

**FLATHEAD VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
RETREAT
Monday, June 26, 2017
11:00 a.m.-3:00 p.m.
Flathead Valley Community College**

A Board Retreat comprised of the Flathead Valley Community College Board of Trustees, and President Karas was convened at 11:00 a.m., Monday, June 26, 2017.

Board members present were Shannon Lund, Peter Akey, Stephanie Wallace, Tom McElwain, Kelly Stimpson, Mark Holston and Callie Langohr. President Jane Karas, Vice President of Administration and Finance, Kirk Zander, Vice President of Instruction and Monica Settles, Clerk of the District, were also in attendance.

Chairperson Lund called the meeting to order at 11:00 a.m.

Organizational Chart Review

President Karas presented the Board with an updated organizational chart for review. At a previous meeting, Trustees had asked for an updated organizational chart.

Student Housing Update

Student Housing is continuing to move forward. The building construction is on time and on schedule. All units' vinyl tile flooring will be finished this week. Hallway, stairway and commons' area carpet will be installed in two weeks. Landscaping, including courtyard sodding will start July 5 and be completed by August 5. Building sidewalks are done and campus access sidewalks will start next week. Punch list for the three story D wing will be completed today. Furniture delivery and install is scheduled for the week of July 24. Casework and appliance install is finished in D, C and B wings, with wing A being completed in 1-2 weeks. All low voltage cabling is to be completed this week. Student move-in day is scheduled for August 25. Resident Advisers are scheduled for training the week of August 14. An open house the public and campus community for student housing is scheduled for Wednesday, August 23.

Student Life Center

The college is continuing to look at opportunities for a fitness center and student center. The college is looking at a student life center which would create a vibrant college experience where students can study, exercise and socialize in a safe and encouraging environment. In early discussions, some of the project components could possibly be a large multi-purpose space for indoor sports activities and large events (foundation events, student events, academic events, lecture/performing arts events and graduation), an indoor running track, locker rooms, Intramurals Office, student gathering space, catering/demonstration kitchen, bookstore/coffee and juice bar, lobby, and a patio. Some of the academic options could include relocation of the college library (the current library space in the Learning Resource Center would be remodeled to house the Student Services office which includes Admissions, Registration and Financial Aid.

This move combines all Student Support Services in a one-stop-shop in one building), medical library and educational space, secured art gallery, instructional spaces and meeting rooms. The college is currently looking at raising funds via donations for this project. President Karas noted that a student life center was one of the Board's top priorities and students have also noted it as a top priority as well. The Board agreed that they would like President Karas and the college to continue to move forward on exploring all options for raising the funds needed for the project and possibly provide some draft documents for costs and renderings at a future meeting.

Break 11:58 am-12:16 pm

Budget Process Review and Preliminary Review of FY18 Budget

Kirk Zander, Vice President of Administration and Finance presented the Board with an in-depth review of the proposed FY18 budget and budget process along with the review of the funding formula. The first public reading of the budget will be presented at the Board meeting, following the retreat, with the second public reading being presented at the July Board meeting. A more in depth review of how the statutory community college funding formula works will be provided at a later date for those Trustees who may be interested.

Board Self-Assessment

The Board reviewed their recent Board Self-Assessment results. The Board was provided an in-depth review of the tabulated Board Self-Assessment. The Board completes the assessment yearly and uses it as a benchmark on areas for improvement and to show areas of strength. The Board requested a minor change be made for future self-assessment surveys. The change will be made to a question related to accreditation (remove the word "appropriately" from the accreditation question under institutional performance).

Break 1:45 pm-2:00 pm

Strategic Plan Review

The Board did an extensive review of the college's current Strategic Planning Goals and Objectives. Following review of the strategic goals and objectives, the Strategic Planning Goals and Objectives will be brought to the Board for approval at the July 24, Board meeting. Following approval by the Board, work will continue on providing strategies for the goals and objectives.

Student Freedom of Expression

At the request of Trustee Holston, the Board reviewed the college's policy and procedures on student freedom of expression. The Board reviewed the college's Student Code of Conduct, Board Policy Chapter VII, Students, Section 60, Student Conduct and Student Complaints, as it relates to freedom of expression.

Miscellaneous/Other

President Karas noted that enrollment is currently up over the same time last year. In addition, President Karas announced the retirements and resignations of Darlene Schottle, Interim Vice President of Instruction and Student Service, Susie Burch, Executive Director of Continuing Education, and Pete Wade, Director, Career and Technical Education, and thanked each of them for their many contributions to FVCC.

With no further discussion, the meeting adjourned at 2:54 p.m.
ms

Shannon Lund, Chairperson of the Board

Mark Holston, Secretary to the Board