

JOB TITLE:

Student Wellness Team Member

DEPARTMENT AND LOCATION OF JOB:

Student Engagement, Blake Hall, FVCC Kalispell Campus

ELIGIBILITY:

Enrolled in at least 6 credits and maintain a 2.5 GPA.

PAY RANGE:

\$10/hour

WORK SCHEDULE:

Flexible schedule between Monday and Friday, 8 a.m. to 5:00 p.m.; occasional evenings and weekends; 3-6 hours per week.

DRESS CODE:

Business casual with appropriate coverage

POSITION PURPOSE/ROLE:

Under the supervision of the Student Engagement Coordinator

POSITION DUTIES:

- Engage students in programs and activities actively and consistently
- Attend mandatory weekly team meeting
- Complete a minimum of 1 hour a week in the office
- Participate in bimonthly trainings on health-related topics
- Conduct research on health and wellness topics
- Develop and lead 1-2 wellness activities per semester
- Support and/or co-facilitate 1-2 activities per semester with peer educators
- Create 1 topic-specific bulletin board per semester
- Refer students to community/campus resources as required
- Perform other like duties as requested

MINIMUM QUALIFICATIONS:

- Basic office and technology skills, and willingness to learn new programs
- Ability to work independently or as a team player
- Ability to work with students, staff, faculty, and community partners
- Willingness to try new things

PREFERRED QUALIFICATIONS:

- Previous experience with wellness programming
- Previous experience with social media

STUDENT SKILL DEVELOPMENT:

Communication, critical and reflective thinking, leadership, professionalism, teamwork