

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, April 26, 2021 3:45 p.m.
5 Virtual-Zoom
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, April 26, 2021, via Zoom.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Lyle Mitchell	Peter Akey	Patrick Gulick
15 Kelly Stimpson	Mark Holston	Callie Langohr

16
17 Also present were President Jane Karas and Monica Settles, Clerk of the District. Trustees
18 Callie Langohr and Patrick Gulick and other participants joined via Zoom.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

23 **A.** Approval of the minutes of the Regular Board meeting-3/15/2021 and the Special
24 Board Conference Call-4/2/2021

25 **B.** Next regular Board of Trustees meeting – May 24, 2021
26

27 Trustee Peter Akey moved that the Board of Trustees approve ITEMS A & B Under
28 Section III, Consent Items-Action. Trustee Kelly Stimpson seconded the motion. The motion
29 carried unanimously with seven (7) "yes" votes.
30

31 **IV. REPORTS/COMMENTS**

32 **A. Students**

33 **1. Student Activities Report**

34 Student Government Vice President, Emmet Jeschke presented the Board
35 with the Student Activities Report, please see Attachment I.
36

37 **B. Faculty**

38 **1. Faculty Activities Report**

39 The Board was presented with a faculty activities report from Julie
40 Robertson, Associate Professor, Physical Therapist Assistant, please see Attachment II.
41

42 **C. Monthly Reports**

43 **1. Executive Staff Activities Report**

44 The Board of Trustees received written reports from the Executive Staff
45 for review.
46

47 **V. COLLEGE ISSUES**
48

1 **A. Student Success: Student Apprenticeships**

2 Luke Lavin, Apprenticeship Coordinator, presented the Board with an update on
3 student apprenticeships. FVCC offers a variety of apprenticeships for students to gain hands-on
4 training designed to provide industry and business skills specific for a chosen career. Some of
5 the apprenticeships offered in partnership with FVCC provide students with an opportunity to
6 combine technical instruction with on-the-job training. Currently the college is offering
7 apprenticeship programs in Electrical Apprentice C.T.S., HVAC and Refrigeration Apprentice
8 C.T.S., and a carpentry apprenticeship. The carpentry apprenticeship is a non-credit program
9 sponsored by Swank Enterprises. The college is also continuing to work on several other
10 apprenticeship opportunities for students through additional programs in the healthcare field. The
11 college, in partnership with the Chamber of Commerce and Kalispell Regional Medical Center
12 through grant funding, is working on creating several career education videos that will emphasis
13 career development through apprenticeships. Luke shared one of the recently completed videos
14 that was created through the partnership.

15
16 **B. Board Policy, Chapter X, Marketing and Communications, Second Reading**

17 The Board was presented with Board Policy, Chapter X, Marketing and
18 Communications, second reading, for review and approval. Chapter X was previously the
19 Institutional Advancement policy. Marketing and Communications and Institutional Advancement
20 and Development will now be separate chapters. There have been no changes since the first reading.
21 Trustee Kelly Stimpson moved that the Board approve the second reading of Board Policy, Chapter
22 X, Marketing and Communications. Trustee Mark Holston seconded the motion. With no further
23 discussion, the motion carried unanimously with seven (7) “yes” votes.

24
25 **C. Board Policy, Chapter XI, Institutional Advancement and Development, Second**
26 **Reading**

27 The Board was presented with Board Policy, Chapter XI, second reading for review
28 and approval. Chapter XI was previously combined with policy for Marketing and
29 Communications. Institutional Advancement will be its own separate chapter and has been removed
30 from the Marketing and Communications policies. No changes have been made since the approval
31 of the first reading. Trustee Kelly Stimpson moved that the Board approve the second reading of
32 Board Policy, Chapter XI, Institutional Advancement and Development. Trustee Lyle Mitchell
33 seconded the motion. With no further discussion, the motion carried unanimously with seven (7)
34 “yes” votes.

35
36 **D. Finance and Audit Committee Report and Quarterly Budget Report**

37 Beckie Christiaens, Vice President of Administration and Finance presented the
38 Board with the Quarterly Budget Report, ending March 31, 2021. Beckie noted that the college
39 is financially stable going into the last quarter of the current fiscal year. A 11.43% reduction
40 was reported in tuition revenue but was to be expected and has been able to be made up with
41 savings in other areas such as; vacancy savings, travel savings and workshop attendance and
42 registration savings. The campus and all the faculty and staff have been extremely mindful of
43 expenditures as we have navigated the current pandemic.

44
45 **E. Board of Trustees Events Calendar**

46 President Karas reviewed the Trustees’ events calendar and the next regularly
47 scheduled Board meeting is Monday, May 24, 2021. Commencement is scheduled for Friday,
48 May 7. The graduation will be held at Legend’s Stadium and the college is looking forward to be

1 able to hold an in-person graduation celebrating the success of FVCC's students. The Board of
2 Regents' upcoming May meeting is scheduled for May 26-27 and will be a virtual meeting. The
3 college will be closed for the upcoming Memorial Day Holiday on Monday, May 31. The June
4 Board of Trustees' meeting is scheduled for June 28.

5 6 **F. President's Update**

7 President Karas updated the Board on several items:

- 8 • President Karas noted student Mara Hanks, was recently awarded the
9 Newman Civic Fellowship. The Newman Civic Fellowship recognizes
10 and supports civic-minded students who have demonstrated a commitment
11 to finding solutions to challenges facing their communities.
- 12 • The college will be partnering with the hospital to host a vaccination clinic
13 on campus. COVID Vaccines will be provided to those individuals who
14 qualify to receive a vaccine during the event. The event will be held
15 outside under a tent that will be set-up near the Nursing and Allied Health
16 building. FVCC's nursing students will help by administering the
17 vaccines.
- 18 • The college will be providing a course to women who are interested in
19 pursuing a career in welding or who would just like to learn how to weld.
20 The course is designed for women by women and will bring women who
21 are unfamiliar with welding into a space where they can gain confidence
22 in a male-dominated field. There will be three different sessions offered.
23 Two of the sessions are already full with waiting lists and a third section
24 is almost full.
- 25 • The College Center continues to move forward in its construction with
26 construction scheduled to be completed Spring of 2022. A tour of the
27 facility thus far will be provided to the Board in late May or early June.
- 28 • President Karas updated the Board on the current Legislative Session.
29 The college is still currently following several bills that pertain to the
30 college with expectations that the session will adjourn within the next few
31 days. President Karas did note that the college was not funded at a lower
32 level due to a decrease in state funding. FVCC is the lowest funded higher
33 education institution in the Governor's executive budget. As we look
34 forward, FVCC will be determining how the decrease in funding will have
35 the least impact on students while still providing students with the quality
36 education we provide.

37 38 39 **VI. EXECUTIVE SESSION**

40 41 **A. Emeritus Recommendations**

42 **B. President's Annual Performance Evaluation**

43 Chairperson Lund announced the Board would go into Executive Session to discuss
44 Emeritus recommendations and the evaluation of the President and it was determined that the
45 demand of individual privacy clearly exceeded the merits of public disclosure and therefore she
46 would close the meeting. The meeting was closed at 4:25 p.m. The meeting was reconvened at
47 4:51 p.m. Following the reconvening of the meeting, Trustee Mark Holston moved that the
48 Board of Trustees approve the Emeritus recommendations submitted and honor Bill Bond and

1 Colleen Unterreiner with Emeritus distinction. Trustee Peter Akey seconded the motion. With
2 no further discussion, the motion carried unanimously with seven (7) “yes” votes.

3
4 **VI. ADJOURNMENT**

5 With no further discussion, the meeting was adjourned at 4:52 p.m.

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7 ms

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9 _____
10 Shannon Lund, Chairperson of the Board

11
12 _____
13 Kelly Stimpson, Secretary to the Board

**Student Activities Report
April 2021**

The Music Club hosted a Vocal Master Class for the Music Department. They also had a meeting to discuss upcoming events. They hosted some concerts as a Service Project.

Intervarsity Christian Fellowship participated in two weekly bible studies, a weekly unite evening for worship, and weekly prayer time during the lunch hour. They also volunteered and cleaned the trash around the south west portion of FVCC.

The Student Wellness Team hosted and promoted a couple of events. First and foremost, they helped promote National Nutrition Month by creating numerous nutrition related advertisements that were dispersed through campus communications each week. For Kick Butts Day on March 20th they created anti-tobacco advertisements to display throughout campus. As an opportunity to learn, on March 23rd they hosted a Diabetes Alert Day Trivia Night to test attendees' knowledge about diabetes.

Phi Theta Kappa (PTK) hosted an Open House, one Service Project, one Fellowship/Awareness event, and has continuously been working on a campus campaign regarding Open Educational Resources. The Open House included snacks, trivia, and a presentation on PTK. The service project included an evening volunteering with Feeding the Flathead. The fellowship event utilized the Makerspace to bring students together for a night of fun and to help bring more awareness to our group.

The Podcast Club has experienced a leadership change which put many activities on hold. They are now back on track and are beginning to better organize the club so they can begin producing content.

The Firearm Enthusiasts Club has been meeting on a regular basis for two months. They are still getting busy getting established. They would like to have a "booth" set up by the bookstore in order to give out information and inform students on the club. Club activities are on hold until their logo gets approved.

Simiinekum, Native American Student Association (NASA) worked on outreach to other students. They also met twice and talked about plans for April. In April, they plan on hosting a Grocery Bingo event on April 15th at 6pm. Also in the works is a movie night on April 28th at 4pm in AT 139.

In addition to supporting the student clubs and organizations, the Student Engagement Office hosted a very successful Red Cross Blood Drive on March 17th which brought in 36 donors and collected 32 pints. Grocery Bingo was hosted on March 11th with 9 students in attendance. Utilization of rental items increased during the month of March. Students are checking out basketballs, volleyball sets, ice chests, and games.

Two fresh produce events took place in March with 35 fresh produce boxes being distributed. The boxes also included bread, milk, yogurt, cheese, chicken patties and meatballs. A partnership with the North Valley Food Bank made this possible for our students. In addition to the fresh produce boxes, the food pantry received 7 visits. A new partnership with the FVCC Farm will be tested out this summer. Fresh produce boxes will be provided to 5 students each week during the summer.

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3 **Faculty Activity Report**
4 **April 2021**
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7 **David Long, Ph.D., Associate Professor - Chemistry**

8 Dr. David Long, William Pardis (former FVCC student and Woods Hole Oceanographic
9 Institute engineer) and Kalina Gabb (MIT Ph.D. candidate) presented a webinar to the
10 Global Ocean Acidification Observation Network March 18. The webinar described
11 technology and science developed here at FVCC to an international audience interested
12 in forming community and citizen science initiatives to study and monitor the
13 chemistries of natural waters.
14

15 **Laura VanDeKop, M.S., Professor - Math**

16 The Math Department Pi Day auction raised \$1,350 to go towards the Math Excellence
17 Award - a big thank you to all who contributed pies and to all who bid/donated!
18

19 In addition, Laura VanDeKop was recently elected to the MCTM board (Montana
20 Council of Teachers of Mathematics) to represent Region 1.
21

22 **Eliza Thomas, M.A., Assistant Professor - Education**

23 Eliza Thomas, Laura VanDeKop, and Dr. Ruth Wrightsman collaborated to host Salish
24 Kootenai College for a Zoom "Meet and Greet" to learn more about the various pathways
25 available for students in Early Childhood, Elementary Education, Secondary
26 Mathematics, and Secondary Science. Jori Bulleamar and Morgan Ray also joined on
27 behalf of FVCC to learn how to best support students. While no students were able to
28 attend, multiple instructors and staff from SKC were there along with FVCC's faculty
29 and staff and there was a rich discussion about opportunities between the two
30 institutions.
31

32 The PreK-Kindergarten Professional Learning Committee (PLC) met on March 30th for
33 the second time this year. This group was started four years ago by the EDEC Program
34 and has met consistently to bridge the gap between early childhood providers and the
35 Kindergarten educators in area schools. FVCC students, early childhood educators,
36 Kindergarten teachers, directors, administrators, and service providers come together to
37 support the transition between the systems to ensure children have continuity of care
38 between separate systems. This year's topic was self-care for educators and pro social
39 behaviors to children.
40
41

42 **Karla Ryan, M.S. Associate Professor - Anatomy & Physiology**

43 On Friday April 9, 14 high school students and three teachers from the Heritage
44 Homeschool Group took a field trip to the Broussard Center. They met with program
45 directors from the Physical Therapist Assistant, Paramedicine, Nursing, Surgical
46 Technologist and Medical Assistant programs. They also took a tour of the anatomy and
47 physiology lab.
48

49 Students received a tour of each department and were presented with information about

1 pursuing a career in each of the health care fields. The students were also introduced to
2 some of the learning tools and equipment available in these departments. At the end of
3 the tour, seven people in attendance voiced their intention to become students at FVCC
4 this fall.

5

6 **David Regan, M.F.A., Associate Professor - Ceramics**

7 David Regan is participating in the ceramics invitational show at the Radius Gallery in
8 Missoula this month, opening on April 23rd. His piece is titled, "The Grid".
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