, December 17, 2018, in the Board Room of Blake Hall 140/144.  
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

13  
14 Lyle Mitchell Kelly Stimpson Mark Holston  
15 Callie Langohr Stephanie Wallace  
16

17 Trustee Peter Akey was absent with Board approval. Also present were President Jane Karas  
18 and Monica Settles, Clerk of the District.  
19

20 **II. PUBLIC COMMENT-None**  
21

22 **III. CONSENT ITEMS - ACTION**

- 23 A. Approval of the minutes of the Regular Board of Trustees meeting on November 26,  
24 2018.  
25 B. Next regular Board of Trustees meeting – January 28, 2019  
26

27 Trustee Stephanie Wallace moved that the Board of Trustees approve ITEMS A, & B Under  
28 Section III, Consent Agenda-Action. Trustee Kelly Stimpson seconded the motion. The motion  
29 carried unanimously with six (6) "yes" votes.  
30

31 **IV. COMMENTS**

32 **A. Students**

33 The Board was presented with a written Students Activities Report for review.  
34 Please see Attachment I.  
35

36 **B. Faculty and Staff**

37 Associate Professor/Program Director, Agriculture, Dr. Heather Estrada,  
38 presented the Board with a report from Faculty, please see Attachment II.  
39

40 **C. Monthly Reports**

41 **1. Executive Staff Activities Report**

42 The Board of Trustees received written reports from the Executive Staff  
43 for review.  
44

45 **V. COLLEGE ISSUES**

46 **A. Student Success: EMT/Paramedicine Lab Tour**

1 The Board adjourned the meeting at 3:53 pm to tour the EMT and Paramedicine  
2 Lab. Following the tour, the Board reconvened their meeting at 4:15 pm.

3  
4 **B. Board Policy, Chapter XIII, Information Systems, Sections 10-40, (First**  
5 **Reading)**

6 The Board was presented with Board Policy, Chapter XIII, Information Systems,  
7 Sections 10-40, first reading. After review, Kelly Stimpson moved that the Board of Trustees  
8 approve Board Policy, Chapter IX, Section 10, Planning and Research (First Reading). Mark  
9 Holston seconded the motion. Upon further discussion the Board suggested a small grammatical  
10 change in Section 30, the motion carried unanimously with six (6) “yes” votes.

11  
12 **C. Board Policy, Chapter I, Doctrine, Section 100, Trespassing on College**  
13 **Property (First Reading)**

14 The Board was presented with Board Policy, Chapter I, Doctrine, Section 100,  
15 Trespassing on College Property, first reading. This is a new policy to the college. After review,  
16 Kelly Stimpson moved that the Board of Trustees approve Board Policy, Chapter I, Doctrine,  
17 Section 100, Trespassing on College Property (First Reading). Mark Holston seconded the  
18 motion. With no further discussion, the motion carried unanimously with six (6) “yes” votes.

19  
20 **D. Board Policy, Chapter VI, Section 110, Leaves (First Reading)**

21 The Board was presented with Board Policy, Chapter VI, Section 110, Leaves, first  
22 reading. The policy contains some minor changes to reflect current changes in Montana Code. After  
23 review, Stephanie Wallace moved that the Board of Trustees approve Board Policy, Chapter VI,  
24 Section 110, Leaves (First Reading). Kelly Stimpson seconded the motion. With no further  
25 discussion, the motion carried unanimously with six (6) “yes” votes.

26  
27 **E. Resolution 18-7, Authorizing President Karas to Execute Contract Documents**  
28 **for a new Student Information System**

29 FVCC is need of a new Student Information System (SIS). President Karas appointed  
30 a committee to analyze FVCC’s needs and explore systems to meet those needs. After an extensive  
31 year-long process, the committee has recommended Campus Management. The new SIS will be paid  
32 for by computer and equipment fee reserves that have been set aside for the past several years to cover  
33 this anticipated expense. The Board is being asked to authorize President Karas to negotiate a  
34 contract with Campus Management. Mark Holston moved that the Board of Trustees approve  
35 Resolution 18-7, Authorizing President Karas to Execute Contract Documents for a new Student  
36 Information System. Lyle Mitchell seconded the motion. With no further discussion, the motion  
37 carried unanimously with six (6) “yes” votes.

38  
39 **F. Board of Trustees Events Calendar**

40 President Karas reviewed the Trustees’ events calendar and noted that the next  
41 regularly scheduled Board meeting is Monday, January 28, 2019. The college will be closed for  
42 winter break December 22, 2018-January 2, 2019. An All Employee In-Service will be held on  
43 January 16, 2019 and spring semester will begin on January 22.

44  
45 **G. President’s Update**

46 President Karas updated the Board on several items:  
47

- 1 • President Karas updated the Board on the ONE Campaign. It was noted  
2 that over the last 11 months, the campaign has raised 16.8 of the 18  
3 million dollars needed.
- 4 • The Annual Student Art Show and Sale was held December 3-5, where  
5 students were able to display and sell their art.
- 6 • The Culinary Arts graduation was held on December 15.
- 7 • The college hosted a Legislative Breakfast on November 28. Local  
8 Legislators attended. President Karas shared an update on FVCC and  
9 shared some of the challenges faced by community colleges.

10  
11 **VI. ADJOURNMENT**

12 With no further discussion, the meeting was adjourned at 4:30 p.m.

13 ms

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15 \_\_\_\_\_  
16 Shannon Lund, Chairperson of the Board

17  
18 \_\_\_\_\_  
19 Kelly Stimpson, Secretary to the Board  
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# ATTACHMENT I

## Student Activities Report November/December 2018

The Veterans Association hosted a free lunch in the Vet Center for Veterans Day. Currently, they are hosting a toy drive for Toys for Tots.

Appreciating Individuality, Challenges and Excellence (AICE) hosted a Thanksgiving food drive for students on campus in November. Trio and AICE are co-sponsoring a sock, hat and mitten drive for the Community Kitchen.

Student Government participated in Rake the Flathead through the United Way and held a Game Night on December 6<sup>th</sup> from 5-7 pm.

Students Working on the Advancement of Technology (SWAT) organized 2 help desks for students needing assistance with Wi-Fi connectivity.

Phi Theta Kappa Honor Society held their Fall Induction Ceremony on December 6<sup>th</sup> and inducted 15 new members.

The Student Wellness Club successfully coordinated 2 Stress Less Day events with about 112 students in attendance. Students participated in free massages, pet hugs, cookie decorating, Legos and much more.

The Student Engagement Office hosted their annual Cookie Decorate and Donate event on December 1<sup>st</sup>. Over 300 cookies were donated to the Meals on Wheels program. The CASA Giving Tree toy drive for local foster children ends on December 10<sup>th</sup>. The toys will be distributed to 353 youth currently enrolled in the CASA program.

The Outdoor Club has successfully completed paperwork to become the newest student organization on campus.

Audionauts hosted a successful 80's Dance on November 30<sup>th</sup>, and their last Open Mic session on December 6<sup>th</sup> was a big hit in the cafeteria.

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2  
3 **Faculty Activity Report**  
4 **December 2018**  
5

6 **Dr. Jessica Ennist - Chemistry**

7 Jessica Ennist published a paper this Fall, entitled *Chemoenzymatic Synthesis of Galectin*  
8 *Binding Glycopolymers* in collaboration with the Cloninger group at Montana State  
9 University. In addition, Jessica is working on a project with Mary Cloninger for her current  
10 CHMY 290 students.  
11

12 Jessica also recently attended a Professional Development funded trip to the Sirchie  
13 Headquarters in North Carolina. She spent a week attending a rigorous course exploring  
14 topics in evidence collection. She successfully completed the class and notes that she was one  
15 of two civilians in the course as attendees included Secret Service, FBI, and many other ranks  
16 in Law Enforcement. Jessica felt very humbled in this course and was asked many times why  
17 a chemist would attend. She lifted her first shoe impressions, learned how identify patterns in  
18 fingerprints, and felt queasy viewing case studies. Jessica reports that she has an elevated  
19 respect and honor for all of our law enforcement and what they endure during their day to day  
20 experiences.  
21

22 **Dr. Janice Alexander - Chemistry**

23 Janice Alexander just had a book chapter published!

24 Alexander, Janice "A tool box approach for student success in chemistry" in Strategies  
25 Promoting Success of Two-Year College Students, edited by Laura J. Anna, Thomas B.  
26 Higgins, Alycia Palmer, and Kalyn Shea Owens.  
27

28 **Dr. Christina Relyea - Natural Resources**

29 Christina Relyea attended the National Collegiate Honors Council (NCHC) in Boston, MA.  
30 The conference theme was "Learning to Transgress" based on bell hook's 1994 landmark  
31 essay collection *Teaching to Transgress: Education as the Practice of Freedom*, she explores  
32 the manner in which a critical consciousness can lead to liberatory practices in education. As  
33 honors faculty, students, and staff, we can learn much from hooks' powerful call to resist the  
34 "unjust exercise of power" in the classroom, develop learning environments that feature  
35 pleasure at their center, overcome the fear of transgressing boundaries, interrogate the  
36 privileged positions from which we speak, cultivate true dialogue as a way of crossing  
37 boundaries, and take risks by "experimenting with progressive pedagogical practices."  
38 Ultimately, hooks offer a hopeful note about the transformative power of education by  
39 identifying the classroom as "the most radical space of possibility in the academy." Her work  
40 poses a key question for our community: are we living up to the promise of that possibility in  
41 our theory and practices in honors?  
42

43 Christina also serves on the NCHC 2-year college committee and participated in discussions  
44 about issues faced by 2-year honors programs.  
45

46 **Ellen Horowitz – Adjunct Faculty – Biology (Botany)**

47 In late October, Ellen won a High Plains Book Award for her children's book, *What I Saw in*

1 *Glacier*. This is the book's second award. Earlier this year, the Outdoor Writers Association  
2 of America pronounced it the first place winner in their Excellence in Craft Contest (youth  
3 book category).

#### 4 5 **Nicole Sanford - Music**

6 The Choral Ensemble has been invited to perform with the Whitefish High School choir  
7 during the spring semester. Also, the evening student performances for music majors and  
8 minors was a great success with 17 performers.

#### 9 10 **Eliza Thomas - Early Childhood Education**

11 The ECC director, grant coordinator, and teachers are doing a great job of facilitating student  
12 observations. They have had over 150 students (including early childhood students, high  
13 school students, service learning, psychology, and nursing students) take advantage of the  
14 learning opportunity offered through their lab school on campus.

15  
16 The EDEC 108 course (Intro to Early Childhood) had a guest speaker, Jennifer Sevier, from  
17 the Nurturing Center present the early childhood essentials curriculum. This allows students  
18 to add this to their early childhood registry for practitioners in the field and gives them a leg  
19 up in their current position and/or in a future hiring situation. The partnership between the  
20 EDEC and the Nurturing Center will eventually help support FVCC students being substitute  
21 teachers in early childhood settings (great practical experience for students and meets a huge  
22 community need).

23  
24 On Saturday, Dec 1st the EDEC program and two area high schools met to work on syllabi  
25 alignment, project sharing, and assessment alignment to build EDEC 108 (Intro to Early  
26 Childhood) which is a dual enrollment opportunity becoming available for Spring 2019. The  
27 collaboration is supporting all classes provide the highest quality content to meet the course  
28 objectives.

#### 29 30 **Dr. Dan Leatzow - Industrial Machine Technology**

31 FVCC was chosen by CNC Software, developer of MasterCAM, to receive the donation of a  
32 Haas TM-1P vertical mill with integrated machine probes and 4<sup>th</sup> axis capability. Value of  
33 the donation is approximately \$42,000.

34 Additionally, FVCC 2<sup>nd</sup> year Industrial Machine Technology students will be submitting their  
35 entry to the Phillips Machinist Student Competition by December 15. Judging and voting  
36 will take place shortly after. Voting will be completed through social media, so FVCC  
37 instructors ask for assistance. More details will be provided mid-December.

#### 38 39 **Dr. Amy Pearson - Communications**

40 Amy Pearson took a group from the FVCC Outdoor Club to the Banff Film Festival at  
41 Flathead High School. In addition, Amy gave a talk as part of a writer's series at UM-Western  
42 called *Dances With Words* from her book *100 Days of Solitude*.

#### 43 44 **Dr. Heather Estrada - Agriculture**

45 Heather Estrada presented at the 16th Annual Montana Organic Association Conference in  
46 Great Falls, MT. Along with Montana farmers Bob Quinn and Jacob Cowgill, and WSU  
47 professor Dr. Stephen Jones, Heather participated in a panel on *Developing and Selecting*

1 *Small Grains for Regional Systems* in which she highlighted the work being done at FVCC  
2 around small grain production, milling, baking, and our efforts to create a campus food  
3 system that supports regional agriculture. The conference was attended by many academic  
4 colleagues from Canada and the United States, farmers from across the state, and politicians  
5 including Senator Jon Tester.  
6

7 Dr. Stephen Jones also have a guest lecture in HONR 253, Farming and Fiction (co-taught by  
8 Dr. Estrada and Conrad Rauscher) on the topics of plant breeding, the history of eugenics,  
9 and the intersection of art and science. It was an honor to host this leading international  
10 expert at FVCC, and our students enjoyed his visit very much.  
11

### 12 **Dr. Rob Bauer - History**

13 A Manhattanville College class is using one of Rob's baseball history books as a class  
14 textbook this coming spring. The book is *Outside the Lines of Gilded Age Baseball: The*  
15 *Origins of the 1890 Players League*, a combined sports and labor history book. It's a small  
16 class of 20 people but still a fun first for him.  
17