

1 FLATHEAD VALLEY COMMUNITY COLLEGE  
2 BOARD OF TRUSTEES  
3 Regular Board Meeting  
4 Monday, March 15, 2021 3:45 p.m.  
5 Virtual  
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7 A regular meeting of the Flathead Valley Community College Board of Trustees convened at  
8 3:45 p.m., Monday, March 16, 2020, virtually, via Zoom.  
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10 **I. CALL TO ORDER AND ROLL CALL**

11 Chairperson Shannon Lund called the meeting to order at 3:45 p.m. The following Board  
12 members were in attendance:

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14 Peter Akey Mark Holston Callie Langohr  
15 Lyle Mitchell Patrick Gulick Kelly Stimpson  
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17 President Jane Karas and Monica Settles, Clerk of the District, were also in attendance.  
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19 **II. PUBLIC COMMENT-None**

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21 **III. CONSENT ITEMS - ACTION**

- 22 A. Approval of the minutes of the Regular Board of Trustees meeting on February 22,  
23 2021  
24 B. Next regular Board of Trustees meeting – April 26, 2021  
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26 Trustee Patrick Gulick moved that the Board of Trustees approve ITEMS A & B Under  
27 Section III, Consent Items-Action. Trustee Kelly Stimpson seconded the motion. The motion  
28 carried unanimously with seven (7) "yes" votes.  
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30 **IV. REPORTS/COMMENTS**

31 **A. Students**

32 **1. Student Activities Report**

33 A written student activities report was submitted for review, please see  
34 Attachment I.  
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36 **B. Faculty**

37 **1. Faculty Activities Report**

38 A written faculty activities report was submitted for review, please see  
39 Attachment II.  
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41 **C. Monthly Reports**

42 **1. Executive Staff Activities Report**

43 The Board of Trustees received written reports from the Executive Staff  
44 for review.  
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46 **V. COLLEGE ISSUES**  
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1                   **A. Student Success: Nursing Update**

2                   Carla Genovese, Program Director, Nursing, provided the Board with a Nursing  
3 Program update. Carla noted that the college is currently offering its LPN and ASN programs.  
4 The ASN program was approved with its national accreditation, good through 2026 and its  
5 Montana accreditation through 2023. The current pass rate for the NCLEX exam taken by  
6 students is at or above the national average. The current students who were scheduled to do their  
7 clinical in January will be completing those clinical in May. The delay is due to COVID  
8 protocols but all students will be able to complete their clinical as required. The program has  
9 accepted nine new students for its upcoming class. In addition, the college will be able to offer  
10 two different Certified Nursing Assistant (CNA) classes this summer. There will be two options  
11 for the CNA course, a day and evening class will be available, due to student and community  
12 demand.

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14                   **B. Board Policy, Chapter X, Marketing and Communications, First Reading**

15                   The Board was presented with Board Policy, Chapter X, Marketing and  
16 Communications, first reading, for review and approval. Chapter X was previously the Institutional  
17 Advancement policy. Marketing and Communications and Institutional Advancement and  
18 Development will now be separate chapters. Trustee Kelly Stimpson moved that the Board approve  
19 the first reading of Board Policy, Chapter X, Marketing and Communications. Trustee Mark Holston  
20 seconded the motion. With no further discussion, the motion carried unanimously with seven (7)  
21 “yes” votes.

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23                   **C. Board Policy, Chapter XI, Institutional Advancement and Development, First**  
24 **Reading**

25                   The Board was presented with Board Policy, Chapter XI, first reading for review and  
26 approval. Chapter XI was previously combined with policy for Marketing and Communications.  
27 Institutional Advancement will be its own separate chapter and has been removed from the  
28 Marketing and Communications policies. Trustee Kelly Stimpson moved that the Board approve  
29 the first reading of Board Policy, Chapter XI, Institutional Advancement and Development. Trustee  
30 Patrick Gulick seconded the motion. With no further discussion, the motion carried unanimously  
31 with seven (7) “yes” votes.

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33                   **D. Board of Trustees Events Calendar**

34                   President Karas reviewed the Trustees’ events calendar and noted that the next  
35 regularly scheduled Board meeting is Monday, April 26, 2021. Commencement will be an in-  
36 person, live event this year on Friday, May 7. Commencement will be held outdoors at Legends  
37 Stadium in Kalispell. All social distancing and masking requirements will be followed and  
38 protocols on number of guests is subject to change. President Karas encouraged all Trustees to  
39 attend graduation. The upcoming Board of Regents meeting is scheduled for May 26-27 and will  
40 possibly be held virtually.

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42                   **E. President’s Update**

43 President Karas updated the Board on several items:

- 44                   • The Board of Regents held their meeting virtually on March 11.  
45                   Discussions of COVID management was held along with the new  
46                   constitutional carry gun law signed by the Governor and passed in the  
47                   legislature that will have an impact on all campuses.

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- The Encore Campaign received a gift that will help to close the campaign within the next few months. The College Center is still on track for a March 2022 completion.
- The COVID Quick Response Team and Fall Task Force continue to meet and discuss changes to COVID protocol and plan for the upcoming fall semester. FVCC will be offering a traditional schedule this fall with more in-person, face-to-face classes and labs. Hybrid classes and online classes will also continue to be offered as well.
- President Karas updated the Board on the current Legislative Session. The college is currently following several bills and will continue to participate in the session virtually and face-to-face with several trips to Helena to testify on behalf of FVCC and all three community colleges. President Karas did thank our local state Senators and Representatives for their support of FVCC through this Legislative Session.

**VI. ADJOURNMENT**

With no further discussion, the meeting was adjourned at 4:24 p.m.

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Shannon Lund, Chairperson of the Board



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Kelly Stimpson, Secretary to the Board

Student Activities Report  
March 2021

Audionauts (Music Club) is planning/organizing music department master classes. So far, there are two - a piano and a vocal class. They are looking at hosting a coffee card giveaway to interest more students in their club activities.

The Firearms Guild had their first official meeting with new officers. Meetings are held on the first and third Thursday of the month at 4:30pm. They are considering hosting a National Rifle Association (NRA) certification training for freshman students. They will have a booth at the gun show, and are in the process of getting a logo created for t-shirts. They are continually trying to draw interest to their club and program.

Intervarsity Christian Fellowship has been meeting regularly on Tuesdays and Thursdays for an hour long Bible Study. On Monday evenings, they host a Unite event in the ECC building for worship, pizza, and fellowship. The student leaders meet on Monday afternoons to plan and prep for weekly bible studies. They hosted three service projects and a game/movie night last month.

Phi Theta Kappa has elected new officers and is meeting on a regular basis via Zoom. They are just starting the process to recruit new inductees to the Phi Theta Kappa Honor Society.

The Podcast Club held two meetings in February. The first meeting was focused on recruiting new members. The second meeting boasted 5 new members, with a total of 8 in attendance. They discussed roles, goals for their club, and familiarized themselves with the equipment used for audio and video productions.

The Student Wellness Team hosted a few activities. A Fresh Check Day event was held on February 10<sup>th</sup>. The focus of this event was mental health awareness and suicide prevention. Acts of Kindness goodie bags were distributed to 50 students on February 17<sup>th</sup>. Students received a variety of giveaways along with some information about safe dating, bystander intervention, affirmative consent, and healthy relationships.

Threw with Chew Week was recognized by creating and advertising anti-tobacco ads all over the campus and providing information about free oral exams at the Flathead City-County Health Department. Three quit kits and one spit kit were distributed to students.

Student Government meets weekly at 7am on Fridays and continues to best serve the student body by hosting weekly trivia quizzes on Eagle Online, monthly trivia nights, a photo contest, and tabling events. Other projects include redecorating the student lounge and creating student success videos.

The Student Engagement Office (SEO) continues to support the student organizations in their endeavors. In February, the SEO hosted two Make Your Own Monday events in the library makerspace, grocery bingo, and a motivational presentation entitled "You've Got This!" by Jessica Lundy.

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**Faculty Activity Report  
March 2021**

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**Nicole Sanford, M.A., Assistant Professor - Music**

The FVCC Theatre and Music Departments are joining forces to put on a “Rise Up!” virtual musical theatre production. The students will be performing solos from various musicals. They are rehearsing with Professor Sanford on their vocal numbers, and with Rebecca Spear, Adjunct Instructor in the Theater Department, for staging and props. Adjunct Instructor Nick Spear will conduct professional recordings of the performances. The virtual production will be posted around April 15-17.

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**Hannah Kauffman, M.F.A., Writing Lab Coordinator, Adjunct Instructor - English,**

Professors Ben Barckholtz, Conrad Rauscher, and Hannah Kauffman are collaborating to create a “Master” Writing 101 course structure. English department adjunct instructors will be required to use the online shell and curriculum, both for standard classes and dual-enrollment classes, and full-time faculty is encouraged to use it as well. The course is designed to support students in areas FVCC students traditionally struggle: specificity and detail, analytical research writing, research-based writing as a whole, civil discourse, and use of APA citation style. To familiarize students with the department faculty and facilitate students’ experience in the course, each unit includes weekly videos from each core English instructor, including a unit overview, a logical fallacy tip, a technology tip, and a writing conventions tip. This course will encourage additional rigor and consistency in the department.

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**Eliza Thomas, M.A., Assistant Professor - Education**

The EDEC (Early Childhood Education) Advisory Council met in February and continued their efforts to work on ideas and innovative approaches to recruit and retain high-quality early childhood educators. The Advisory Council shared ideas for ways to best meet our community's need for more early childhood care workers. They are pleased with the EDEC students who have graduated from the FVCC program. Several additional partnerships were suggested through this group and the EDEC program will work to secure more opportunities to reach current and future students wanting their AAS degree or their first steps toward their bachelor’s degree.

The Week of the Young Child is a national celebration of early childhood sponsored through NAEYC (the National Association for the Education of Young Children). Several EDEC courses (Creative Arts for the Young Child, Meeting the Needs of Families, and Curriculum Implementation) are working on events in the community for the week of April 10-16.

**James LaPierre, A.A.S., Paramedicine Program - Lab Coordinator**

Paramedicine Program Lab Coordinator James LaPierre and Clinical Coordinator Cole Williams attended a two-day accreditation workshop this month through the Commission on Accreditation of Allied Health Education Programs (CAAHEP). It was a virtual event presented via Zoom covering the details of receiving and maintaining CAAHEP accreditation via Committee on Accreditation for the Emergency Medical Services Profession (CoAEMSP).

**Janice Heil, P.T., M.A.P.T., Physical Therapist Assistant Program - Program Director**

PTA Program Director Janice Heil participated in the American Physical Therapy Association’s

1 (APTA) Combined Section Meeting Virtual Event throughout the month of February. During the  
2 month, she attended courses with topics consisting of: Treatment of Parkinson Disease, Blood  
3 Flow Restriction Training, ACL Rehab, Motor Learning for those with Alzheimer's Disease,  
4 Stroke Rehabilitation Techniques, Shoe Fit and Recommendations, among others. Each course is  
5 90 minutes long and has a short quiz following to demonstrate knowledge. Professor Heil will be  
6 rewarded with over 20 hours of continuing education. This is the first time that the APTA has  
7 offered the Virtual Event. Information gained during the conference will be beneficial to the  
8 courses that Professor Heil teaches in the PTA Program, including Introduction to Orthopedics,  
9 Neurorehabilitation for the PTA, Physical Therapist Assisting I, and Anatomy and Kinesiology.

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11 **Manda Hudak, B.S., Culinary Arts - Program Director**

12 Chef Manda Hudak completed the annual recertification exam for TIPS Alcohol Server and  
13 Seller Training in order to provide Culinary Institute of Montana student and foundation event  
14 participation.  
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