

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, April 25 2016, 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, March 21, 2016, in the Board Room of Blake Hall/SCA 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:
13

14 Thomas Harding Kelly Stimpson
15 Callie Langohr Mark Holston
16

17 Also present were President Jane Karas and Monica Settles, Clerk of the District. Trustees
18 Jeremy Presta and Tom McElwain were absent with prior Board approval.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 **A.** Approval of the minutes of the Board of Trustees meeting on March 21, 2016 and
24 the Special Board Conference Call on April 1, 2016.
25 **B.** Recommendation that the Board of Trustees accept the Monthly Human Resources
26 Report as submitted.
27 **C.** Next regular Board of Trustees meeting – May 23, 2016
28

29 Thomas Harding moved that the Board of Trustees approve ITEMS A, B, & C Under Section II,
30 Consent Agenda-Action. Mark Holston seconded the motion. The motion carried unanimously
31 with five (5) "yes" votes.
32

33 **IV. COMMENTS**

34 **A. Students**

35 **1. Student Activities Report**

36 Student Body President, Dylan Moll, presented the Board with the Student Activities Report.

- 37 • **FVCC Student Coalition for Political Awareness** – This is a new group that would like
38 to bring together students who share an interest in social and economic issues that affect
39 our political system. Their goal is to inspire students to become active in discussing
40 politics and current issues. They have been hosting informational tables and providing
41 voter registration cards. Lowell Jaeger has stepped up to be the advisor.
42 • **Appreciating Individuality, Challenges and Excellence (AICE)** – AICE hosted a
43 LOL! event with stand-up comedians Michael Beers & Nina G on March 22. The
44 disabilities support group is busy planning for a Real Life Fair scheduled to take place on
45 May 9, 2016.
46 • **Global friends** – Global Friends hosted a Brazilian Film & Culture Night on April 13,
47 2016. The Brazilian-British adventure drama, "Trash" was viewed, and discussion was
48 facilitated by visiting Fulbright Anderson Viana de Carvalho, Jr. from Brazil.
49 • **Gay/Straight Alliance** – GSA has been hosting weekly meetings and created a display

1 board in Blake Hall regarding LBGT and Bullying for the month of April. Also, they
2 observed Day of Silence on April 15th by hosting an information table and cookies.

- 3 • **Intramurals** – Campus Rec & Intramurals continues to provide students with activities
4 such as basketball, flag football, ultimate Frisbee bowling and laser tag. With the nice
5 weather students are utilizing Frisbees, tennis racquets and basketballs from the free
6 equipment check out program. The last event of the year for Campus Rec and
7 Intramurals will be the Softball Smash. This students vs. faculty softball game will be a
8 fun family friendly event including a BBQ.

- 9 • **Logger Sports - FVCC's** Logger Sports team hosted the 2016 Stumpjumper Days on
10 April 9, taking second place in the competition to Northern Arizona University. The all-
11 day competition featured 12 different men's and women's events, including the Axe
12 Throw and the Choker Race.

- 13 • **Phi Theta Kappa** – Three students attended the Greater Northwest Region Phi Theta
14 Kappa Conference in Tacoma, WA on March 18-20. They returned home with the
15 following regional awards:

16 Five Star Chapter Award

17 3rd Place for their Honors in Action project

18 3rd Place for Distinguished Chapter

19 2nd Place for Honors in Action Distinguished Theme

20 1st Place New Advisor Award for Wendy Jeschke

21 Lisa Bell was the recipient of the Joan Fedor Scholarship

22 Four members also attended NerdNation 2016 in Washington, DC on April 6-8. Their
23 breakout session presentation, College Completion: Using Technology to Engage
24 Students was a success! Here's the link to the YouTube video:

25 <https://www.youtube.com/watch?v=cN3jlABYOpA>. On April 5, 2016 Phi Theta Kappa
26 officers held an open house for all students interested in joining PTK. The Spring PTK
27 Induction Ceremony was held on April 14, 2016 with 28 new inductees.

- 28 • **Student Engagement/Service Learning** – The Student Engagement Office and Service
29 Learning office has been busy assisting students with service learning and student
30 organization needs. This past month they finished up a successful Senior Institute with 14
31 volunteers completing over 110 hours of service. On the last Friday of every month
32 students volunteer at the Community Kitchen completing 22 hours so far. A very
33 successful Red Cross Blood Drive was held on March 24.

- 34 • **Student Government** – Student Government officers have hosted a couple more Food
35 for Thought tables and continue to collect input from the student body. They will be
36 working with Jessica Hopkins to start creating a 5 year strategic plan for Student
37 Government. They are currently recruiting students for their upcoming elections on May
38 4, as well as planning for their end of the year event.

- 39 • **S.W.A.T. (Computer Club)** – This group hosts weekly meetings with 10-12 students in
40 attendance. During this time they have been learning game design using the Unity
41 gaming platform. In addition, they host a League of Legends gaming event every Friday
42 evening, as well as a FVCC Community IT Help Desk once a month.

- 43 • **The Tobacco Prevention Task Force** - The Task Force has been focusing on dispersing
44 educational materials on campus and reviewing policies. They are currently recruiting
45 for 2-3 new student members for 2016-17. The Tobacco Use and Attitudes Survey
46 (TAUS) will be circulated to all students via Eagle Mail by April 27.

- 47 • **The Veterans Association** – The Veterans' Association has met every Wednesday for
48 the last 6 weeks at 4:00 p.m. The Association now has a full complement of 5 elected

1 officers. The Association planned for and will hold a “Brainstorming Party” (for all
2 students to help vets re-design the Vet Center) Wednesday, April 20.
3

4 **B. Faculty and Staff**

5 **1. Faculty Activities Report**

6 The faculty presented the Board with a written report for review.

- 7 • **Dr. Robert Bauer**, Associate Professor of History, invited planetary astronomer Dr.
8 David Mitchell into his classroom to talk about discovering planets outside the earth’s
9 solar system and to discuss the science of planetary exploration.
- 10 • **Jim Boger**, Associate Professor of Physics, hit a home run three times this month.
 - 11 ○ **Home Run #1: pH-Meter Project**
12 Physics, Chemistry and Occupational Trades have cooperatively worked with
13 several students in the past year on projects and some success from that effort is
14 emerging. **William Pardis**, an Engineering student has successfully designed,
15 constructed and programmed a spectro-photometric pH meter. The device which
16 is currently under test in the Chemistry lab was designed following chemistry
17 developed at the University of Montana. William designed the housing for the
18 unit on Solidworks and printed the device on OT’s 3D printer. He then wired up
19 the LED light sources and detector and controlled them using a microcontroller,
20 programmed in C. The device communicates directly to an Android phone
21 through a Bluetooth module. This particular innovation was above and beyond
22 anything seen in the published work, making the instrument particularly unique
23 with new capabilities. Finally, the net cost of the device has been estimated at a
24 stunning value of \$21.00 in basic parts. The project was presented at the MSGC
25 symposium on Undergraduate Research and will travel to Mo’rea in May to be
26 used in field trials. Further, it has caught the attention of an Intel executive who
27 showcased it in a talk they presented to an international group of university
28 educators.
 - 29 ○ **Home Run #2: Polarimeter and a Bunch of New Optics Equipment**
30 In other news, the 4-channel imaging polarimeter has been rebuilt and data will be
31 shared with Montana State University as part of the Nano-structured polarization
32 optics for remote sensing grant. One student is currently working on the
33 polarimeter which again utilizes the OT facilities for design and printing parts for
34 the device. Also, on that grant nearly \$12,000 of optical equipment for the
35 Physics lab has been ordered. The new equipment is to be used in physics labs
36 and in student projects concerning electro-optics.
 - 37 ○ **Home Run #3: HS Polarization Photo Contest**
38 Finally, a high school polarization photo contest is being run by FVCC Physics
39 and MSU Electrical Engineering in which the top prize is a trip to the Kennedy
40 Space Center in Fall. Posters have been distributed to area High Schools and
41 visits to the schools are being scheduled. FVCC physics students visited
42 Columbia Falls high school in March. As part of that effort, FVCC students are
43 presenting at the annual Astronomy Days in April, which is at the Museum of the
44 Rockies in Bozeman.
- 45
46 • **Dave Dorsett**, Professor of Surveying, reports that **Ms. Jane Eby**, Adjunct Instructor of
47 Surveying, has been named as Montana’s Outstanding Surveyor for 2015 by the Montana
48 Association of Registered Land Surveyors. This award was in recognition for her
49 dedicated service over the past six years on the Montana Licensing Board. Ms. Eby is a

1 graduate of the FVCC Surveying program, and has taught for FVCC for the past 21
2 years. She is licensed as both a professional surveyor and as a professional engineer in
3 the state of Montana.

- 4 • **Dr. Heather Estrada**, Assistant Professor and Program Director, Agriculture, along with
5 FVCC Campus Farm Manager **Julian Cunningham**, gave a tour of the campus farm to
6 attendees of the 2016 Montana Governor’s Conference on Tourism and Recreation. The
7 tour was followed by a panel discussion on agri-tourism and the farm-to-table movement
8 in Montana. Also included in the tour was a showcase of the farm-to-table efforts on the
9 campus farm, including the 40 acre share Community Supported Agriculture (CSA)
10 program, the farm’s produce sales to the Eagle’s Nest and the Culinary Arts Program
11 here at FVCC. Also highlighted during the tour was the farm’s season-extension
12 infrastructure, the high-antioxidant fruit study being conducted in partnership with
13 Montana State University, and the new brewing facility.
- 14 • **James Goudy**, Assistant Professor of Computer Science and Web Technology, is having
15 his students build robots in the C++ class.
- 16 • **Susan Guthrie**, Assistant Professor of Art, is really pumped up about the FVCC
17 Semester Abroad program in Italy. Professor Guthrie submitted a one-page report on her
18 experiences abroad
- 19 • **Dr. David Long**, Assistant Professor of Chemistry, along with FVCC student **William**
20 **Pardis**, attended the spring meeting of The American Chemical Society in Helena.
21 William presented his research entitled “Building an Indicator-Based pH Measuring
22 Device for Field Use” while Dr. Long presented a talk entitled “Undergraduate Research
23 as Pedagogy: Global Chemistry for a Global Perspective.”
- 24 • **Dr. Mirabai McCarthy**, Associate Professor of Plant Biology, along with FVCC’s **Dr.**
25 **Ruth Wrightsman**, Associate Professor of Biology, were awarded a grant through
26 MSU’s Idea Network of Biomedical Research Excellence (INBRE) to continue their
27 research with undergraduates on testing local plant and lichen species for their antibiotic
28 potential.

29 Also, three of Mirabai’s undergraduate researchers received an ARES award
30 through the Montana Space Grant Consortium (MSGC) to continue work on
31 their research projects this semester and one of her students was awarded a paid
32 summer internship through MSGC’s launch program to expand on his
33 current research. Dr. McCarthy will be taking these students to Bozeman to
34 present their research at the MSGC conference.

35 The FVCC students and the titles of their research projects are:

36 *Antibiotic Potential of Various Moss and Lichen Species*, **Solange**
37 **Martin**,
38 *Utilization of Local Tree and Mushroom Species as a Source for*
39 *Bioremediation*, **Erin Henry**, and
40 *Molecular Systematics of the Moonwort Ferns*, by **Greg Durling**.

- 41
- 42 • **Dr. Amatzya Mezahav**, Associate Professor of Sociology, was elected to the Pacific
43 Sociological Association’s Committee on Community Colleges. Dr. Mezahav is charged
44 with outreach to rural community colleges in the Northwest region.
- 45 • **Nicole Sanford**, Instructor of Music, reports that goings-on in the Music Department
46 include:
47 Both of FVCC’s choral ensembles performed at the April 7th Foundation dinner "New

1 York New York."

2 The Music Department added a new student concert to their Concert Series list for this
3 semester. This concert will feature compositions created by FVCC's Music Technology
4 and Composition students and is on Tuesday, May 10th at 7 pm in the FVCC Theatre.
5 There are now seven concerts in the Music Department's Concert Series list. Four
6 are student concerts and three are faculty/guest artist concerts. These concerts are
7 extremely educational to student learning and Nicole reports that more and more students
8 are participating and attending these on-campus concerts. The community involvement
9 and attendance at each concert has continually grown over the last two semesters from 30
10 to 170 attendees.

11 The Elementary Music Education class learned this week how to use instruments
12 to incorporate science, history, art, and culture into the general elementary classroom.
13

14 **C. Monthly Reports**

15 **1. Executive Staff Activities Report**

16 The Board of Trustees thanked the Executive Staff for their informative
17 reports. Trustees noted all the hard work faculty and staff do every day to continue to make
18 FVCC an amazing place for students.
19

20 **D. Commissioner of Higher Education Report**

21 John Cech, Deputy Commissioner, Academic and Student Affairs, presented the
22 Board with a written report. Between March 31 and April 6 Dr. John Cech, Commissioner
23 Clayton Christian and AIMA Director Angela McLean traveled to six of Montana's seven Tribal
24 Colleges to meet with college Presidents, their administrative teams and on a couple of visits,
25 their students. The conversations were engaging and forward thinking around student learning
26 and success. The most common themes of discussion included: 1) Common Course Numbering;
27 2) National Student Data Clearinghouse; and 3) Tribal College Work with Complete College
28 America around Math Pathways. The OCHE team is now working with Little Big Horn College
29 President on follow up with each of the Tribal College Presidents at their May meeting on these
30 respective pieces.

31 There was significant conversation with several of our Tribal Colleges around 2+2's.
32 Fort Peck Community College noted that since the early 2000's they, in partnership with MSU-N
33 have graduated over 100 teachers. This was a powerful as we visit about growing the educator
34 pipeline and also providing opportunities for our American Indian students to graduate in fields
35 that allow a student to return home.

36 Another common theme was the need for a "meeting space" for our American Indian
37 students on campus. Conversation here focused on a comfortable, relaxing space that allowed
38 for support, comraderie and even the ability to heat up lunch in the microwave. This theme was
39 echoed by our students when they met at Montana State University for the Inaugural American
40 Indian Scholars Orientation.

41 On April 12, the Scholars orientation took place at Montana State University. Richard
42 White of MSU welcomed students to the campus. Dr. Walter Fleming also welcomed the
43 students and thanked them for their leadership. He also spoke to the evolution of American
44 Indian Studies in the MUS as well as the evolution of IEfA across Montana. Dr. Cairnes also
45 MSU spoke to the history of student activism on American campuses and how major changes
46 have occurred as a result of student involvement. He challenged the students through this effort
47 to create the change they want to see. Additionally, AIMA Director McLean spoke with students
48 about the "why" behind the importance of their work and shared key data points.

1 Both the Tribal College Tour and the American Indian Scholars Orientation were
2 important steps in beginning to reach the goals set out for the Commissioner's American Indian
3 and Minority Achievement Advisory Council which just convened for its second time this year.
4

5 **V. COLLEGE ISSUES**

6 **A. Student Success: Western Regional Honors Conference**

7 Christina Relyea, Associate Professor, Natural Resources and two students who
8 attended the Western Regional Honors Conference updated the Board on their experiences at the
9 conference. Professor Relyea noted that seven students and two faculty members traveled to the
10 recent Western Regional Honors Conference where 53 two-year and four-year schools
11 participated. Students Ben Laster and Matthew Hovey shared with the Board their experience at
12 the Western Regional Honors Conference. Both students thanked the Board and Administration
13 for their support of the Scholars Program at FVCC and for sending students to the honors
14 conference. Both students shared that they have learned more in their scholar's classes and by
15 participating in the honors conference than they would have learned by not participating.
16

17 **B. Deletion of Health Information Technology Implementation and 18 Maintenance Specialist Certificate, Medical Transcription Certificate of 19 Applied Science, Business Administration Certificate of Applied Science, 20 Marketing/Sales Specialist Certificate of Applied Science and Business 21 Innovation and Development Certificate of Applied Science.**

22 On April 8, 2016, the Curriculum Committee approved the deletion of the Health
23 Information Technology Implementation and Maintenance Specialist Certificate, Medical
24 Transcription, Certificate of Applied Science, Business Administration, Certificate of Applied
25 Science, Marketing/Sales Specialist, Certificate of Applied Science and the Business Innovation and
26 Development, Certificate of Applied Science. It is recommended that the Board approve the
27 deletion Health Information Technology Implementation and Maintenance Specialist Certificate,
28 Medical Transcription, Certificate of Applied Science, Business Administration, Certificate of
29 Applied Science, Marketing/Sales Specialist, Certificate of Applied Science and Business Innovation
30 and Development Certificate of Applied Science. President Karas did note that these particular
31 programs were recommended for deletion based on an industry shift in these areas and this would
32 allow the best utilization of college resources. Thomas Harding moved that the Board approve the
33 deletion of the Health Information Technology Implementation and Maintenance Specialist
34 Certificate, Medical Transcription, Certificate of Applied Science, Business Administration,
35 Certificate of Applied Science, Marketing/Sales Specialist, Certificate of Applied Science and the
36 Business Innovation and Development, Certificate of Applied Science. Trustee Callie Langohr
37 seconded the motion. With no further discussion, Mark Holston called for the question. The motion
38 carried unanimously with five (5) "yes" votes.
39

40 **C. Title Change of Goldsmithing and Jewelry Arts, AAS to Goldsmithing and 41 3D Jewelry Design, AAS**

42 The Curriculum Committee voted at their April 8, 2016, meeting to change the
43 title of the Goldsmithing and Jewelry Arts, Associate of Applied Science to Goldsmithing and
44 3D Jewelry Design, Associate of Applied Science. It is recommended that the Board approve
45 the title change as presented. Trustee Kelly Stimpson moved that the Board approve the title
46 change of Goldsmithing and Jewelry Arts, Associate of Applied Science to Goldsmithing and 3D
47 Jewelry Design, Associate of Applied Science. Mark Holston seconded the motion. The motion
48 passed unanimously with five (5) "yes" votes.
49

1 **D. Title Change of 3D Jewelry Design and Production to Goldsmithing and 3D**
2 **Jewelry Design, Certificate of Applied Science**

3 The Curriculum Committee voted at their April 8, 2016, meeting to change the
4 title of the 3D Jewelry Design and Production to Goldsmithing and 3D Jewelry Design,
5 Certificate of Applied Science. President Karas noted that this change will provide consistency
6 within this program and provide a stackable credential. Thomas Harding moved that the Board
7 approve the title change of the 3D Jewelry Design and Production to Goldsmithing and 3D
8 Jewelry Design, Certificate of Applied Science. Kelly Stimpson seconded the motion. With no
9 further question, Trustee Thomas Harding called for the question. The motion passed
10 unanimously with five (5) “yes” votes.

11
12 **E. Support Professional, Certificate of Applied Science**

13 At its April 8, 2016, meeting the Curriculum Committee voted to add a Support
14 Professional Certificate of Applied Science option to the existing Support Professional, AAS
15 program. President Karas noted that this is being recommended to meet the needs of the
16 community and was a request from industry leaders. Trustee Thomas Harding moved that the
17 Board approve adding a Support Professional Certificate of Applied Science option to the
18 existing Support Professional, AAS program. Trustee Mark Holston seconded the motion. With
19 no further discussion, Thomas Harding called for the question. The motion passed unanimously
20 with five (5) “yes” votes.

21
22 **F. Add Two Options to the Support Professional, AAS: Computer/Web**
23 **Marketing Option and Management Option**

24 At its April 8, 2016 meeting, the Curriculum Committee voted to add two options
25 to the existing Support Professional Associate of Applied Science degree, Computer/Web
26 Marketing option and a Management option. President Karas noted that this was in response to
27 meet the interest and need of Business and Industry. Trustee Kelly Stimpson moved that the
28 Board approve adding two options to the existing Support Professional Associate of Applied
29 Science degree, Computer/Web Marketing option and a Management option. Trustee Thomas
30 Harding seconded the motion. With no further discussion, Trustee Harding called for the
31 question. The motion passed unanimously with five (5) “yes” votes.

32
33 **G. Add Two Certificates, a Certificate of Applied Science and an Associate of**
34 **Applied Science Certificate to the existing Industrial Maintenance CT**
35 **Program**

36 At its April 8, 2016, meeting, the Curriculum Committee voted to add two
37 certificates (Tier III and Tier IV certificates), a Certificate of Applied Science and an Associates
38 of Applied Science certificate to the existing Certificate program in Industrial Maintenance.
39 Trustee Thomas Harding moved that the Board approve the addition of a Certificate of Applied
40 Science and an Associate of Applied Science Certificate to the existing Industrial Maintenance
41 Certificate program. Kelly Stimpson seconded the motion. With no further discussion, the
42 motion carried unanimously with five (5) “yes” votes.

43
44 **H. Change HVAC, Certificate of Applied Science to HVAC, Certificate**

45 At its April 8, 2016 meeting, the Curriculum Committee voted to change the
46 HVAC Certificate of Applied Science to a Certificate. It was noted that this change is being
47 recommended to meet the request of the community and it will allow students to enter the
48 workforce sooner than previously was allowed. Trustee Thomas Harding moved that the Board
49 approve the change of the HVAC Certificate of Applied Science to a Certificate. Kelly Stimpson

1 seconded the motion. With no further discussion, Thomas Harding called for the question. The
2 motion passed unanimously with five (5) “yes” votes.

3
4 **I. Change the Heavy Equipment Operator Certificate of Applied Science to**
5 **Heavy Equipment Operator Certificate**

6 At its April 8, 2016 meeting, the Curriculum Committee voted to change the
7 Heavy Equipment Operator Certificate of Applied Science to a Certificate. It was noted that the
8 difference in the program is an omission of a math class that is no longer needed for the program
9 as the subject matter from the omitted math class is absorbed through material in existing classes
10 required for the program. Trustee Kelly Stimpson moved that the Board approve the change of
11 the Heavy Equipment Operator Certificate of Applied Science to Heavy Equipment Operator
12 Certificate. Mark Holston seconded the motion. With no further discussion, the motion passed
13 unanimously with five (5) “yes” votes.

14
15 **J. Finance and Audit Committee Report**

16 The Finance and Audit Committee met prior to the Board meeting. Trustee
17 Harding reported that the committee received the quarterly budget review and the tuition and fee
18 considerations for FY17 from Chuck Jensen, Vice President of Administration and Finance.

19
20 **K. Tuition and Fee Consideration for FY17**

21 At its April meeting, the Budget Committee recommended tuition rate increases
22 of \$2.40 per credit for all residency categories to a recommended tuition of, \$105.00 per credit
23 for in-district students; \$154.00 per credit for out-of-district students; and \$360.00 per credit for
24 out-of-state residents. In addition, the Budget Committee recommended a \$.60 per credit
25 increase as a standard inflationary increase in fees. Second, based upon a request by students, the
26 committee reviewed options to eliminate the current \$30 per credit distance education fee
27 charged for on-line courses. Based upon this review, the committee recommends lowering the
28 fee to \$15 per credit and increasing the mandatory technology fee by \$2.30 per credit beginning
29 Fall Semester 2016 and lowering the fee to \$0 and increasing the technology fee by and
30 additional \$2.30 Fall Semester 2017. This elimination of the distance fee and related increase in
31 the technology fee is revenue neutral. President Karas noted that the proposed increase was
32 presented to students through a student forum in which three students attended and none spoke
33 against the increase. The college also sent emails to all students announcing the
34 recommendation and only one student responded, expressing support for the increase but
35 questioned whether the fee increases were necessary. President Karas stated that she supports
36 the Budget Committees recommendation and would also recommend the Board approve the
37 tuition increases as proposed. Mark Holston moved that the Board approve tuition rate increases
38 of \$2.40 per credit for all residency categories to a recommended tuition of, \$105.00 per credit
39 for in-district students; \$154.00 per credit for out-of-district students; and \$360.00 per credit for
40 out-of-state residents along with a \$.60 per credit increase in fees, and to eliminate the \$30 per
41 credit distance education fee by lower the fee to \$15 per credit and increasing the mandatory
42 technology fee by \$2.30 per credit beginning Fall Semester 2016 and lowering the fee to \$0 and
43 increasing the technology fee by and additional \$2.30 Fall Semester 2017. Thomas Harding
44 seconded the motion. Upon further discussion, Trustee Harding noted that even with the
45 increase, FVCC tuition and fees fall in the middle of the pack compared to other colleges and
46 universities in the state. Trustee Harding noted that the Board continues to be consistent with its
47 tuition and fee increases by approving small increases over time as opposed to large and sudden
48 increases every five years. Trustee Holston noted that none of the Trustees likes increasing
49 tuition but understands that it needs to happen. Trustee Holston noted that students support the

1 increase or no one opposed it and FVCC always finds a way to help those students who find the
2 increase a hardship or barrier to attending school. With no further discussion, Trustee Harding
3 called for the question. The motion passed unanimously with five (5) “yes” votes
4

5 **L. Quarterly Budget Report**

6 The Board was presented with the quarterly budget report ending March 31, 2016.
7 President Karas and Chuck Jensen, Vice President of Administration and Finance, reported that
8 expenses are on track with projections and some contingency for the final quarter remains.
9

10 **M. Trustees Events Calendar**

11 President Karas reviewed the Trustees events calendar and noted that
12 Commencement will be held on May 20, and encouraged all Trustees to attend. The next Board
13 of Trustees meeting is scheduled for Monday, May 23 and a date will be scheduled for a Board
14 Retreat sometime in June. The President’s Dinner is scheduled for Tuesday, May 17 and the
15 Board of Regents meeting will be held in Havre May 18-20.
16

17 **N. President’s Update**

18 President Karas updated the Board on several items:

- 19 • President Karas reported that the design phase of student housing
20 continues. The student housing committee continues to work with CTA
21 and hopes to have bid documents out by the end of June and break ground
22 on the project by the end of July.
- 23 • Phi Theta Kappa held an induction ceremony on April 14.
- 24 • Vice President Brad Eldredge and President Karas presented at the recent
25 American Association of Community Colleges (AACC) Annual
26 Conference. The presentation focused on the use of data in fundraising
27 efforts.
- 28 • The April 7, New York, New York Festival of Flavors Kick-Off Event
29 was a great success with approximately 200 people attending.
- 30 • The three community college Presidents presented before the Education
31 and Local Government Interim Committee on April 6, in Helena. The
32 colleges were invited to present at the meeting by the committee chair,
33 Representative Donald Jones of Billings. All three Presidents were able to
34 share what each college does for its local community and the state.
35

36 **VI. EXECUTIVE SESSION**

37 **A. President’s Annual Performance Evaluation**

38 Chairperson Lund announced the Board would go into Executive Session to discuss
39 the evaluation of the President and it was determined that the demand of individual privacy
40 clearly exceeded the merits of public disclosure and therefore she would close the meeting. The
41 meeting was closed at 4:33 p.m. The meeting was reconvened at 5:05 p.m. at which time
42 Chairperson Lund moved to adjourn.
43

44 **VII. ADJOURNMENT**

45 With no further discussion, the meeting was adjourned at 5:05 p.m.

46 ms
47
48

1 Shannon Lund, Chairperson of the Board

2

3

4 _____
Mark Holston, Secretary to the Board

5