

1 FLATHEAD VALLEY COMMUNITY COLLEGE
2 BOARD OF TRUSTEES
3 Regular Board Meeting
4 Monday, April 22, 2019 3:45 p.m.
5 Board Room - Blake Hall/SCA Building
6

7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at
8 3:45 p.m., Monday, April 22, 2019, in the Board Room of Blake Hall 140/144.
9

10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board
12 members were in attendance:

13
14 Stephanie Wallace Lyle Mitchell Peter Akey
15 Kelly Stimpson Mark Holston
16

17 Trustees Callie Langohr was absent with prior Board approval. Also present were President
18 Jane Karas and Monica Settles, Clerk of the District.
19

20 **II. PUBLIC COMMENT-None**
21

22 **III. CONSENT ITEMS - ACTION**

- 23 A. Approval of the minutes of the Regular Board of Trustees meeting on March 18,
24 2019, and the Special Board Conference Call on April 4, 2019
25 B. Next regular Board of Trustees meeting – May 20, 2019
26

27 Trustee Mark Holston moved that the Board of Trustees approve ITEMS A & B Under
28 Section III, Consent Items-Action. Trustee Kelly Stimpson seconded the motion. The motion
29 carried unanimously with six (6) "yes" votes.
30

31 **IV. REPORTS/COMMENTS**

32 **A. Students**

33 **1. Student Activities Report**

34 Chase Skelton, Student Engagement, presented the Board with a review of
35 the student activities report, please see Attachment I.
36

37 **B. Faculty**

38 **1. Faculty Activities Report**

39 Dr. Heather Estrada presented the Board with the faculty activities report,
40 please see Attachment II.
41

42 **C. Monthly Reports**

43 **1. Executive Staff Activities Report**

44 The Board of Trustees received written reports from the Executive Staff
45 for review.
46

47 **V. COLLEGE ISSUES**

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2 **A. Student Success: Enhancement Grants**

3 Colleen Unterreiner, Executive Director, updated the Board on the recent
4 Enhancement Grants awarded by the Foundation. It was noted that the Foundation Enhancement
5 Grants were established in 2005 and expanded to provide funding to help foster innovative
6 projects, instructional strategies, technologies or projects, student travel and one-time activities
7 or events. Some of the past grants that were awarded funded the Honors Program, Chef’s Tables,
8 the Campus Farm, the Art and Math Mural Project in front of the Arts and Technology Building,
9 the Art and Physics Kiln Project, and regional math, music and computer science and high school
10 collaborations. This year’s Enhancement Grants include: an innovative partnership with Human
11 Resources and the Early Childhood Center (ECC) to create a children’s garden; lab technology
12 and sound upgrades to the learning labs in the ECC; student research to create a visual mushroom
13 guide for the Flathead Valley; funding for an all-in-one recording studio where students, staff and
14 community members can create podcasts in the new Library and Learning Commons; portable
15 makerspace kits for students and teachers in the K-12 teaching track; student travel grants to send
16 research students to MSU-Bozeman to further research efforts and study under MSU Chemistry
17 Faculty; one time funding for a two-day coding event (NW Regional App Challenge and
18 Hackaday) for girls in grades 4-8 from Montana, Wyoming, Idaho and Washington and funding
19 for adult education by providing technology that trains teachers to help students overcome
20 challenges so learning comes easier to our adult learners. The Foundation Enhancement Grants
21 have provided grants totaling over \$200,000 to help support student and academic success at
22 FVCC and the community.
23

24 **B. Resolution 18-13, Disposal of Surplus Property**

25 The Board was presented with Resolution 18-13, Disposal of Surplus Property. It
26 is recommended that the Board authorize the disposal of surplus equipment that will no longer be
27 used by the college. The property is surplus shelving from the library. New shelving for the
28 Library and Learning Commons will be placed and the old shelving will no longer be useful to
29 the college. Trustee Kelly Stimpson moved that the Board approve Resolution 18-3, Disposal of
30 Surplus Property. Trustee Mark Holston seconded the motion. With no further discussion, the
31 motion passed unanimously with six (6) “yes” votes.
32

33 **C. Finance and Audit Committee Report**

34 **1. Quarterly Budget Report**

35 The Finance and Audit Committee met prior to the Board meeting. Trustee Akey
36 reported that the committee received the quarterly budget review and the tuition and fee
37 considerations for FY20 from Beckie Christiaens, Vice President of Administration and Finance.
38

39 **2. Tuition and Fee Consideration for FY20**

40 At its April meeting, the Budget Committee recommended tuition rate increases of
41 \$5.00 per credit for in-district students; \$5.50 per credit for out-of-district students and \$7.00 per
42 credit for out-of-state students. In addition, the Budget Committee recommended a \$2.95 per
43 credit increase as a standard inflationary increase in fees.

44 President Karas noted that the proposed increase was presented to students
45 through a student forum in which five students attended. The college also sent emails to all
46 students announcing the recommendation and received responses from two students via email.
47 President Karas noted that after review and due to the college managing its finances in a fiscally

1 conservative manner, she would recommend a tuition rate increases of \$3.50 per credit for in-
2 district students; \$4.00 per credit for out-of-district students and \$4.50 per credit for out-of-state
3 students. In addition, President Karas would also recommend the \$2.95 per credit increase in
4 fees across all residency categories. Trustee Peter Akey moved that the Board approve the
5 recommended tuition rate increases of \$3.50 per credit for in-district students; \$4.00 per credit
6 for out-of-district students and \$4.50 per credit for out-of-state students and also approve the
7 recommended \$2.95 per credit increase as a standard inflationary increase in fees. Trustee Kelly
8 Stimpson seconded the motion. Upon further discussion, President Karas also noted that FVCC
9 always finds a way to help those students who find the increase a hardship or barrier to attending
10 school. With no further discussion, the motion passed unanimously with six (6) “yes” votes.
11 Following the convening of the Board meeting, Trustee Peter Akey amended his original motion
12 to also include an increase to the student health clinic fee from \$45.00 to \$46.00 for students who
13 are taking six credits or more. Trustee Peter Akey amended the motion and moved that the
14 Board approve the recommended tuition rate increases of \$3.50 per credit for in-district students;
15 \$4.00 per credit for out-of-district students and \$4.50 per credit for out-of-state students and also
16 approve the recommended \$2.95 per credit increase as a standard inflationary increase in fees and
17 an increase to the student health fee from \$45.00 to \$46.00. Kelly Stimpson seconded the
18 amended motion, the motion passed unanimously with six (6) “yes” votes.
19

20 **D. Board of Trustees Events Calendar**

21 President Karas reviewed the Trustees’ events calendar and noted that the next
22 regularly scheduled Board meeting is Monday, May 20, 2019. Commencement is scheduled for
23 Friday, May 17, and President Karas highly encouraged all Board members to attend. The annual
24 President’s Dinner will be held on Thursday, May 16.
25

26 **E. President’s Update**

27 President Karas updated the Board on several items:

- 28 • The Legislative Session continues to move forward. It was noted that
29 House Bill 2 continues to move quickly through the process and the
30 Legislative Session is scheduled to adjourn on May 1.
- 31 • President Karas gave a brief update on the ONE Campaign. It was noted
32 that the campaign has raised \$17,200,000 to date and we continue to work
33 to raise the remaining \$800,000 to reach the fundraising goal of
34 \$18,000,000.
- 35 • The college continues to work on settling and flooring issues at the Early
36 Childhood Center.
- 37 • The college should receive its occupancy certificate and approval for the
38 new Library and Learning Commons within the next few weeks and then a
39 ribbon cutting ceremony and tours will be planned.
40

41 **VI. EXECUTIVE SESSION**

42 **A. President’s Annual Performance Evaluation**

43 Chairperson Lund announced the Board would go into Executive Session to
44 discuss the evaluation of the President and it was determined that the demand of individual
45 privacy clearly exceeded the merits of public disclosure and therefore she would close the
46 meeting. The meeting was closed at 4:33 p.m. The meeting was reconvened at 5:19 p.m. at
47

1 which time Trustee Peter Akey amended his previous motion made for the tuition and fee
2 consideration (please see College Issues: Item C-2 above). Following the amended motion,
3 Chairperson Lund moved to adjourn.

4
5 **VI. ADJOURNMENT**

6 With no further discussion, the meeting was adjourned at 5:20 p.m.

7
8 ms

9
10 _____
11 Shannon Lund, Chairperson of the Board

12
13 _____
14 Kelly Stimpson, Secretary to the Board
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16

Student Activities Report
April 2019

AICE hosted a s'mores party in which they supplied graham crackers, marshmallows, and chocolate. The party was open to all students and promoted disability services on campus.

Audionauts continue to have an Open Mic once a month in the Eagle's Nest along with two jam sessions during per month.

AGAPE made a trip to Washington over spring break for a worship night. They also continued to have multiple movie and game nights.

The **Welding Club** is a new organization that meets four times a month. They will be purchasing the supplies/materials needed for welding projects, and plan to sell their projects to raise funds. Funds will be used for additional projects and club expenses. Welding Club has also been contacting various companies for material donations.

During the month of March, **Student Government** worked on filling vacant senator positions and have 11 out of 12 positions filled. After reviewing the results of their Food for Thought survey, they have selected four projects/requests to research and/or complete on behalf of the student body. The projects include adding additional charging stations on campus, hooks in the bathrooms, additional vending machines, and developing a connection board.

Phi Theta Kappa Honor Society has held several meetings including a fellowship meeting and a community service outing. They are busy finalizing plans for their Open Houses, Induction Ceremony and officer elections.

The Student Wellness Team held a tabling event in the Blake Hall foyer for Kick Butts Day, a tobacco and e-cigarette awareness event. Participants had the opportunity to answer trivia questions and win a prize. The table received 14 visitors and 2 students interested in tobacco cessation and support.

Student Engagement hosted a very successful blood drive collecting 32 pints of blood and 7 first time donors. Students completed 156 hours of service assisting with Senior institute.

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3 **Faculty Activity Report**
4 **April 2019**
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6 **Dr. Julie Robertson - Physical Therapist Assistant**

7 The PTA program is co-hosting a Clinical Instructor Credentialing Course with University of
8 Montana School of Physical Therapy on the FVCC campus the weekend of April 13-14. It is a
9 certification course by the American Physical Therapy Association for PTs and PTAs who are
10 current clinical instructors (CIs) for FVCC programs, or who want to become clinical instructors.
11 Since FVCC PTA students spend 4-6 weeks, 40 hours per week with a CI for each clinical
12 affiliation, we offer this course to ensure that students have quality clinical experiences. The PTA
13 program has over 50 contracted clinical sites with up to 36 placements per year (a maximum
14 cohort of 12 students, with 3 required clinical experiences per year).
15

16 **Dr. Amy Pearson- Communication**

17 Drs. Christina Relyea and Amy Pearson took a group of eight students to the Western Regional
18 Honors Conference hosted at MSU in Bozeman this month. They heard fascinating talks ranging
19 in the arts and sciences, took a cultural educational journey through the Museum of the Rockies,
20 got to check out Yellowstone, and heard keynote speaker, filmmaker John Heminway and former
21 Yellowstone Superintendent Dan Wenk.
22

23 **Marshall Jones - Adjunct Faculty - Music**

24 On March 15th, Marshall performed one of his compositions for piano, *That Which Is*, for the
25 faculty recital at FVCC. At that same concert, he also performed 2 movements of Daniel
26 Schnyder's *Le Monde Minuscule* for unaccompanied horn. On March 29th, as part of the
27 Montana Big Horns, he performed on a concert as part of the 2019 Northwest Horn Symposium
28 held at the University of Montana.
29

30 **Dr. Phil MacGregor - Computer Applications**

31 Phil recently hosted an employer panel for the Information Technology & Security students.
32 There were IT professionals from 8 different businesses and government entities who gave a
33 brief intro to their organization and then shared what they are looking for in an IT professional.
34 The students also had the opportunity to go through mock interviews with these panel members.
35 Cathy Allard did all of the work to set up this event, and it was a big success.
36

37 **Dr. Mirabai McCarthy - Biology**

38 Mirabai took two of her research students to Butte in April to present on their project entitled,
39 Antibiotic Potential of Flathead Fungi and Flora, at the *Montana 2 Year College Research Day*,
40 hosted by Highlands College of Montana Tech. It was the first time students from FVCC have
41 participated in this event.
42

43 **Eliza Thomas - Early Childhood Education**

44 The early childhood community at FVCC (the EDEC program and the ECC) is gearing up for the
45 Week of the Young Child (WOYC) which is initiated by the National Association for the
46 Education of Young Children.
47

1 Our FVCC students have prepared some exciting events for each day of the week for children at
2 our Early Childhood Center and children in other centers across the valley.

3
4 In the education classroom, BSS 132, students in their early childhood curriculum class have
5 been designing an environment for learning including a tree of graduates for those that will help
6 "grow" the future of early childhood because of their time in our early childhood program. The
7 leaves will each contain a picture of our graduates from our AAS program.

8
9 The elementary education students are either registering for their continued journey at FVCC, or
10 their merged journey with UM-Missoula as part of the 2+2 program. Current student teachers in
11 the 2+2 program are calling as they prepare for job interviews and it is exciting to watch students
12 beginning their professional career because of their time at FVCC.

13
14 **Victoria Nytes - Adjunct Faculty - History**

15 Victoria just returned from attending the Organization of American Historians annual conference
16 in Philadelphia April 4th-7th. She attended a variety of sessions hearing the latest research in
17 American History, visited the National Constitution Center, the African American Museum of
18 Philadelphia, and took a tour of the Underground Railroad in Philadelphia. She is looking
19 forward to adding the knowledge gained to her courses here at FVCC.
20